

**EUREKA TOWNSHIP
DAKTOA COUNTY, MINNESOTA**

EUREKA TOWN BOARD MEETING

JANUARY 11, 2016

CALL TO ORDER

Chair Brian Budenski called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was given. Town Board Supervisors present were Brian Budenski, Kenny Miller, Dan Rogers, Carrie Jennings and Cory Behrendt. Planning Commission Chair Nancy Sauber, Planning Commission Liaison Donovan Palmquist, Township Attorney Chad Lemmons, Clerk Mira Broyles and Treasurer Marcia Wilson were also present. See attached list for others in attendance.

APPROVAL OF THE AGENDA

Additions to the agenda were made as follows:

Consent Agenda:

C. Minutes of the December 14, 2015 Special Town Board meeting

Motion was made by Chair Budenski, seconded by Supervisor Jennings to approve the agenda as amended. Motion carried 5-0.

TREASURER'S REPORT

The Treasurer's Report was given by Treasurer Marcia Wilson (*see attached report*).

Motion was made by Chair Budenski, seconded by Supervisor Miller, to accept the Treasurer's Report dated January 11, 2016. Motion carried 5-0.

The claims and receipt lists and outstanding invoices were reviewed.

It was noted that the Northfield Area Ambulance Association had been disbanded and a refund was received. Supervisor Rogers volunteered to contact ALF to see if they could cover the entire Township.

Motion was made by Chair Budenski, seconded by Supervisor Behrendt, to accept the bills and receipt list. A roll call vote was taken. Ayes: Unanimous.

Joey Miller Invoice

Discussion was held regarding the Joey Miller outstanding invoice. Attorney Lemmons is drafting a letter to go with the itemized invoice. He stated he will follow-up with Treasurer Wilson this week.

Payment for the Chub Lake culvert replacement was discussed. Treasurer Wilson will follow up with the Deputy Sherriff who handled the case originally.

Public Comment

Nancy Sauber requested an update on septic system pumping records. The Clerk stated she is updating the Township records in conjunction with Dakota County non-pumping records.

Contractor Time

Bryce and Jason Otte of Otte Excavating provided an update on road maintenance. Discussion was held regarding residents dumping snow onto the roads. The Clerk was directed to send letters to specific property owners as directed by the Board. Discussion was also held regarding signs that need to be replaced.

Building Inspector Update

The Building Inspector had no updates.

Consent Agenda

Al Ames, 24485 Cedar Avenue – Revised Building Permit for Home Addition and Remodel.

Continued until later in the meeting.

Minutes of the December 14, 2015 Town Board Meeting.

The following changes were made:

Mr. Zeman's phone number was deleted on page 2.

The wording "following contract guidelines" was added to the first bullet point on page 3.

The motion regarding a building permit for Mitch Larson was amended to read "approve a building permit for an accessory building to be used as a farm building for Mitch Larson, 24597 Highview Avenue."

Motion was made by Chair Budenski, seconded by Supervisor Miller to approve the minutes of the December 14, 2015 Town Board meeting as amended. Motion carried unanimously.

Minutes of the December 14, 2015 Special Town Board Meeting

Motion was made by Supervisor Behrendt, seconded by Supervisor Jennings to approve the minutes of the December 14, 2015 Special Town Board meeting as presented. Motion carried unanimously.

Planning Commission Update

Planning Commission Liaison Donovan Palmquist provided a summary of the January 4, 2016 Planning Commission meeting.

Planning Commission Chair Nancy Sauber discussed the following:

- GIS interactive map training offered by Dakota County.
- Public hearing for the Township Ordinances recodification scheduled for January 27 at 7:00 p.m.
- Proposed revisions to the building permit application form.
- The recording of building rights on new maps. Chair Sauber was directed to discuss this project with TDKA.

Motion was made by Supervisor Jennings, seconded by Supervisor Miller to approve proposed revisions to the building permit application form. Motion carried unanimously.

OLD BUSINESS

Joint Powers Agreement

A Joint Powers Agreement between Eureka Township and the County of Dakota for enforcement of local ordinances was reviewed. Discussion was held regarding the opinion of the Minnesota Association of Townships Insurance Trust in regard to item number 10 pertaining to liability. Attorney Lemmons stated he will contact the County to discuss revisions that need to be made to the agreement. Discussion will continue at the February Town Board meeting.

Newsletter

The upcoming edition of the Township newsletter was discussed. An article related to conditional use permits and interim use permits was addressed. The Board directed Planning Commission Chair Sauber to revise the description as she sees fit in conjunction with Attorney Lemmons.

Department of Natural Resources Representatives

Bob Fashingbauer, Area Wildlife Supervisor; Vuthy Pril, Conservation Officer; and Conservation Officer Joe Kulhanek, were present to discuss issues at the Chub Lake/ Wildlife Management Area. Cody Zeman had previously asked the Town Board for assistance in regard to illegal shooting taking place adjacent to his property. He explained the situation to the DNR officers. Supervisor Behrendt and Planning Commissioner Palmquist indicated they both live in the area and have had similar disturbing issues. Mr. Zeman and Mr. Behrendt stated they or a family member had been threatened by hunters. They also indicated that hunters illegally park and drive on their property. Concern was expressed over the slow response time after 911 was called.

A lengthy discussion was held. Mr. Fashingbauer stated they DNR Officers would continue with ongoing management of the site, provide better signage, meet with the Dakota County Sherriff's office to discuss the issue and enforcement of regulations. He also noted the officers would be present on site more often especially during duck season.

Al Ames, 24485 Cedar Avenue – Revised Building Permit for Home Addition and Remodel.
Continued from earlier in the meeting.

It was noted that the Planning Commission had recommended approval of the revised application.

Motion was made by Chair Budenski, seconded by Supervisor Miller, to approve a revised building permit for Al and Faye Ames, 24485 Cedar Avenue, for a home addition and remodel. Motion carried unanimously.

Motion made by Supervisor Miller, seconded by Chair Budenski to direct the Clerk to release a check for \$25 back to Mr. and Mrs. Ames. Motion carried unanimously.

The following meetings were scheduled:

- Budget and Annual Meeting Preparation – February 4, 2016 at 7:00 p.m.
- Board of Canvass – March 10, 2016 at 6:00 p.m.
- Reorganization meeting – March 23, 2016 at 7:00 p.m.

Motion was made by Supervisor Behrendt, seconded by Supervisor Budenski to set the hours for the Township Election on March 8, 2016 as 7:00 a.m. to 8:00 p.m. Motion carried unanimously.

Website Upgrade

Discussion was held regarding a recommendation by Town Web Design to upgrade the Township website for easier access by staff and by visitors to the site.

Motion was made by Chair Budenski, seconded by Supervisor Jennings to approve a website upgrade in the amount of \$379.00. Motion carried unanimously.

TDKA Fee Schedule

The TDKA 2016 fee schedule was reviewed and acknowledged.

Clerk Update

The Clerk reviewed assignments given to the Township Attorney and the Clerk.

Attorney:

Contact Dakota County in regard to Joint Powers Agreement

Work with Nancy Sauber on IUP-CUP Article

Clerk:

- Form Letters to residents in regard to snow being pushed onto Township roads
- Continued work on septic pumping records

Motion was made by Chair Budenski, seconded by Supervisor Jennings to adjourn the meeting at 9:25 p.m. Motion carried unanimously.

Respectfully submitted:

Mira Broyles, Clerk