

EUREKA TOWNSHIP
DAKOTA COUNTY
STATE OF MINNESOTA

Eureka Planning Commission Meeting of January 4, 2016

Call to Order

Chair Sauber called the meeting to order at 7:00 PM. In attendance were: Chair Nancy Sauber, Vice Chair Lu Barfknecht, Commissioner Fritz Frana, Commissioner Donovan Palmquist and Commissioner Randy Wood. Supervisor Dan Rogers was scheduled as Town Board liaison, but was absent. See attached sheet for additional persons in attendance. Deputy Clerk Cheryl Murphy recorded the minutes.

Approval of the Agenda

Additions to the agenda were made as follows:

- Under New Business – add “Maps” and “Data Revision on Form”
- Under Old Business – add Jody Arman-Jones

Motion was made by Chair Sauber and seconded by Vice Chair Barfknecht to approve the agenda as amended. Motion carried 5-0.

Permit Requests

Al and Fayette Ames – 24485 Cedar Avenue – Revised Building Permit Application for Home Addition and Remodel.

Based on what was previously approved, the plans for Al and Fayette Ames were changed. There was a call made by a resident concerned that the Ames property was all new construction. Mr. Ames was requested by the Commission to fill out a new and corrected Building Permit Application that would match up with the valuation sheet from the Building Inspector. The square footage of all above ground levels is listed at 3901.

Where it says “*addition/remodel*”, the actual addition should be listed as the porch, kitchen extension and remodel of pre-existing structure. Under “*type of work*”, it should be listed as addition/expansion and alteration/remodel. The deck increased from 196 square feet to 420 square feet. The garage increased from 1092 square feet to 1132 square feet.

Chair Sauber made a motion to forward to the Board with the recommendation that the application be put on their consent agenda for approval, and that the Ames are not charged a second application fee. Vice Chair Barfknecht seconded the motion. Motion carried unanimously.

Town Board Liaison Report – No Town Board Liaison was present

Old Business

Fence Ordinance

Chair Sauber and Commissioner Frana met as a workgroup regarding the Fence Ordinance. Chair Sauber and Commissioner Frana felt they would need to meet with the Attorney to discuss how to meld state statutes and our Ordinance. There are a number of questions they want to ask him. Also need to clarify with the building code. Chair Sauber and Commissioner Frana did not hear back from the Attorney, but will meet this month and have a final draft version for the Commission.

Recodification Review –Vice Chair Barfknecht completed the changes and color-coding and met with the Attorney and went over the changes. January 25, 26, and 27 are suggested dates (January 27th the best date for all Commission members) to schedule the Public Hearing at 7:00PM. Need to check with Attorney to see if he is available to attend the Public Hearing.

Comp Plan and Solar Energy Systems Ordinance

Planning Commission to meet on January 12, 2016, with Sherri Buss

New Business

2016 Newsletter – Jody Arman-Jones – Chad to send Jody information regarding legislative-quasi-judicial differences to include as an addendum to the newsletter.

Data Revision – Building Permit Application Form –under Type of Work, it should say, “*check all that apply*” instead of “*check one only*”. Under Type of Structure, add a box for “*Single-family residential remodel*” Chair Sauber to send Deputy Clerk another change to the form regarding Accessory Building.

Chair Sauber made a motion to have Deputy Clerk make the revised changes to the Building Permit Application and send on to the Board with changes for approval. Commissioner Frana seconded the motion. Motion carried unanimously.

Maps – Chair Sauber went to the GIS Department for an update on maps and last date of division. They will print a new map, but it will be in quarters and will have to be taped

together. The GIS Department has agreed to update the maps online quarterly and print yearly for the Township.

Chair Sauber stated that the Northern Service Center is offering a class on interactive maps on January 26, 2016, and again on March 17, 2016. Chair Sauber intends to take the class and perhaps the Clerk, Deputy Clerk or someone on the Board may wish to take it as well. Chair Sauber also suggested that the Transfer of Building Rights Procedures instructions need to be restructured to make more user friendly. Chair Sauber will try to work on that procedure.

Minutes

December 7, 2015 – Planning Commission Meeting – Commissioner Frana made a motion to approve the minutes of December 7, 2015, as amended. Vice Chair Barfknecht seconded. Motion carried unanimously.

Adjourn

Commissioner Frana made a motion to adjourn the meeting. Chair Sauber seconded the motion. Meeting adjourned at 8:01 PM.

Respectfully submitted,

Cheryl Murphy
Deputy Clerk
Eureka Township

Meeting Minutes approved February 1, 2016