

EUREKA TOWNSHIP

**DAKOTA COUNTY
STATE OF MINNESOTA**

SPECIAL TOWN BOARD MEETING OF JANUARY 6, 2020

Call to Order

The Eureka Township Special Town Board meeting was called to order at 7:05 p.m. by Chair Donovan Palmquist.

Members Present: Donovan Palmquist (Chair)
Tim Murphy (Vice Chair)
Lu Barfknecht (Supervisor)
Mark Ceminsky (Supervisor)
Butch Hansen (Supervisor)

Members Absent: None

Others Present: Marcia Wilson (Treasurer)
Ranee Solis (Town Clerk)

See attached list for all others in attendance.

Discussion of the 2021 Budget

Treasurer Wilson explained that the 2019 Actual budget has not been finalized. Each Supervisor provided a proposed budget for 2021. The agreed upon draft proposed budget is attached.

There was discussion about creating a snow emergency fund for future years.

Supervisor Ceminsky provided a list of proposed road work for 2020 and 2021.

Adjournment

Motion: Chair Palmquist moved to adjourn the meeting, seconded by Supervisor Barfknecht.

Motion carried 5-0.

Meeting adjourned at 9:42 p.m.

Respectfully submitted,

Ranee Solis
Ranee Solis, Town Clerk

Minutes Officially Approved By:  on: _____
Town Chair Date

2020 PROPOSED BUDGET

DISBURSEMENTS (EXPENSES)	APPROVED	ACTUAL 2017	APPROVED	REVISED	ACTUAL 2018	APPROVED	REVISED	ACTUAL 2019	REVISED	ACTUAL 2019	APPROVED	APPROVED	PROPOSED
	2017		2018	2018	2018	2019	2019	2019	2019	2019	2020	2020	2021
Road and Bridge													
ROAD MAINTENANCE	\$65,000	\$110,782	\$85,000	\$99,600	\$113,703	\$90,000	\$90,000	\$83,652	\$90,000	\$83,652	\$116,000	\$116,000	\$125,000
GRAVEL PLACEMENT	\$9,000	\$18,313	\$9,000	\$9,000	\$11,874	\$10,000	\$10,000	\$10,474	\$10,000	\$10,474	\$12,000	\$12,000	\$12,500
GRAVEL / LIME ROCK / HAULING	\$90,000	\$94,056	\$90,000	\$80,000	\$80,300	\$90,000	\$90,000	\$52,933	\$90,000	\$52,933	\$95,000	\$95,000	\$105,000
CULVERT REPAIR	\$5,500	\$450	\$5,000	\$5,000	\$1,720	\$5,000	\$5,000	\$13,183	\$5,000	\$13,183	\$12,000	\$12,000	\$13,000
SNOW REMOVAL	\$30,000	\$20,673	\$30,000	\$30,000	\$40,652	\$30,000	\$82,933	\$76,446	\$82,933	\$76,446	\$35,000	\$35,000	\$70,000
ASPHALT MAIN (sweeping, repair potholes)	\$5,000	\$1,610	\$0	\$0	\$0	\$1,000	\$1,325	\$1,325	\$1,325	\$1,325	\$5,000	\$5,000	\$7,500
SIGNAGE	\$3,000	\$2,907	\$3,000	\$3,000	\$8,529	\$3,000	\$9,692	\$4,650	\$9,692	\$4,650	\$2,000	\$2,000	\$4,000
DITCH MAIN/CLEANOUT/MOW/BRUSH REMOVAL	\$15,000	\$13,380	\$10,000	\$15,500	\$20,875	\$10,000	\$15,050	\$23,950	\$15,050	\$23,950	\$30,000	\$30,000	\$33,000
DUST CONTROL	\$40,000	\$42,706	\$60,000	\$49,900	\$43,180	\$60,000	\$5,000	\$5,000	\$5,000	\$5,000	\$50,000	\$50,000	\$55,000
GARBAGE / DEBRIS DISPOSAL	\$2,000	\$4,346	\$2,500	\$2,500	\$3,335	\$5,000	\$5,000	\$5,061	\$5,000	\$5,061	\$5,000	\$5,000	\$5,500
ROAD / BRIDGE CIP ESCROW	\$5,000	\$2,500	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$7,500
EMERGENCY ROAD REPAIR ESCROW FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,000
ASPHALT/HARD SURFACE ROAD ESCROW FUND	\$20,000	\$10,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$50,000	\$50,000	\$55,000
TOTAL ROAD AND BRIDGE	\$289,500	\$321,723	\$319,500	\$319,500	\$349,168	\$329,000	\$329,000	\$291,674	\$329,000	\$291,674	\$422,000	\$422,000	\$499,000
General Government													
FIRE / RESCUE	\$68,000	\$72,470	\$70,000	\$70,000	\$83,132	\$70,000	\$75,000	\$76,983	\$75,000	\$76,983	\$89,000	\$89,000	\$89,000
AMBULANCE	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500
BUILDING INSPECTION	\$25,000	\$43,868	\$30,000	\$22,000	\$21,757	\$30,000	\$25,000	\$15,151	\$25,000	\$15,151	\$31,000	\$31,000	\$36,000
SEPTIC INSPECTION	\$3,000	\$1,554	\$2,000	\$2,000	\$2,363	\$2,000	\$2,000	\$1,485	\$2,000	\$1,485	\$2,400	\$2,400	\$2,400
STATE SUR CHARGE	\$1,000	\$288	\$1,000	\$1,000	\$1,487	\$1,000	\$500	\$313	\$500	\$313	\$1,000	\$1,000	\$500
TOWNSHIP ADM	\$70,100	\$64,661	\$70,000	\$82,200	\$90,658	\$70,000	\$93,200	\$95,124	\$93,200	\$95,124	\$115,000	\$115,000	\$115,000
COMMUNICATIONS	\$4,500	\$6,407	\$4,500	\$4,500	\$6,094	\$4,500	\$8,000	\$8,310	\$8,000	\$8,310	\$6,200	\$6,200	\$6,500
ELECTION	\$4,000	\$3,141	\$3,500	\$3,500	\$4,164	\$3,200	\$2,000	\$1,134	\$2,000	\$1,134	\$4,200	\$4,200	\$3,640
INSURANCE	\$4,000	\$3,677	\$4,000	\$4,000	\$3,660	\$4,000	\$4,000	\$3,880	\$4,000	\$3,880	\$5,000	\$5,000	\$7,500
LEGAL FEES	\$35,000	\$52,175	\$35,000	\$29,000	\$29,018	\$40,000	\$30,000	\$26,468	\$30,000	\$26,468	\$45,000	\$45,000	\$35,000
AUDIT	\$6,000	\$6,400	\$0	\$0	\$0	\$6,500	\$6,500	\$6,700	\$6,500	\$6,700	\$0	\$0	\$7,000
OFFICE EXPENSE	\$5,000	\$2,041	\$5,000	\$1,500	\$1,359	\$5,000	\$4,000	\$3,586	\$4,000	\$3,586	\$2,500	\$2,500	\$3,000
MISC EXPENSES / MILEAGE	\$4,000	\$318	\$3,500	\$2,700	\$2,697	\$2,000	\$2,000	\$1,800	\$2,000	\$1,800	\$2,800	\$2,800	\$2,500
TOWNHALL UPKEEP	\$10,000	\$14,057	\$12,000	\$18,100	\$23,760	\$17,000	\$23,000	\$24,137	\$23,000	\$24,137	\$19,000	\$19,000	\$26,500
TOWNHALL CIP ESCROW FUND	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0	\$0	\$5,000	\$0	\$10,000	\$10,000	\$10,000
NEW STORAGE BUILDING ESCROW FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$5,000	\$5,000
PROFESSIONAL SERVICES ESCROW FUND	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$0	\$0	\$15,000	\$0	\$20,000	\$20,000	\$20,000
NORTH CANNON WMO	\$2,500	\$2,056	\$2,500	\$2,500	\$2,193	\$2,500	\$2,500	\$2,193	\$2,500	\$2,193	\$2,500	\$2,500	\$2,500
TOTAL GENERAL GOVERNMENT	\$262,600	\$293,613	\$263,500	\$263,500	\$292,842	\$278,200	\$278,200	\$267,764	\$278,200	\$267,764	\$361,100	\$361,100	\$372,540
TOTAL BUDGET EXPENSES	\$552,100	\$615,336	\$583,000	\$583,000	\$642,010	\$607,200	\$607,200	\$559,438	\$607,200	\$559,438	\$783,100	\$783,100	\$871,540

2020 PROPOSED BUDGET

INCOME (REVENUES)		APPROVED 2017	ACTUAL 2017	APPROVED 2018	REVISED 2018	ACTUAL 2018	APPROVED 2019	REVISED 2019	ACTUAL 2019 T	APPROVED 2020	PROPOSED 2021
Road and Bridge											
Interest											\$650
COUNTY - TOWN ROAD ALLOTMENT		\$18,000	\$21,667	\$20,000	\$20,000	\$25,406	\$22,000	\$22,000	\$25,180	\$25,406	\$23,000
COUNTY - BRIDGE FUND									\$0	\$0	\$0
COUNTY - DELINQUENT TAX- ROAD & BRIDGE		\$5,000	\$0	\$3,000	\$3,000	\$1,612	\$2,000	\$2,000	\$7,010	\$1,612	\$1,000
LOCAL ROW Permits		\$150	\$2,500	\$500	\$500	\$0	\$500	\$500	\$350	\$350	\$350
TOTAL ROAD AND BRIDGE		\$23,150	\$24,167	\$23,500	\$23,500	\$27,018	\$24,500	\$24,500	\$32,190	\$27,368	\$25,000
General Government											
STATE - Township Aid			\$9,120	\$2,000	\$2,000	\$1,828	\$5,000	\$5,000	\$889	\$1,828	\$1,800
LOCAL - INTEREST		\$6,000	\$5,812	\$6,500	\$6,500	\$5,841	\$6,000	\$6,000	\$3,832	\$5,841	\$4,200
LOCAL - MISC INCOME		\$1,500	\$806	\$1,500	\$1,500	\$585	\$1,000	\$1,000	\$235	\$235	\$250
LOCAL - TOWN HALL RENTAL		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LOCAL - PERMIT		\$35,000	\$63,604	\$45,000	\$45,000	\$28,258	\$50,000	\$50,000	\$32,263	\$28,258	\$20,000
LOCAL - PUBLIC HEARING/SPECIAL MEETINGS		\$2,000	\$1,200	\$2,000	\$2,000	\$0	\$1,500	\$1,500	\$2,400	\$0	\$1,800
LOCAL - IN LIEU OF TAXES		\$3,000	\$3,300	\$3,000	\$3,000	\$3,300	\$3,200	\$3,200	\$1,700	\$3,300	\$0
COUNTY - AGGREGATE TAX		\$20,000	\$40,514	\$30,000	\$30,000	\$24,538	\$35,000	\$35,000	\$33,394	\$24,538	\$25,000
COUNTY - CONSERVATION CREDIT/ DNR		\$1,000	\$0	\$1,000	\$1,000	\$3,017	\$0	\$0	\$5,941	\$3,017	\$5,000
COUNTY - DELINQUENT TAX- GENERAL FUND		\$3,000	\$0	\$3,000	\$3,000	\$1,126	\$1,500	\$1,500	\$733	\$1,126	\$1,500
TOTAL GENERAL REVENUES		\$71,500	\$124,356	\$94,000	\$94,000	\$68,493	\$103,200	\$103,200	\$81,387	\$68,143	\$59,550
TOTAL REVENUES		\$94,650	\$148,523	\$117,500	\$117,500	\$95,511	\$127,700	\$127,700	\$113,577	\$95,511	\$84,550
LEVY											
STATE - (MVC) HOMESTEAD & AG CREDIT		\$5,000	\$6,108	\$10,000	\$10,000	\$8,005	\$6,000	\$6,000	\$4,098	\$8,005	
COUNTY - GENERAL REVENUE		\$186,100	\$190,300	\$159,500	\$159,500	\$157,634	\$169,000	\$169,000	\$99,150	\$284,952	
COUNTY - FISCAL DISPARITIES/ GR						\$2,214			\$2,703		
COUNTY - MOBILE HOME DISTRIBUTION GR											
COUNTY - ROAD AND BRIDGE		\$266,350	\$251,989	\$296,000	\$296,000	\$286,195	\$304,500	\$304,500	\$182,352	\$394,632	
COUNTY - FISCAL DISPARITIES / R&B						\$4,108			\$4,928		
COUNTY - MOBILE HOME DISTRIBUTION R&B											
COUNTY - TOWN HALL		\$0		\$0	\$0	\$0	\$0	\$0			\$0
COUNTY - FISCAL DISPARITIES / TOWN HALL											
COUNTY - MOBILE HOME DISTRIBUTION TH											
TOTAL LEVY		\$457,450	\$448,397	\$465,500	\$465,500	\$458,156	\$479,500	\$479,500	\$293,231	\$687,589	
TOTAL BUDGET INCOME		\$552,100	\$596,920	\$583,000	\$583,000	\$553,667	\$607,200	\$607,200	\$406,808	\$783,100	

2020 PROPOSED BUDGET

	APPROVED 2017	ACTUAL 2017	APPROVED 2018	REVISED 2018	ACTUAL 2018	APPROVED 2019	REVISED 2019	ACTUAL 2019	APPROVED 2020	PROPOSED 2021
TOTALS										
TOTAL ROAD AND BRIDGE EXPENSE	\$289,500	\$321,723	\$319,500	\$319,500	\$349,168	\$329,000	\$329,000			\$499,000
TOTAL GENERAL GOV'T EXPENSE	\$262,600	\$293,613	\$263,500	\$263,500	\$292,842	\$278,200	\$278,200			\$372,540
TOTAL BUDGET EXPENSES	\$552,100	\$615,336	\$583,000	\$583,000	\$642,010	\$607,200	\$607,200			\$871,540
TOTAL ROAD AND BRIDGE INCOME	\$289,500	\$276,156	\$319,500	\$319,500	\$317,321	\$329,000	\$329,000			\$25,000
TOTAL GENERAL GOV'T INCOME	\$262,600	\$320,764	\$263,500	\$263,500	\$236,346	\$278,200	\$278,200			\$59,550
TOWN HALL INCOME	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0
TOTAL LEVY INCOME	\$457,450	\$448,397	\$465,500	\$465,500	\$458,156	\$479,500	\$479,500			\$0
TOTAL BUDGET INCOME	\$552,100	\$596,920	\$583,000	\$583,000	\$553,667	\$607,200	\$607,200			\$84,550
TOTAL NET TO BUDGET	\$0	(\$18,416)	\$0	\$0	\$0	\$0	\$0			\$786,990