

**EUREKA TOWNSHIP**

**DAKOTA COUNTY**

**STATE OF MINNESOTA**

**TOWN BOARD MEETING OF DECEMBER 10, 2018**

**Call to Order**

The Eureka Township Town Board meeting was called to order at 7:00 p.m. by Chair Tim Murphy and the Pledge of Allegiance was given.

Members Present: Tim Murphy (Chair)  
Butch Hansen (Vice Chair)  
Donovan Palmquist (Supervisor)  
Mark Ceminsky (Supervisor)  
Lu Barfknecht (Supervisor)

Others Present: Martin Norder (Kelly & Lemmons, P.A.)  
Ralph Fredlund (Planning Commission Chair)  
Marcia Wilson (Treasurer)  
Bob Finke (Town Clerk)  
Ranee Solis (Deputy Clerk)

See attached list for all others in attendance.

**Approval of the Agenda**

The following changes were made to the agenda:

1. Add item F. Credit Card Limit under Treasurer's Report
2. Remove item B.1. Bill Funk under Public Comment
3. Add item A. Eric Rudd under Land Use Requests
4. Add item P. Fire Fighter Service Agreement under New Business
5. Add item Q. Ordinance Book under New Business
6. Add item 3. MAT New Clerk Training under Other Business, Town Clerk
7. Move items A. Building Inspector RFP's and B. Gravel and Limestone RFP's under New Business to just after Citizen Business
8. Table item C. Dust-coating RFP's under New Business

**Motion:** Vice Chair Hansen moved to accept the Agenda as amended, seconded by Supervisor Ceminsky.

**Motion carried 5-0**

**Treasurer's Report**

The Treasurer's Report was given by Marcia Wilson (*see attached report*).

*CBH*  
*DKP*  
*BS*  
*MC*

**Motion:** Supervisor Ceminsky moved to approve the Treasurer's Report as submitted, seconded by Supervisor Palmquist.

**Motion carried 5-0**

A. Bills and Receipts

**Motion:** Supervisor Palmquist moved to approve the Bills and Receipts list as reported, seconded by Chair Murphy.

**Roll Call vote was taken:** Vice Chair Hansen – Aye  
Supervisor Palmquist – Aye  
Supervisor Barfknecht - Aye  
Supervisor Ceminsky – Aye  
Chair Murphy – Aye

B. Outstanding Invoices

Treasurer Wilson suggested excluding this item from future agendas unless there is an item to discuss.

Treasurer Wilson was directed to invoice Dan Budensiek, 8880 235<sup>th</sup> St. W., for \$1,400 as per the November 13, 2018 Town Board decision regarding permit violations.

C. Budget

D. Escrow

Treasurer Wilson suggested excluding this item from future agendas unless there is an item to discuss.

E. Permit Worksheet

Treasurer Wilson noted an outstanding mechanical permit fee in the amount of \$60 for Patrick Mahowald, 6429 265<sup>th</sup> St. W., and was instructed to send an invoice requesting payment.

**Motion:** Vice Chair Hansen moved to approve the balance of the Treasurer's Report, seconded by Supervisor Ceminsky.

**Motion carried 5-0**

F. Credit Card Limit

Treasurer Wilson asked for confirmation that the credit card limit for the Clerk, Deputy Clerk and Treasurer is \$500 per person.

**Sheriff's Department Update:** (Deputy Jon Reiners)

- Public safety-wise, things have been quiet.
- Regarding the complaint of the semi parking on Highview, they have found a Township Ordinance that they can use to prevent parking for more than 48 hours. They received another complaint about a mini van parked there as well, which was addressed and has been moved.
- A complaint was filed regarding dumping on 265<sup>th</sup> St. W., the road supervisors are addressing this item later on the agenda.
- It is encouraged that all vehicles parked outside are locked and that keys are not left in them.

**Public Comment**

A. Those signed in:

1. Beth Eilers – 10185 250<sup>th</sup> St. W.  
Ms. Eilers spoke about the Commercial/Industrial Zoning Open House, that there were more questions than answers.
2. Allen Novacek – 24030 Iberia Ave.  
Mr. Novacek asked the Town Board to authorize another Build Rights Transfer training session with Jeff Otto.

B. All Others

Chair Murphy asked three times if there were any others who would like to speak. Hearing none, the Public Comment portion was closed.

**Citizen Business**

(None)

**RFP's**

A. Building Inspector RFP's

The Town Board received 3 proposals for building inspector from Darrel Gilmer, Inspectron Inc. and MNSPECT.

**Motion:** Vice Chair Hansen moved to accept the closed packets as presented and move this item to the January Town Board meeting, and to provide a copy of each proposal to the Supervisors for review, seconded by Supervisor Barfknecht.

**Motion carried 5-0**

B. Gravel and Limestone RFP's

The Town Board received one proposal for gravel from Dakota Aggregates and one proposal for limestone from Anderson Rock & Lime Inc.

**Motion:** Supervisor Ceminsky moved to accept the quote from Anderson Rock & Lime Inc. for \$11.90 per ton from Spring Garden Quarry, seconded by Vice Chair Hansen.

**Motion carried 5-0**

**Motion:** Vice Chair Hansen moved to accept the proposal for Class #5 gravel from Dakota Aggregates for \$9.15 per ton, seconded by Supervisor Ceminsky.

**Motion carried 5-0**

**Road Contractor - Otte Excavating - Bryce Otte**

- Coordinating with the road supervisors to create a list for spring including shoulder recovery, ditch reclaims, culverts needing replacing, roads needing lifts and signage.
- Working with the road supervisors regarding the dumping in the ditches on 265<sup>th</sup>.

**Planning Commission Update (Ralph Fredlund liaison)**

Chair Fredlund provided a summary of the November 19, 2018 Public Hearing regarding storage in mining pits and the December 4, 2018 Planning Commission Meeting:

- The Planning Commission recommended approval for a new home on Jacquard for Darren and Lynn Lake.
- The Planning Commission verified building rights for two parcels that Eric Rudd was inquiring about and forwarded to the Town Board to be placed in the minutes.
- The Public Hearing for storage in mining/extraction pits on November 19, 2018 was held with the Planning Commission recommending denial.

**Permit Requests**

A. Darren & Lynn Lake – New Home Construction Permit – PID #13-03000-77-010

**Motion:** Vice Chair Hansen moved to approve the building permit request for PID #13-03000-77-10, seconded by Supervisor Ceminsky with a friendly amendment to include the deck.

**Motion carried 5-0**

**Land Use Requests**

A. Eric Rudd – verify building rights for PID #13-01000-53-011 and PID #13-01000-77-040

**Motion:** Supervisor Barfknecht moved to have the Clerk create a letter for Mr. Rudd verifying that there is one building right on PID #13-01000-53-011 and one building right on PID #13-01000-77-040, seconded by Chair Murphy.

**Motion carried 5-0**

**Old Business**

A. Grenada Avenue Insurance Update

Vice Chair Hansen directed the Township attorney to send a registered letter of demand for payment to the insurance company.

**New Business**

A. Building Inspector RFP's  
(item moved after Citizen Business)

B. Gravel and Limestone RFP's  
(item moved after Citizen Business)

C. Dust-coating RFP's  
Agenda item tabled until the January Town Board meeting.

D. Mining Ordinance Amendment

**Motion:** Vice Chair Hansen moved to approve the language presented for the amendment of the Mining Ordinance to allow for storage, seconded by Supervisor Ceminsky.

Chair Murphy called the question, seconded by Supervisor Barfknecht, motion carried 5-0.

**Motion failed 0-3**, with Vice Chair Hansen and Supervisor Ceminsky abstaining

**Motion:** Chair Murphy moved to forward the amendment to the Planning Commission to revisit the concerns of the residents, seconded by Supervisor Palmquist.

**Motion failed 0-3**, with Vice Chair Hansen and Supervisor Ceminsky abstaining

E. North Cannon Watershed Board of Managers meeting update  
FYI - A comprehensive report with financials and a water plan is awaiting approval by the Watershed Board, the cost to Eureka Township will remain the same. North Cannon will not do a comprehensive plan going forward as they are merging into the One Water, One Plan.

F. Cannon FEMA  
FYI - FEMA is re-evaluating wetlands for flood areas, including Grenada Ave at Chub Lake, there may be some funding available from FEMA to repair the roads.

**Motion:** Supervisor Barfknecht moved to approve for Supervisor Ceminsky to stay in touch with FEMA regarding funding to repair Grenada Ave at Chub Lake, seconded by Chair Murphy.

**Motion carried 5-0**

G. Denmark Ave Fiber Optic Project - Dumping on 265<sup>th</sup> St.

**Motion:** Supervisor Ceminsky moved to direct the attorney to send a letter to Underground Systems, Inc. requiring they submit a \$5,000 escrow and give them until April 15, 2019 to repair the ditches on 265<sup>th</sup> St. west of Denmark on the north and south right-of-way for about ¼ mile, seconded by Vice Chair Hansen with a friendly amendment to request that the County issue a citation for illegal dumping.

**Motion carried 5-0**

**Motion:** Vice Chair Hansen moved to have the Clerk send a letter to Castle Rock thanking them for their interest in our Right-of-Way, but we will handle the situation, seconded by Supervisor Ceminsky.

**Motion carried 5-0**

**Motion:** Chair Murphy moved to have the two road supervisors meet with Castle Rock and Dakota County to review and update the Joint Powers Agreement, seconded by Supervisor Palmquist.

**Motion carried 3-0, with Vice Chair Hansen and Supervisor Ceminsky abstaining**

H. MAC – Airlake formal annexation update

Vice Chair Hansen will follow up with Gary requesting an update on the status of the formal annexation and establish a communication trail via a memo from the clerk.

I. 4758 220<sup>th</sup> St. W. – Collapsed barn

**Motion:** Supervisor Ceminsky moved to send a letter to the owner of the barn at 4758 220<sup>th</sup> St. W. stating that they need to apply for a demolition permit and take down the barn within 60 days, seconded by Supervisor Barfknecht.

**Motion carried 4-0, with Vice Chair Hansen abstaining**

J. Town Board Chair

Discussion included having two supervisors present at all meetings outside of the Town Board meetings and improving professional interaction among board members.

K. Data Practices liaisons

Supervisor Palmquist and Chair Murphy volunteered to be the data practices liaisons.

L. Climate control system quotes for outside storage shed

**Motion:** Vice Chair Hansen moved to table the climate control system quotes until the January Town Board meeting, seconded by Chair Murphy.

**Motion carried 5-0**

M. Commercial Zoning Update

**Motion:** Chair Murphy moved to authorize the commercial/industrial group to contact TKDA to request a proposal for planning for the commercial zoning and an itemization of costs for the entire process to present at the January Town Board meeting, seconded by Supervisor Barfknecht.

**Motion carried 3-0**, with Supervisor Ceminsky and Vice Chair Hansen abstaining

N. Approval to sell the Epson copier

**Motion:** Supervisor Ceminsky moved to sell the Epson copier for \$25, seconded by Supervisor Palmquist.

**Motion carried 5-0**

O. Approval to recycle the old laptop computers  
The Board authorized the Clerk to recycle the two old laptop computers.

P. Fire Fighter Service Agreement

**Motion:** Supervisor Ceminsky moved to approve the Fire Fighting Service Agreement with Lakeville as submitted, seconded by Supervisor Barfknecht.

**Motion carried 5-0**

Q. Ordinance Book – updating and codifying

**Other Business**

A. Town Clerk

1. Discuss adopting application for Community Development Block Grant Funding

**Motion:** Chair Murphy moved to accept the resolution approving the application for fiscal year 2018 Dakota County Community Development block grant funding, seconded by Supervisor Barfknecht.

**Motion carried 5-0**

2. Upcoming Town Board election

3. MAT New Clerk Training January 3, 2019

**Motion:** Supervisor Barfknecht moved to approve the requested training for the clerk and deputy clerk and to post the change in Town Hall hours for that week, seconded by Chair Murphy.

**Motion carried 3-0**, with Supervisor Ceminsky and Vice Chair Hansen abstaining

**Approval of Meeting Minutes**

A. Approve the November 13, 2018 Town Board meeting minutes

**Motion:** Supervisor Barfknecht moved to approve the November minutes as presented, seconded by Vice Chair Hansen.

**Motion carried 5-0**

**Motion:** Supervisor Barfknecht moved to schedule a Special Closed Town Board meeting on December 27, 2018 at 7:00 pm, seconded by Chair Murphy.

**Motion carried 5-0**

**Adjournment**

**Motion:** Supervisor Barfknecht moved to adjourn the meeting, seconded by Vice Chair Hansen.

**Meeting adjourned at 10:41 p.m.**

Respectfully submitted,

Ranee Solis

Ranee Solis, Deputy Clerk

Minutes Officially Approved on: 11/14/19  
Date

By: Robert C. Finke  
Town Clerk

and [Signature]  
Town Chair



# EUREKA TOWNSHIP

Dakota County, Minnesota



## Town Board Meeting

Attendance

Monday, December 10, 2018

7:00 PM

Printed Name

Address

Arlow Novak

Brian Aker

Nancy Sauerber

Jeff Otto

Alice Storlie

R Wood

Gloria Belzer

Mike Slavik

615 03514 SW

9445 225th St. W. LKVA,

25580 Doll Blvd.

0210-235th

23775 - 9axop

24335 Po. 80.

1590 Hwy 55 - Hastings

Printed Name

Julie Larson  
ERIC RUND

Address

24510 Highview Ave LK01  
300 OAK St F97N

# EUREKA TOWNSHIP

Dakota County, Minnesota



## Town Board Meeting

Public Comment Sign-In

Monday, December 10, 2018

7:00 PM

Printed Name

Beth Eilers

Doreen Lynn Laly

Allen Navacet

~~Deputy Tom Reinars~~

Address

1085 25th St. W.

20930 Prairie Hills Lane

24030 Fern Ave Lakota

Sheriff's office

**Treasurer Report December 10, 2018**

**Bank Balance**

November 27, 2018

Checking Account	\$6,203.19
Outstanding Checks	-\$3,238.57
Savings Account	\$189,947.17
CD Account	\$104,995.60

Total Investments
<b>\$294,942.77</b>

**ACCOUNT BALANCES** \$297,907.39

Petty Cash In  
Cash Box

\$100.00

**TOTAL INCLUDING CASH** \$298,007.39

	CD Matures	Original Investment
\$39,321.58	6/29/2021	5 yr
\$40,516.49	6/27/2022	5 yr
\$25,157.53	6/22/2023	5 yr
<u>\$104,995.60</u>		

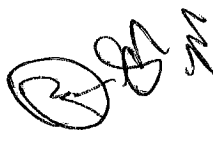
**TOTAL DISBURSEMENTS**

Total Nov Claims	\$30,024.68
Total Nov Payroll	\$11,214.00
	<u>\$41,238.68</u>

*me* *B* *CBK*  


Date Range: 12/1/2018 To 12/31/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/10/2018	Internal Revenue Service	fed tax deposit due in Dec	3700	\$2,331.49	100-41421-115-212	Treasurer	\$88.44
					100-41421-122-212	Treasurer	\$244.94
					100-41421-125-212	Treasurer	\$57.28
					100-41425-115-212	Clerk	\$22.63
					100-41425-122-212	Clerk	\$207.08
					100-41425-125-212	Clerk	\$48.44
					100-41422-115-212	Deputy	\$217.20
					100-41422-122-212	Deputy	\$356.90
					100-41422-125-212	Deputy	\$83.48
					100-41110-122-212	Council/Town Board	\$814.56
					100-41410-125-212	Elections	\$190.54
12/10/2018	PERA	Dec 18 payroll pmt	3701	\$679.49	100-41421-121-212	Treasurer	\$276.53
					100-41422-121-212	Deputy	\$402.96
12/10/2018	Kelly & Lemmons, P.A.	Nov legal Bill	3702	\$2,010.25	100-41615-304-216	Legal Services	\$2,010.25
12/10/2018	Otte Excavating Inc.	Nov 18 Road bill	3703	\$5,827.50	201-43122-313-201	Unpaved Streets	\$4,042.50
					201-43230-313-236	Waste (Refuse) Collection	\$235.00
					201-43125-235-204	Ice and Snow Removal	\$600.00
					201-43128-313-207	Culverts/ Ditches	\$950.00
12/10/2018	TKDA	Professional services invoice 002018004446	3704	\$4,450.00	240-41960-314-223	Planning and Zoning	\$4,450.00
12/10/2018	Dakota Electric Association	Nov Electric Bills	3705	\$168.25	100-41940-381-220	General Government Buildings and Plant	\$153.25
					100-41940-381-220	General Government Buildings and Plant	\$15.00
12/10/2018	Culligan	bill Acct 10134684	3706	\$34.17	100-41940-382-220	General Government Buildings and Plant	\$34.17

CBP  
  
 me

Date Range : 12/1/2018 To 12/31/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/10/2018	DS/LSI	acct# 007602 Nov bill	3707	\$80.28	100-41940-384-220	General Government Buildings and Plant	\$80.28
12/10/2018	T & C Commercial Cleaning	Cleaning Town Hall	3708	\$130.00	100-41940-315-220	General Government Buildings and Plant	\$130.00
12/10/2018	Jeff Reisinger Lawn Service	Invoice 11481	3709	\$1,307.50	100-41335-316-220	Cleaning/ maintenance	\$1,307.50
12/10/2018	Frontier Communications	Acct 952046903736 053101 7 Nov bill	3710	\$179.39	100-41940-321-213	General Government Buildings and Plant	\$179.39
12/10/2018	ECM Publishers	postings	3711	\$70.00	100-41615-304-213	Legal Services	\$70.00
12/10/2018	BroadView Technology Solutions LLC	invoices 2346	3712	\$186.00	100-41920-309-212	Data Processing	\$186.00
12/10/2018	City of Farmington	Fire, Contract 4th qtr 2018	3713	\$8,642.78	100-42210-317-208	Fire Administration	\$8,642.78
12/10/2018	MATIT	Insurance coverage	3714	\$423.00	100-49240-361-215	Insurance - Unallocated	\$423.00
12/10/2018	Dakota County Township Officer Assn	Attn Peggy Varien 2018 JPA Pump Maint	3715	\$1,563.00	100-42430-306-210	Septic	\$1,563.00
12/10/2018	Farmington Printing	printing services invoice 12785 12800	3716	\$760.65	100-41940-203-213	General Government Buildings and Plant	\$760.65
12/10/2018	Custom Office Products	Office supplies paper Invoice 00036123	3717	\$57.71			

*CBT*  
*RB*  
*mc*

Date Range : 12/1/2018 To 12/31/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/10/2018	Tim Murphy	3 GTS workshops with mileage and mileage to Duluth	3718	\$665.84	100-41425-202-218	Clerk	\$57.71
12/10/2018	Robert Finke	November Mileage to meetings and Walmart	3719	\$57.93	100-41330-308-222 100-41330-331-222	Boards and Commissions Boards and Commissions	\$365.00 \$300.84
12/10/2018	Julie Larson	expenses for townhall and elections	3720	\$60.13	100-41425-331-222	Clerk	\$57.93
12/10/2018	Mark Ceminsky	Nov mileage	3721	\$174.95	100-41410-434-214	Elections	\$60.13
12/10/2018	CardMember Services	Bob Finke account	6512 3722	\$86.37	100-41110-331-222	Council/Town Board	\$174.95
12/10/2018	CardMember Services	Marcia Wilson account 6026	3723	\$78.00	100-41425-203-214	Clerk	\$86.37
<b>Total For Selected Claims</b>				<b>\$30,024.68</b>	100-41421-322-213	Treasurer	\$78.00
				<b>\$30,024.68</b>			

CBA  


Date Range: 12/1/2018 To 12/31/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
	Charles Hansen	City Council/Town Board					Date
	Donovan K Palmquist	City Council/Town Board					Date
	Lucretia Barfknecht	City Council/Town Board					Date
	Mark Ceminsky	City Council/Town Board					Date
	Timothy Murphy	City Council/Town Board					Date

CBK
   
 P
   
 SM