

**EUREKA TOWNSHIP
DAKOTA COUNTY, MINNESOTA**

EUREKA TOWN BOARD MEETING

FEBRUARY 12, 2018

Chair Lu Barfknecht called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was given. Town Board Supervisors present were Lu Barfknecht, Carrie Jennings, Butch Hansen, Donovan Palmquist, and Dan Rogers. Planning Commission members Nancy Sauber and Ralph Fredlund, Township Attorney Chad Lemmons, Clerk Mira Broyles and Treasurer Marcia Wilson were also present. See attached list for others in attendance.

APPROVAL OF THE AGENDA

Changes to the agenda were made as follows:

Land Use Permits was moved to the beginning of the agenda.

Motion was made by Chair Barfknecht, seconded by Supervisor Hansen, to approve the agenda as amended. Motion carried 5-0.

Land Use Permits

Patrick and Jean Mahowald, 6429 265th Street – Lot Split Approval Application

It was noted that the Planning Commission had recommended approval of the application.

Motion was made by Supervisor Jennings, seconded by Supervisor Hansen, to approve a lot split for Patrick ad Jean Mahowald, 6429 265th Street as follows: Parcel A consisting of 3.54 acres, PIN 13-02600-26-012, Parcel B, consisting of 2.91 acres to be split from Parcel A and then combined from with adjacent 5.0 acre parcel, PIN 13-02600-27-010, creating Parcel C. Motion carried 5-0.

TREASURER'S REPORT

Motion was made by Supervisor Rogers, seconded by Supervisor Palmquist, to accept the Treasurer's Report dated February 12, 2018 as amended. Motion carried 5-0.

The claims and receipt lists and outstanding invoices were reviewed.

It was noted that the next Attorney's bill will reflect an adjustment of 1.5 hours.

Motion made by Supervisor Jennings, seconded by Supervisor Palmquist to approve the claims and receipt lists as adjusted. Roll call vote was taken. Motion carried 5-0.

The proposed budget for 2019 was reviewed.

Motion was made by Supervisor Hansen, seconded by Chair Barfknecht, to present the proposed 2019 budget to the Township at the Annual Meeting.

It was noted that an escrow in the amount of \$5,000 is being held for Adam Jakes in conjunction with a building permit and the demolition of an existing structure on his property.

Motion by Supervisor Hansen, seconded by Supervisor Rogers to direct the Clerk to send a letter to Adam Jakes regarding the status of his building permit. Motion carried 5-0.

Motion was made by Chair Barfknecht, seconded by Supervisor Rogers, to approve the balance of the Treasurer's report. Motion carried 5-0.

Public Comment

Jody Arman Jones brought to the attention of the Board that Ray Swedeen, a long time Eureka resident had passed away. It was noted that he had started the "history wall" in the Town Hall.

Motion was made by Supervisor Hansen, seconded by Chair Barfknecht, to direct Jody Arman Jones to include a notice in the upcoming newsletter. Motion carried 5-0.

The Clerk was directed to update the history wall.

Contractor Time

Jason Otte, Otte Excavating, provided an update on ongoing road maintenance.

Deputy Sheriff Schmidt was present and discussed recent burglaries that have occurred by someone on a snowmobile. He also noted that snowmobiles advertised for sale on the side of roads had been stolen and cautioned residents to somehow secure them.

Building Inspector Update

Supervisor Hansen noted that Darrel Gilmer had conducted an inspection for an emergency furnace replacement.

Consent Agenda

Minutes of the December 28, 2017 Town Board Meeting

Motion was made by Chair Barfknecht, seconded by Supervisor Jennings, to approve the minutes of the December 28, 2017 Town Board meeting as presented. Motion carried 5-0.

Minutes of the January 8, 2018 Town Board Meeting

Minor corrections were made to the minutes of the January 8, 2018 Town Board meeting.

Motion was made by Supervisor Hansen, seconded by Chair Barfknecht, to approve the minutes of the January 8, 2018 Town Board meeting as amended. Motion carried 4-0. Supervisor Rogers abstained.

Planning Commission Update

Planning Commissioner Bill Funk provided a summary of the February 5, 2018 Planning Commission meeting. Discussion was held regarding plantings in rights of way and ditches. The Planning Commission was directed to draft new ordinance language.

NEW BUSINESS

First Quarter Newsletter

Jody Arman Jones reviewed the draft of the first quarter newsletter.

Annual Review – Brosseth and Storlie Gravel Pits

Pat Mason, Ames Construction, was present for the annual review of the Brosseth and Storlie gravel pits. Noise issues were discussed.

There were no public comments made regarding the pits.

Motion was made by Supervisor Jennings, seconded by Supervisor Hansen to provide the well readings of the Brosseth pit to Mark Zabel with Dakota County. Motion carried 5-0

Motion was made by Supervisor Hansen, seconded by Supervisor Jennings to approve the gravel permit review of the Brosseth mine. Motion carried 5-0

There was no public comment regarding the Storlie mine.

Motion made by Chair Barfknecht, seconded by Supervisor Hansen, to approve the gravel permit review of the Storlie gravel pit. Motion carried 5-0.

Annual Review – Friedges Landscaping Gravel Pit

Justin Friedges was present for the annual review of the Friedges Landscaping Gravel Pit.

There was no public comment regarding the gravel pit.

Motion was made by Chair Barfknecht, seconded by Supervisor Palmquist to approve the review of the Friedges Landscaping Gravel Pit. Motion carried 4-0. Supervisor Hansen abstained.

Annual Review – Vermillion River Aggregates Gravel Pit

Dan Ames was present for the annual review of the Vermillion River Aggregates Gravel Pit.

There was no public comment regarding the pit.

Motion was made by Supervisor Hansen, seconded by Chair Barfknecht, to approve the review of the Vermillion River Aggregates gravel pit. Motion carried 5-0.

OLD BUSINESS

Building Inspector Services Contract

Discussion was held regarding the terms of the proposed contract with MNSPECT.

Motion was made by Supervisor Hansen, seconded by Supervisor Rogers to table this item until a final draft is presented by the Township Attorney. Motion failed 3-2.

A recess was taken at 9:40 pm to allow Chair Barfknecht to edit the proposed contract and forward it to the Clerk's office for printing. Final draft was completed by Chair Barfknecht and was printed and provided to the Board. Further discussion was held.

Motion was made by Chair Barfknecht, seconded by Supervisor Palmquist, to approve the Building Official Services Agreement with MNSPECT, LLC as amended. Motion carried 4-1. Supervisors Hansen opposed.

Airlake Airport

Supervisor Hansen stated he would get in touch with Gary Schmidt regarding a meeting to discuss further action pertaining to the orderly annexation of the Airlake Airport into Lakeville. Future negotiations were discussed. It was noted that the Board will be notified of the meeting and negotiation points.

Other Business

Resolution Appointing Election Judges

Motion was made by Supervisor Jennings, seconded by Supervisor Rogers, to adopt Resolution 2018-02, appointing Election Judges for the March 13, 2018 Township election. Motion carried 5-0.

Annual Meeting Preparation

Discussion was held regarding the presentation for the March 13, 2018 annual meeting.

Application Forms

Revised application forms were reviewed and approved for completion.

Attorney Lemmons stated a closed meeting should be scheduled to discuss pending litigation. The Clerk was directed to send a Doodle Poll and schedule the closed meeting.

Motion was made by Supervisor Hansen, seconded by Supervisor Palmquist to approve the purchase of a microwave oven. Motion carried 5-0.

Adjournment

Motion was made by Supervisor Jennings, seconded by Supervisor Hansen, to adjourn the meeting at 11:10 p.m.

Respectfully submitted:

Mira Broyles, Clerk

DRAFT

EUREKA TOWNSHIP

Dakota County, Minnesota



Town Board Meeting

Attendance

Monday, February 12, 2018

7:00 PM

Name

Gloria Belzer

Randy Fredlund

Nancy Sauber

Karen VonRuden

Mark Conroy

Anna Novak

Jody Arman-Jones

Patrick Mahowald

Stacey Hamov

Justin Smith

Pat Mason

Tim Murphy

Don Ames

Treasurer Report February 12, 2018

Bank Balance

January 31, 2018

Checking Account	\$2,074.96
Outstanding Checks	-\$1,495.88
Savings Account	\$420,011.33
CD Account	<u>\$78,622.39</u>

Total Investments
\$498,633.72

ACCOUNT BALANCES **\$499,212.80**

Petty Cash In
Cash Box

\$100.00

TOTAL INCLUDING CASH **\$499,312.80**

	CD Matures	Original Investment
\$38,708.16	6/29/2021	5 yr
<u>\$39,914.23</u>	6/27/2022	5 yr
\$78,622.39		

TOTAL DISBURSEMENTS

TOTAL January CLAIMS	\$21,127.24
TOTAL January PAYROLL	<u>\$3,030.88</u>
	<u>\$24,158.12</u>

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Date Range : 2/1/2018 To 2/28/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/12/2018	Internal Revenue Service	fed tax deposit due in Feb 18	3446	\$1,142.53	100-41422-115-212 100-41425-115-212 100-41421-115-212 100-41422-122-212 100-41425-122-212 100-41421-122-212 100-41422-125-212 100-41425-125-212 100-41421-125-212	Deputy Clerk Treasurer Deputy Clerk Treasurer Deputy Clerk Treasurer	\$117.96 \$345.86 \$38.15 \$164.38 \$178.24 \$176.54 \$38.44 \$41.28 \$41.68
02/12/2018	PERA	Feb 12 18 payroll pmt	3447	\$386.83	100-41421-121-212 100-41422-121-212	Treasurer Deputy	\$201.23 \$185.60
02/12/2018	Minnesota Department of Revenue	Sales and Use Tax	3448	\$14.00	100-49301-438-212	Other Financing Uses	\$14.00
02/12/2018	Otte Excavating Inc.	Jan 18 Road bill	3449	\$12,275.00	201-43125-313-204 201-43240-313-236	Ice and Snow Removal Waste (Refuse) Disposal	\$12,157.50 \$117.50
02/12/2018	Kelly & Lemmons, P.A.	Jan legal Bill	3450	\$2,384.97	100-41615-304-216	Legal Services	\$2,384.97
02/12/2018	Dakota County Financial Services	2018 Salt & Sand Jan	3451	\$966.75	201-43125-230-204	Ice and Snow Removal	\$966.75
02/12/2018	TKDA	Professional services invoice 002017005196 002018000048 and 49	3452	\$1,416.26	240-41960-314-223	Planning and Zoning	\$1,416.26
02/12/2018	Dakota Electric Association	Jan Electric Bills	3453	\$157.53	100-41940-381-220 100-41940-381-220	General Government Buildings and Plant General Government Buildings and Plant	\$141.79 \$15.74

Handwritten signature and initials

Date Range : 2/1/2018 To 2/28/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/12/2018	DSI/LSI	acct# 007602 Jan bill	3454	\$73.28	100-41940-384-220	General Government Buildings and Plant	\$73.28
02/12/2018	Culligan	bill Acct 147-00134684	3455	\$84.88	100-41940-382-220	General Government Buildings and Plant	\$84.88
02/12/2018	T & C Commercial Cleaning	Cleaning Town Hall Feb	3456	\$130.00	100-41940-315-220	General Government Buildings and Plant	\$130.00
02/12/2018	CENTRAL FARM SERVICES	Customer ID 105983 Propane	3457	\$206.95	100-41940-383-220	General Government Buildings and Plant	\$206.95
02/12/2018	Frontier Communications	Acct 952046903736 053101 7 Jan bill	3458	\$181.37	100-41940-321-213	General Government Buildings and Plant	\$181.37
02/12/2018	Plunkett's Pest Control	Rodent control Annual Bill	3459	\$458.28	100-41940-401-220	General Government Buildings and Plant	\$458.28
02/12/2018	Dakota County Assoc of Townships	2016 MAT and Dakota County Assoc Dues	3460	\$1,097.40	100-41980-355-218 100-41980-355-218	Old Other General Government Old Other General Government	\$225.00 \$872.40
02/12/2018	M & R Sign	Signs invoice 197907	3461	\$38.50	100-43127-810-225	Signage	\$38.50
02/12/2018	CardMember Services	Acct 6018 Mira expenses postage, website charge and office supplies	3462	\$73.51	100-41425-325-212 100-41425-322-212 100-41421-322-212 100-41425-202-212	Clerk Clerk Treasurer Clerk	\$28.00 \$6.59 \$2.63 \$36.29

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Date Range : 2/1/2018 To 2/28/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/12/2018	Marcia Wilson	Postage expenses to mail 1099 and W2	3463	\$39.20	100-41421-322-213	Treasurer	\$39.20

Total For Selected Claims

\$21,127.24

\$21,127.24

Carrie E. Jennings

Carrie E Jennings

City Council/Town Board

2-12-18

Date

[Signature]

Charles Hansen

City Council/Town Board

Date

[Signature]

Daniel Rogers

City Council/Town Board

2-12-18

Date

[Signature]

Donovan K Palmquist

City Council/Town Board

2-12-18

Date

[Signature]

Lucretia Barfknecht

City Council/Town Board

2/12/18

Date

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Date Range : 1/12/2018 To 1/31/2018

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
01/15/2018	Internal Revenue Service	fed tax deposit due in Jan 18	3445	\$110.45	100-41422-115-212	Deputy Clerk	\$56.24
					100-41425-115-212		\$54.21

Total For Selected Claims

\$110.45

\$110.45

Carrie E Jennings

Carrie E Jennings

City Council/Town Board

Date

2-12-18

Charles Hansen

City Council/Town Board

Date

Daniel M Rogers

Daniel Rogers

City Council/Town Board

Date

2-12-18

Donovan K Palmquist

Donovan K Palmquist

City Council/Town Board

Date

2-12

Lucretia Barfknecht

Lucretia Barfknecht

City Council/Town Board

Date

2/12/18