

EUREKA TOWNSHIP

Dakota County, State of Minnesota

ANNOTATED AGENDA MEETING NOTES

March 6, 2018

Planning Commission Meeting

Present were Nancy, Julie, Bill, Randy and Ralph. Also Chad Lemmons

Call to Order – 7:00 PM

Approval of Agenda: Added Fence Ordinance and Annual Meeting Preparation. Motion by Nancy, second by Ralph, passed 4-0 with Julie abstaining because she was a few minutes late and didn't hear it all.

Permit Requests

- John Daniels for Bachmans – 23000 Cedar Avenue South – Ag Exempt Building Permit Application for Construction of a greenhouse -*Recommend approval of building permit for a production-only facility – he expects a Shoreland Permit by March 12 Board mtg.* Motion by Julie, second by Nancy, passed 5-0.123
- Rick Martin – 9774 250th Street West – Building Permit Application for Attached Garage – *Recommend approval of permit to replace existing attached garage with larger one.* Motion by Bill, second by Randy, passed 5-0.
- Dan Ames – 10005 235th Street – (Vermillion River Aggregate) – Building Permit Application for Accessory Building – *Recommend approval of this application to construct pole building for storage of aggregate processing equipment.* Nancy recused herself from this item and Ralph chaired the discussion. This building will be the only building on the site and will be used to store and repair aggregate processing equipment; no storage of product. Motion by Ralph, second by Bill, passed 4-0.
- Julie Larson – 8305 250th Street West – Ag Exempt Building Permit Application – *Recommend approval of permit to construct loafing barn for livestock. PC has communication from VRWJPO and expects Permit from Mark Ryan by March 12 Board meeting.* Julie recused herself from this item. Motion by Randy, second by Ralph, passed 4-0.

Resident Inquiry – None

Town Board Liaison Report – *No liaison present however the Planning Commission noted in the minutes for the February 12, 2018, Board Meeting that in the Land Use Permit item for the Mahowalds the minutes should reflect that a transferred building right should be attached to Parcel C. Stress this request in our meeting minutes!*

Old Business

- Review of Permit Applications to be laminated – *Application for Non-Illuminated Sign Permit Equal to or Less Than 50 Sq. Ft. is forwarded for Board approval along with sample completed application to be laminated.* Motion to move forward by Nancy, second by Ralph, passed 5-0. Bill will provide a completed form for lamination.
- Review of Permit Applications with revisions – *The following forms and instructions were reviewed with enough changes to have them returned to the Planning Commission for further review before forwarding to the Board:* Cheryl – I will give you a separate summary of the changes to these forms
 - Building Permit Application*
 - Exempt Agriculture Building Permit Application*
 - Remodeling Building Permit Application*
 - Building Addition or Remodeling with a Change of Use Permit Application*
 - Septic System Holding Tank Permit Application*
 - Driveway Permit Application*
 - Application Instructions for Driveway or Approach on Township Roads*
- Right-of-Way Ordinance Discussion -- *Discussion regarding plantings in the right-of-way identified minor clarifications to township ordinances (Ordinance 3, Chapter 4, Section 1-F, and Ordinance 4, Chapter 2, Sections 6-A and 6-B). It should be noted that the definition of right-of-way in the ordinances (Ordinance 1, Chapter 4) refers only to roads "under the jurisdiction of the Town Board," therefore our planting restrictions would not apply to county roads within the township. Proposed ordinance changes include removal of a 20-foot setback and should be in your packet for Board approval and scheduling of a public hearing tentatively just before the Planning Commission meeting April 10, 2018.*
- Fences – *Discussion of clarifications to the fence ordinance (Ordinance 3, Chapter 9, Sections 2, 3-B, 4-B and 4-C). Proposed changes are in your packet for Board approval and tentative scheduling of a public hearing in conjunction with a public hearing for right-of-way ordinance changes noted above.*

New Business

- Cluster Mapping – *Chad Lemmons will check with Dakota County to verify how clustering is recorded, with the goal of eliminating cluster mapping by township staff.*
- Annual Meeting – *Planning Commission reviewed PC presentation at the upcoming annual meeting.*

Minutes Approval – *No minutes were available for approval.*

Deputy Clerk Issues – *Not applicable.*

Adjournment – *9:23 PM Motion by Nancy, seconded by Ralph*

PLANNING COMMISSION MEETING

March 6, 2018

Attendance

Name

ADDRESS

Sharon Bachman West

26347 Galaxie Ave. Fgtn. NVSS029

John Daniels

Don Ames

10005 23574 ST

Justin Schroeder

10005 23574 ST

Rick Martin

0774 250th St. W

Jody Arman-Jones

6905 2557th St. W.

Brian Ahern

6215 23574 S W