

# EUREKA TOWNSHIP

*Dakota County, State of Minnesota*

## EUREKA TOWN BOARD MEETING

**May 14, 2018**

### **Call to Order**

Chair Tim Murphy called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was given.

Members Present: Tim Murphy (Chair)  
Butch Hansen (Vice Chair)  
Lu Barfknecht (Supervisor)  
Donovan Palmquist (Supervisor)  
Mark Ceminsky (Supervisor)

Others Present: Chad Lemmons (Township Attorney)  
Marcia Wilson (Treasurer)  
Nancy Sauber (Commissioner)  
Julie Larson (Commissioner)  
Shirley Hartwig (Temporary Secretary)

### **Approval of Agenda**

The following changes were made to the Agenda:

1. Move Treasurer's Report to be second and Contractor Time to third
2. Add Planning Commission Update to fourth, then Land Use Permits & Related Items
3. Move Old Business before New Business
4. Add RFP for Building Inspector, Township Logo follow-up, Airlake annexation negotiation update, Attorney Engagement Policy and Petter compliance with the court order.
5. Add Newsletter to the Agenda
6. Add Fence Ordinance under New Business
7. Place Building Inspector audit under Contractor Time

**Motion:** Supervisor Barfknecht moved to approve the agenda as amended, seconded by Supervisor Palmquist.

**Motion carried 5-0**

### **Treasurer's Report** *(Marcia Wilson)*

**Motion:** Vice Chair Hansen moved to accept the Treasurer's Report as presented, seconded by Supervisor Ceminsky.

**Motion carried 5-0**

A. Bills and Receipts

**Motion:** Supervisor Barfknecht moved to approve the Bills and Receipts as presented, seconded by Supervisor Ceminsky.

**Roll Call Vote:** Tim Murphy: Aye  
Lu Barfknecht: Aye  
Mark Ceminsky: Aye  
Donovan Palmquist: Aye  
Butch Hansen: Aye

**Motion carried 5-0**

B. Outstanding Invoices

C. Budget

D. Escrow

**Motion:** Supervisor Barfknecht moved to approve the balance of the Treasurer's Report as submitted, seconded by Chair Murphy.

**Motion carried 5-0**

E. Resolution for Levy

**Motion:** Supervisor Ceminsky moved to approve Resolution 2018-04, seconded by Supervisor Palmquist.

**Motion carried 5-0**

F. Attendance sheet for Town Board and Planning Commission

**Motion:** Supervisor Ceminsky moved to accept the attendance sheet, seconded by Supervisor Barfknecht.

**Motion carried 5-0**

G. CD Rate

**Motion:** Vice Chair Hansen moved to approve the Treasurer's recommendation to transfer \$25,000 from Savings to a 5-year CD this June, then, again each June for 5 years, seconded by Supervisor Ceminsky.

**Motion carried 5-0**

H. New Contractors

## **Contractor Time**

### A. Otte Excavating – Bryce Otte

- Working with Supervisor Ceminsky to start gravel
- Crews are out today working on the curve at 220<sup>th</sup> and Essex, might need lime to stiffen it, put 6000 Class 5 down to pack it
- 220<sup>th</sup> is Farmington's year, they were out today blading it
- Farmers on Essex farming right up to the road, same issues on 240<sup>th</sup>, need to reclaim the ditches
- Several calls regarding 235<sup>th</sup> and 240<sup>th</sup> being very rough and in need of grading
- 240<sup>th</sup> is in dire need of rock, there's nothing left to blade
- Highview end road needs reshaping of ditches, fill and seeding. It is very sandy and difficult to grade/maintain.

### B. Building Inspector audit

- SSTS report charge of \$200 by Darrel Gilmer on the March billing was questioned. Supervisor Ceminsky advised that the report is required by the State on septic inspections. It is not included in the fees the building inspector charges for permits and inspections. The Township is required to submit the report, Darrel fills it out and submits it for the Township.

## **Planning Commission Update** (Julie Larson Liaison)

- Ralph Fredlund was named Chair, Bill Funk named Vice Chair.
- Liaison assignments were done for the next year.
- Permit for Gene Mahowald, recommend approval.
- Kurt Ostrich was present for an Ag exempt permit – the permit was withdrawn. There were questions that could not be answered without legal counsel present. When is a building Ag exempt, residence is considered residential homestead.
- (C) Donald and Alice Storlie Lot Split – recommend approval, however, questioned proof of ownership. Is it necessary to provide an abstract or sub-abstract or is a tax statement sufficient?
- (B) Pool Family Lot Split – recommend approval
- (D) LaVonne Propp re-enrollment of Ag preserve – recommend approval
- (F) Thomas and Carol Pryor re-enrolment in Ag preserve – recommend approval
- (E) Jane Nielsen re-enrollment Ag preserve and a withdrawal of Ag preserve – recommend approval of both
- Sibley Aggregate – request change of use. Request to haul concrete in from the City of Lakeville for crushing. Ordinance does not allow.
- Discussions also included Attorney presence at Planning Commission meetings. Frustrating when not able to provide a response when Attorney input is necessary and ask for consideration to have the Attorney back at the Planning Commission meetings.

## **Land Use Permits and Related Items:**

### A. Mahowald – New residence

**Motion:** Vice Chair Hansen moved to approve the permit, seconded by Supervisor Ceminsky.

**Motion carried 5-0**

B. Pool Family LLC – Lot Split

**Motion:** Vice Chair Hansen moved to approve the lot split with proof of ownership to be presented in the form of a certified copy of the deed, seconded by Supervisor Ceminsky.

**Motion carried 5-0**

C. Donald and Alice Storlie – Lot Split

**Motion:** Vice Chair Hansen moved to approve the lot split with proof of ownership to be presented in the form of a certified copy of the deed, seconded by Supervisor Ceminsky.

**Motion carried 5-0**

D. Lavonne Propp – Ag Preserve

**Motion:** Vice Chair Hansen moved to approve the permit, seconded by Supervisor Ceminsky.

**Motion carried 5-0**

E. Jane Nielsen – Ag Preserve

**Motion:**

**Motion carried 5-0**

F. Thomas and Carol Pryor – Ag Preserve

**Motion:**

**Motion carried 5-0**

G. Terry Overn – Change of Use

Item withdrawn

H. Cal Pflaum – Ag Preserve

**Motion:** Vice Chair Hansen moved to approve the Ag Preserve re-enrollment, seconded by Supervisor Ceminsky.

**Motion carried 5-0**

I. Calvin, Donald and Julie Pflaum – Ag Preserve

**Motion:**

**Motion carried 5-0**

J. Don, Mark and Julie Pflaum – Ag Preserve

**Motion:**

**Motion carried 5-0**

K. Mark and Jessica Pflaum – Ag Preserve

**Motion:**

**Motion carried 5-0**

L. Expired Permits

1. Donovan Palmquist

Building Inspector and Supervisor Ceminsky are working with permittee to resolve

2. Joey Miller

Building Inspector and Supervisor Ceminsky are working with permittee to resolve

3. Dave Sellner

**Motion:** Vice Chair Hansen moved to direct the Township Attorney to send a letter to bring his building into compliance with State Building Code within 30 days or remove it, seconded by Supervisor Ceminsky.

**Motion failed 2-3**, with Supervisor Barfknecht, Supervisor Palmquist and Chair Murphy opposed

**Motion:** Supervisor Barfknecht moved to direct the Township Attorney to send a letter allowing 60 days in which to decide and comply with State Building Code, seconded by Supervisor Palmquist.

**Motion carried 5-0**

**Public Comment**

**A. Those Signed in**

1. Julie Larson

Item Withdrawn

2. Nancy Sauber

Attorney presence to the Planning Commission as was before. Doesn't feel this is in service to the citizens for the following reasons: Transfer of Building Rights. In all TBR's situation stub-abstracts to both sending and receiving parcels are required and recently it was experience, the commission needs the practice and the professional eye of the attorney to decipher these stub-abstract or track checks to ensure the building right status is acceptable. This is a crucial factor and TBR's the Board has voted to not track restrictions on parcels in any way so it falls to the correct reading of a stub-abstract as a government unit. Resident inquiry agenda item is the second reason. Without the Attorney present to confirm Commission answers to citizen questions the Commission can give

only a tentative answer. These questions can arise during the meeting and the content need not be known ahead of time. It would be more beneficial for the citizens to know that the Attorney sees things as the Commission is as a question arises. If the Board will not allow the Attorney to be present then citizen inquiries should be addressed at the Board meetings when the Attorney is present. Cost is the third reason. If the Attorney is asked questions ahead of time this also costs money. The disadvantage to this is that not all questions come ahead of time. Additional questions can arise during the meeting after the Commission is in discussion related to a specific item or the applicant may have an additional question which requires legal input. Without an Attorney present to consult on these further questions this could still cause a delay in a response from the Attorney which does not service the citizens well. Fourth, citizens confidence in opinions rendered and actions taken without the Attorney present to affirm Commission opinions as may be offered, the citizen can be left without full confidence with what they have been told is accurate and they can move forward on it. Five, Proper and timely representation of the Township. Citizens are frequently accompanied by their Attorney or Realtors and it's important that the Township is similarly represented. The Attorney provided continuity which is in fact Township history so things are dealt with appropriately. Your Planning Commissioners may not even be aware of past settlements. This could result in something being granted. The Attorney has also had a role in assuring State Statues are followed. Appointed Officials may not be aware of where the Statutes are and must be followed.

## **B. All others**

### **1. Cory Behrendt**

Addressed recent actions taken by the Board that have been expressed to him personally. Attorney presence with the Planning Commission. Understands concerns for higher Attorney fees, comparatively higher than other townships. A large part is due to the township being as an edge community, the complexity of our ordinances and the realistic expectation of non-professionals on the Planning Commission. A large part is due to the regular guidance of residence and their own interpretation of the ordinance. Right outside our doors are often given that conflicts with our ordinance and from even applying for a fair and consistent interpretation for everyone and it's been seen in examples given this evening. The unfortunate reality is that Eureka Township is well known around the State for our many Township Attorney's that offer their opinions. There should be no question about as to why our Attorney fees are so high and why it's been so confusing and frustrating for our Township Citizens. Without our Attorney presence and the qualified Attorney opinion it does cause delay in legitimate circumstances and would require the Board unnecessary steps in their process. The Planning Commission was established for that specific purpose. It appears the Board is intent on revoking that certain power. He would like the Board to consider the impact and reconsider the decision and again, there are examples this evening of that confusion. If there is a reduction in the Township Attorney's at the front table it would reduce the amount of Attorney time needed at the side table. The Board should reconsider how it is supporting the Planning Commission and the tools necessary in order for it to properly function.

Second would be the building inspector. There is similar concern with the building inspector. Recently had the option again to engage with one of the most well-known building inspectors in the State for being a fair and equitable application of the building code enforcement. Did not discount Mr. Gilmer's knowledge or ability to apply the code but there is concern about his ability to stay neutral with the continual influence and interaction by Township Officials. Again, it is well known around the area that the Township has a reserved parking spot for Mr. Gilmer in his driveway. For

a professional building inspector there should be very minimal interaction by the Town Board. Clearly his ability for a fair and impartial complication of the building code would be compromised. I understand what it takes to administer the Township and ask that you consider impact by improperly engaging with our professional services for the Township. In a short time, this Board has removed the ability from the Planning Commission to utilize the Attorney for important matters of proper process and passed on securing a fair and equitable building inspector for this Township and we've lost two Clerks to the result of the demeanor of this Board. I ask that you consider your recent decisions for the best interest of this entire Township and consider the impact of not consistently executing the Township duties and upholding our ordinances. Above all, asked the Board that they represent this Township in a manner and in an attempt to rebuild some credibility in this Township as well as our State.

2. Kathleen Kauffman

Addressed the building inspector issue. Was not present at the last meeting when the final numbers were discussed as she did not receive notice of the meeting however, was present at the meeting prior. Thanked Supervisor Lu Barfknecht for getting to the bottom of what was a very expensive and time-consuming mistake. Her understanding is that there is not a tape and her information came from reading the Eureka Blog. She encouraged the Board to put on the record what the original building inspector bill was, the level of error was, and what was ultimately paid. It's very important the citizens have clear information in the record. In order for any governing body to have confidence of and from the citizens has to have two goals. One is not to act improperly and the other is not to appear to act improperly. She was shocked as she was reading the Blog, and again her only source for information, that we had a four hundred fifty percent (450%) overcharge from one of our contractors and at the same meeting we gave him another contract. That is mind blowing, and added to that the concern for the appearance of impropriety. The meeting previously Lu, in my opinion, had a very difficult time breaking through the desire for us just not to talk about this to insist that this be done. Then she had a hard time being included as one of the individuals who was going to do the talking to the building inspector. Then as I understand it, the building inspector said he would do us the honor of accepting to continue to working for us, but only if he had to deal with Supervisor Ceminsky and Hansen. The appearance of impropriety without ever having to get to the question of is there impropriety, but the appearance of bad government is rife. He cannot possibly be the only building inspector we have to hire and I have nothing against him. She believes he was the inspector of her pole shed and the builder was thrilled that he was going to be the inspector of the pole shed because things were going to go easy. Her personal interaction with the building inspector is not the issue, the issue is the overcharge of almost \$7,000.00 dollars to be immediately followed by the renewal of a contract. At the beginning of this meeting we were all over a \$450 bill, and for this same panel to be fly specking a \$450 bill and then renew a contract with that large of an error is not good government.

3. Mike Greco

Concerned with getting the Planning Commission access to professional staff. Shared observations as a previous Planning Commissioner for 4 years, Chair for 2 years. By the end of that four years they had worked out a policy and procedure that had been implemented that worked. Many of the PC that worked at the same time were in the audience today, Cory Behrendt, Nancy Sauber, and this approach would work well again. It's important to understand how unique Eureka Township is. Very few Townships in the State of Minnesota have Planning and Zoning Authority. It is very incumbent. Dakota County gave back that authority to townships together back in the 1970's and

even in Dakota County where there are 13 townships, Eureka is uniquely positioned in terms of the growth pressures that we are affected by, the complexity of the outside applications we receive. You don't see that kind of thing in Greenvale Township but you do when you are on the edge of urban development. Encourages the Board as they look at surrounding Townships to understand the unique position of Eureka and probably in Dakota County, Empire Township and Castle Rock Township are the only other Townships that deal with similar issues. The procedure that was followed that he feels would work again provided access to professional staff, which included both the Attorney and the Planner. There were a number of ways the PC could engage those professional, it also allowed the Board to remain in control but also provided access when the PC needed it. Questions to the Attorney at that time were compiled and presented to the Board Chair, at that time Cory Behrendt. The Board approved the list of questions and allowed the PC to meet with the Attorney to address them. The situations brought about tonight could easily be addressed in the same manner. If the need arises on occasion it's well worth the dollars spent. Provided access prior to meetings, this was done on a case by case basis with communication with the Board Chair and the reasoning why. Complete transparency in that the questions along with the Attorney response was forwarded to the entire PC. Presence at meetings was on a case by case basis. There is always an Attorney present at Public Hearings and Zoning Ordinance changes. Attorney must be at these meetings, they need to develop the findings of fact that are required by law. The zoning administration issue, there are very few Townships that deal with the complexities of issues that we do and have a Clerk serve in that role. If the Clerk serves in that role they are allowed unlimited access to the professionals so that can make good decisions in doing their job.

4. Gloria Belzer

Building Inspector concern. In fall of 2017 contracted to have work performed for barrier remediation on a small exterior of the back of my home. The permit stated rebuild moisture barrier remediation. Eureka Township permit number to be assigned stated she was engaged in a remodel, she has never remodeled her home. Inspector Gilmer's report 12.05.2017 stated Gloria Belzer 24335 Highview Avenue project furnace and air conditioner permit 1742 which was the moisture barrier permit. I do not live on Highview and I have not had a furnace and air conditioner inspection, this is inaccurate and careless. Inspector Gilmer's inspection report 11.10.2017 reports contractor, owner not on site. I have an electronic gate, how is it possible to be on my property when no one is there. 12.05.2017 filed inspection report stated contractor owner not on site. The contractor called Mr. Gilmer for a final inspection, the contractor and she were both inside waiting for the building inspector our vehicles were visible. The inspector drove in, looked up, walked to the back door and left the report. I expected the building inspector to come inside and inspect the deck on the third floor which had been repaired and provide accurate reporting as she was on site. The previous inspector Bob Hagner billed the Township and was paid for two new water heaters in my home which he never inspected. She would like to see accountability, transparency and accurate records and billing and sign off of inspection reports by the owner or contractor. The use of spreadsheets, checks and balances and proper paper work before payment. She thanked Supervisor Barfknecht for the audit and finding the discrepancies in the building inspector billing from \$8758.22 to \$1,869.12. That was inaccurate billing and a savings to the Township of \$6,889.10. We have two Supervisor's for the building inspector contractor to report to, they are not co-inspectors.

Clerk - Deputy Clerk: Eureka will be hiring a Clerk and Deputy Clerk. The Clerk is the Zoning Administrator and the Deputy Clerk needs to function as the Clerk if necessary. They need to know



their responsibilities as the Zoning Administrator. The past Clerk stated on more than one occasion that she was not the zoning administrator. Mr. Hansen suggested the need to know them so that the administrator's duties can be addressed at their review. This must be included in the job description application requests. Also, Chapter 6 states the Clerk is responsible for the duties of the Zoning Administrator. In reviewing her own file she found Jerry Sweden's septic permit and a copy of his check in 2007 careless.

Meeting Minutes – Mr. Hansen felt that the minutes should be kept to motions and actions. Mr. Ceminsky agreed. This was evident in the April Special meeting minutes. The minutes are the Township's legal record, minutes are also for Citizens, Planning Commission and Township Supervisors as to research issues. The minutes should support the facts. Minimal information does not support the citizens nor inform them of how their government is working.

#### 5. Jeff Otto

Indicated his service on the Board, Chair for 2 years and as Planning Commission Liaison. Addressed the cost structure, budget pressure in the Township doesn't change. Feels it's important to realize the legal advice isn't simply another professional of expertise that the Township needs to pay for from time to time. It is in fact a liability insurance to save us from getting into problems in the future. We have problems because there was not always enough good advice in the past. What can be done is to head off future problems by having availability of that expertise. Questions are not always yes or no answers. It's reasonable and appropriate that questions or at least the general subject area be addressed in writing in advance so that the Board has that control and authority over it and to be sure there is an understanding with the Attorney that the discussion not stay outside or too far beyond the question. What's also important about legal questions is that it is all too easy we as layman, myself included, members of the audience, and those of you in the same position, it's easy to ask what we think is a simply common sense type question, but the Attorney will often have to come back and ask if you have thought about this or that, which didn't occur to us because we simply didn't think it could be an influence about what the interpretation is. It is that type of give and take on these more complex issues that it is critical to get efficient and accurate information from the Attorney and not be so superficial. It may not be necessary for the Attorney to be at every PC meeting but there are certain key areas that are very obvious and beneficial. Again it is liability insurance.

#### Newsletter

Jodi Armon-Jones advised of the first draft having been sent. She has included there is a large section dedicated to the upcoming primary and general elections. There will only be three newsletters this year instead of four, the winter edition was delayed and the next one would be in July. Jodi asked if any topics came to mind that the Board would like included. Chair Murphy asked for authorization from the rest of the Board to authorize him to do a Board Supervisor Chair article. Supervisor Hansen would like the newsletter to include the official website information. Jodi advised it is the only one included in the newsletter. Other items included in the newsletter is the 160th anniversary of the Township, the State notice of the weed control. Kathleen Kaufman suggested a birthday party for the Township, the Township needs to do something fun.

#### Consent Agenda

- A. April 9, 2018
- B. April 23, 2018

**Motion:** Supervisor Barfknecht moved to table all minutes on the agenda for review and revision based on the recordings, seconded by Chair Murphy.

**Motion carried 5-0**

**Old Business**

- A. Cal Pflaum – Culvert on 225<sup>th</sup> St., East of Essex  
Mr. Pflaum wants proof of the letter from his father donating the right-of-way to the Township.
- B. RFP for Building Inspector  
RFP needs to be sent out.
- C. Township Logo follow up  
The Board requested that the Township Attorney research copy write issues and report back to the Board at next month's meeting.
- D. Airlake annexation negotiation update

**Motion:** Supervisor Barfknecht moved to direct the Township Attorney send a second request for a friendly annexation to Gary Schmidt at the Airport Commission, seconded by Supervisor Palmquist.

**Motion carried 5-0**

- E. Petter compliance with court order  
Township Attorney Chad Lemmons provide an update of what transpired at the hearing April 26<sup>th</sup>
- F. Attorney engagement policy  
The policy for assigning Attorney liaisons was questioned as to whether it should be conducted by ballot vote or should be assigned to the Chair and Vice Chair.

**New Business**

- A. Update on Supervisor review with Township Treasurer (Marcia Wilson)  
The Board reviewed the performance of Marcia Wilson: she has done an incredible job in her duties as the Township Treasurer, along with additional work she has assisted with outside of that role.
- B. Monthly Supervisor workshop discussion
- C. Resolution to adopt 2040 Comprehensive Plan

**Motion:** Supervisor Barfknecht moved to adopt Resolution 2018-05, the Eureka Township, Dakota County, Minnesota 2040 Comprehensive Plan, seconded by Supervisor Palmquist.

**Motion carried 4-1, with Vice Chair Hansen opposed**

- D. Liaison assignments – Board members to attend the Planning Commission meetings as follows:  
April – Supervisor Barfknecht  
May – Vice Chair Hansen  
June – Supervisor Barfknecht  
July – Supervisor Palmquist  
August – Chair Murphy  
September – Vice Chair Hansen  
October – Supervisor Ceminsky  
November – Supervisor Ceminsky  
December – Supervisor Palmquist  
January 2019 – Chair Murphy  
February – Supervisor Barfknecht  
March – Chair Murphy
- E. Fire activity for the month of April (No activity)
- F. County acquisition of Highview Avenue petition  
22 of the 25 residents on Highview Avenue signed the petition
- G. Dakota County collaborative communities 2040 Comprehensive Plan update  
Provide copies to all Town Board and Planning Commission members
- H. Complaints
1. Snow plow damage – Supervisor Barfknecht and Chair Murphy were assigned to the complaint
  2. Internal complaint – to be addressed behind closed doors
- I. RFP for engineering services

**Motion:** Supervisor Ceminsky moved to post and to send an RFP to engineering firms, including TKDA, to get some pricing and compare, seconded by Vice Chair Hansen.

**Motion carried 5-0**

- J. Fence Ordinance

Language change was voted down last month and sent back to the Planning Commission to review. Residents must comply with the current Ordinance, with the exception of the portion that refers to a permit fee.

- K. Interim Use Permit

**Motion:** Supervisor Ceminsky moved to have the Planning Commission set a Public Hearing date to correct the typo in the Ordinance book on page 216 and to eliminate “obtaining a building permit” from Ordinance 3, Chapter 9, Section 2, seconded by Supervisor Palmquist.

**Motion carried 5-0**

**Adjournment**

**Motion:** Supervisor Ceminsky moved to adjourn the meeting, seconded by Supervisor Barfknecht

**Motion carried 5-0**

**Motion:** Supervisor Barfknecht moved to re-open the meeting for one additional item, seconded by Supervisor Palmquist

**Motion carried 5-0**

**Motion:** Supervisor Ceminsky moved to authorize Attorney Lemmons to accompany Vice Chair Hansen to the deposition for the Federal case against Ms. Petter, seconded by Supervisor Barfknecht.

**Motion failed 3-1**, with Supervisor Barfknecht, Supervisor Palmquist and Chair Murphy opposed and Vice Chair abstaining in absentia

**Motion:** Supervisor Barfknecht moved to adjourn, seconded by Supervisor Palmquist.

**Motion carried 4-0**, with Vice Chair Hansen abstaining in absentia

**Meeting adjourned at 11:25 p.m.**

**Upcoming Meetings/ Dates to remember**

Town Board: Monday, June 11, 2018 7:00 p.m.

Respectfully re-submitted:

\_\_\_\_\_  
Ranee Solis  
Deputy Clerk

Minutes Officially Approved on : \_\_\_\_\_  
Date

By: \_\_\_\_\_ and \_\_\_\_\_  
Town Clerk Town Chair

# EUREKA TOWNSHIP

Dakota County, Minnesota



## Board Of Supervisors Monthly Meeting

Attendance – Monday, May 14, 2018 7:00 PM

Name

Cory Behrendt

Cloria Belzer

Nancy Sauber

Jody Arman-Jones

Don & Alvie Storlie

Sylvia & Duane Olmstead

PAT BOHN

Chuck & Kathleen KAUFFMAN

Mike Greco

Pat Mahowald

Brian Ahern

Louise Cropp

Jeff Ott

MARK PELAUM

Kristi Ordor

Allen Newell

**Treasurer Report May 14, 2018**

**Bank Balance**

April 30, 2018

Checking Account	\$9,227.30
Outstanding Checks	-\$2,269.08
Savings Account	\$381,389.29
CD Account	<u>\$79,019.66</u>

Total Investments <b>\$460,408.95</b>
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**ACCOUNT BALANCES** **\$467,367.17**

Petty Cash In  
Cash Box

\$100.00

**TOTAL INCLUDING CASH** **\$467,467.17**

	CD Matures	Original Investment
\$38,908.59	6/29/2021	5 yr
\$40,111.07	6/27/2022	5 yr
<u>\$79,019.66</u>		

**TOTAL DISBURSEMENTS**

Additional Claim approved for March	\$1,869.12
Total April Claims (Including Temp Staff)	\$25,194.31
Total April Payroll	<u>\$1,309.99</u>
	<u>\$28,373.42</u>

*(Handwritten initials)*

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*(Handwritten initials)*

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Date Range : 5/1/2018 To 5/15/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/14/2018	Internal Revenue Service	fed tax deposit due in May 18	3519	\$258.02	100-41421-115-212	Treasurer	\$7.51
					100-41425-115-212	Clerk	\$13.27
					100-41425-122-212	Clerk	\$54.68
					100-41421-122-212	Treasurer	\$137.60
					100-41425-125-212	Clerk	\$12.78
					100-41421-125-212	Treasurer	\$32.18
05/14/2018	PERA	May 18 payroll pmt	3520	\$155.36	100-41421-121-212	Treasurer	\$155.36
05/14/2018	Kelly & Lemmons, P.A.	April legal Bill	3521	\$4,287.37	100-41615-304-216	Legal Services	\$4,287.37
05/14/2018	Otte Excavating Inc.	April 18 Road bill	3522	\$16,398.18	201-43125-313-204	Ice and Snow Removal	\$7,767.50
					201-43122-313-201	Unpaved Streets	\$6,510.00
					201-43230-313-236	Waste (Refuse) Collection	\$365.00
					201-43133-313-203	Gravel/ Hauling/ Related Work	\$1,755.68
05/14/2018	Express Employment Services	ACCOUNT NUMBER 22200802 Temp Admin	3523	\$1,068.50	100-41425-104-212	Clerk	\$1,068.50
05/14/2018	TKDA	Professional services invoice 002018000834&1303	3524	\$474.30	240-41960-314-223	Planning and Zoning	\$474.30
05/14/2018	Dakota Electric Association	April Electric Bills	3525	\$156.79	100-41940-381-220	General Government Buildings and Plant	\$141.79
					100-41940-381-220	General Government Buildings and Plant	\$15.00
05/14/2018	DSI/LSI	acctnt# 007602 April bill	3526	\$79.43	100-41940-384-220	General Government Buildings and Plant	\$79.43
05/14/2018	Culligan	bill Acct 10134684	3527	\$34.17			

*CSK*

*[Signature]*

*[Signature]*


Date Range : 5/1/2018 To 5/15/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/14/2018	T & C Commercial Cleaning	Cleaning Town Hall May	3528	\$130.00	100-41940-382-220	General Government Buildings and Plant	\$34.17
05/14/2018	K. Schroeder Masonry	April Mowing	3529	\$340.00	100-41940-315-220	General Government Buildings and Plant	\$130.00
05/14/2018	CENTRAL FARM SERVICES	Customer ID 105983 Propane	3530	\$259.09	100-41335-316-220	Cleaning/ maintenance	\$340.00
05/14/2018	Frontier Communications	Acct 952046903736 053101 7 April bill	3531	\$178.82	100-41940-383-220	General Government Buildings and Plant	\$259.09
05/14/2018	ECM Publishers	postings	3532	\$501.76	100-41615-304-213	Legal Services	\$501.76
05/14/2018	BroadView Technology Solutions LLC	invoice 2226 and 2250	3533	\$372.00	100-41920-309-212	Data Processing	\$372.00
05/14/2018	Metro Sales	copying expenses Invoice1064243	3534	\$56.50	100-41940-202-218	General Government Buildings and Plant	\$56.50
05/14/2018	Farmington Printing	printing services invoice 12389	3535	\$108.50	100-41940-203-213	General Government Buildings and Plant	\$108.50
05/14/2018	Minnesota Association of Townships	Training for T Murphy and D Palmquist	3536	\$100.00	100-41330-435-222	Boards and Commissions	\$100.00



Date Range : 5/1/2018 To 5/15/2018


<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/14/2018	CardMember Services	Acct 6026 expenses email, printer supplies and postage	3537	\$173.39	100-41421-203-212	Treasurer	\$173.39
05/14/2018	Marcia Wilson	Mileage March and April 2018	3538	\$62.13	100-41421-331-222	Treasurer	\$62.13
<b>Total For Selected Claims</b>				<b>\$25,194.31</b>			<b>\$25,194.31</b>

  
 \_\_\_\_\_  
 Charles Hansen  
 City Council/Town Board

  
 \_\_\_\_\_  
 Donovan K Palmquist  
 City Council/Town Board

  
 \_\_\_\_\_  
 Lucretia Barfknecht  
 City Council/Town Board

  
 \_\_\_\_\_  
 Mark Ceminsky  
 City Council/Town Board

  
 \_\_\_\_\_  
 Timothy Murphy  
 City Council/Town Board

\_\_\_\_\_ Date 5/14/18

\_\_\_\_\_ Date 5/14/18

\_\_\_\_\_ Date 5-14-18

\_\_\_\_\_ Date 5/14/2018