

EUREKA TOWNSHIP
DAKOTA COUNTY
STATE OF MINNESOTA

Eureka Planning Commission Meeting of May 2, 2016

Call to Order

Chair Sauber called the meeting to order at 7:03 PM. In attendance were: Chair Nancy Sauber, Commissioner Fritz Frana, Commissioner Donovan Palmquist, Commissioner Randy Wood, and Commissioner Ralph Fredlund. Supervisor Dan Rogers was present as the Town Board liaison. See attached sheet for additional persons in attendance. Deputy Clerk Cheryl Murphy recorded the minutes.

Approval of the Agenda

Chair Sauber requested to add under New Business the ordinance stating any Commission member missing three meetings in a row will create a vacancy.

Motion was made by Chair Sauber and seconded by Commissioner Wood to approve the agenda as amended. Motion carried unanimously.

Chair Sauber requested nominations be open to elect Planning Commission Chair and Vice Chair. Nancy Sauber was nominated for Chair and Fritz Frana was nominated for Vice Chair. Paper ballots were cast. Nancy Sauber was elected chair for 2016-2017 and Fritz Frana was elected Vice Chair.

Permit Requests

Grant Jacobson – 10391 250th Street – Building Permit Application for a new single family home.

Mr. Jacobson followed up with Dee McDaniels, Environmental Specialist, Dakota County, and she stated he does not need a shoreland permit. Chair Sauber stated that setbacks on the Jacobson site plan are more than adequate.

Commissioner Frana moved to recommend approval to the Board the building permit for Grant Jacobson at 10391 250th Street, PID#130180051011. Commissioner Palmquist seconded the motion. Motion carried unanimously.

Ken Schumann – 6298 255th Street West – Zoning approval for Exempt Ag Building Permit Application. It was determined that all setbacks are adequate.

Commissioner Frana moved to recommend approval to the Board of the Exempt Ag Building Permit Application for Ken Schumann, 6298 255th Street West, PID#130230051010. Chair Sauber seconded the motion. Motion carried unanimously.

Duane Breid – 24820 Dodd Boulevard, Lakeville – Building Permit application for 48'X48' pole shed for personal storage and extending the existing driveway about 3,000 square feet.

Chair Sauber moved to recommend approval to the Board for the accessory building permit for Duane Breid – 24820 Dodd Boulevard, Lakeville, PID#130180080015. Commissioner Fredlund seconded the motion. Motion carried unanimously.

Stacey and Andy Simonett – 22555 Dodd Boulevard – Building Permit Application for new construction of a single family home.

Chair Sauber stated she contacted the Township Attorney as the Simonetts want to live in the home currently on the property and then gut it and move it for use as a storage building. Currently the ordinance states there cannot be two homes on one parcel. The attorney was contacted to see if he could draw up a contract that was legally binding for the Simonetts stating the current structure would be gutted and moved once the new residence is built. The Attorney as of this meeting has not responded with an answer.

Chair Sauber moved to recommend approval to the Board for a building permit for a new home application if the Attorney has something prepared for the Simonetts to sign that is legally binding regarding moving the existing home and gutting it for a storage building once the new residence is constructed. Commissioner Palmquist seconded the motion. Motion carried unanimously.

Jerome and Jeffrey Phillipe – 27798 Jamaica Avenue, Lakeville – Lot Split Application. Commissioner Frana moved to recommended approval of the lot split application of Jerome and Jeremy Phillipe, 27798 Jamaica Avenue, PID#130310077011. Commissioner Fredlund seconded the motion. Motion carried unanimously.

Ken DeMaster – 25300 Highview Avenue and Julie Larson (representing her husband Dylan) – 24510 Highview Avenue, Lakeville, Lot Split Application.

Chair Sauber stated that the Planning Commission is looking at two lot splits. One would be the split of the Larson land for the new driveway for DeMaster to combine and one

would be the split of the DeMaster driveway that would ultimately be combined to the Larson land. In each case the applicants need to have Parcel A (the Mother parcel) and Parcel B as well as that legal description. In talking with Mark and Ken the one split was going to be coming out of the exemption area and this property is peculiar as it has two Pin Numbers. There was much discussion regarding the legal description of the properties. Chair Sauber stated the Planning Commission needs to know Parcel A acreage and Parcel B acreage. The attorney stated we can put conditions on the lot split to make sure everything gets followed through. Do the two lot splits at the same time and the Attorney could suggest to the Planning Commission what those conditions would be.

Chair Sauber moved that the DeMaster/Larson lot split application will need a new front page and the changes need to be dated and initialized. Commissioner Fredlund seconded the motion. Motion carried unanimously.

Commissioner Frana asked if there were any setback issues. Chair Sauber asked for clarification and if there was a house on the 2.87 acres. Ms. Larson stated there was. Chair Sauber stated that it only had a 196-foot width and it has to be 250 feet. Where the house is situated it has to be 250 feet across. Chair Sauber stated they will have to come back to the Planning Commission meeting next month and they will have to split off enough to make it at least 250 feet.

Chair Sauber moved to rescind her motion. Commissioner Frana seconded. Motion carried unanimously.

Town Board Liaison – Supervisor Dan Rogers

Supervisor Rogers listed the highlights from the March 14, 2014 Town Board Meeting as follows:

- Airlake Airport Potential Annexation-Lakeville has not made a request for orderly annexation
- Ralph Fredlund appointed to Planning Commission by paper ballot.
- Attorney Lemmons and Board discussed Partition Fence Statute and Ordinance
- Motion made to direct Planning Commission to hold public hearing regarding amendments to existing ordinances pertaining to fences and review of a proposed fence ordinance.
- Motion made to approve Conditional Use Permit for Real Tree Church
- Carol Cooper informed the Board that someone is stealing outgoing mail in the Township
- Picking up garbage along roads in the Township cost over \$1,000 in March, 2016.
- Gentleman on 250th street was granted a 90-day extension to clean up the heavy machinery on his property. At the end of the 90 days, if it has not been cleaned up the Township will do it and he will have to reimburse the township for the cost of removal
- At the Reorg Meeting Town Board members were given assignments

Old Business

Building Permit Application Changes to instructions and Remodeling or Addition Permit Application – Commissioner Palmquist.

Commissioner Palmquist stated he would have something at the Roundtable Meeting.

Roundtable Agenda

Chair Sauber wanted to know what things the Planning Commission would like to discuss with the Board. She stated that last time there were a number of things, one being that the attorney liaison is not to approve whether or not a question gets asked. The attorney liaison is a conduit to the Attorney. If any Commission members have a question, they need to go through Supervisor Barfknecht. The Chair of the Planning Commission has the ability to contact the attorney on behalf of the Commission.

Commissioner Frana suggested discussing the Ordinance that states the Planning Commission Chair shall only serve two consecutive years.

Commissioner Wood suggested having a disaster plan for the Township.

Planning Commission Liaisons appointed as follows:

2016-2017 Planning Commission Liaisons for Town Board Meetings			
MAY 2016	Nancy Sauber	NOVEMBER 2016	Donovan Palmquist
JUNE 2016	Nancy Sauber	DECEMBER 2016	Fritz Frana
JULY 2016	Fritz Frana	JANUARY 2017	Fritz Frana
AUGUST 2016	Randy Wood	FEBRUARY 2017	Ralph Fredlund
SEPTEMBER 2016	Randy Wood	MARCH 2017	Donovan Palmquist
OCTOBER 2016	Ralph Fredlund	APRIL 2017	Ralph Fredlund

Minutes

March 29, 2016, Special Planning Commission /Town Board Meeting Minutes

Chair Sauber moved to approve the March 29, 2016, Special Planning Commission/Town Board meeting minutes as amended. Commissioner Palmquist seconded the motion. Motion carried. Commissioner Frana and Commissioner Fredlund abstained as he was not a member of the Planning Commission.

April 4, 2016 Planning Commission Public Hearing for Conditional Use Permit for Real Tree Church Meeting Minutes.

Chair Sauber moved to approve the April 4, 2016, minutes of the Planning Commission Public Hearing for a Conditional Use Permit for Real Tree Church as amended. Commissioner Wood seconded the motion. Motion carried. Commissioner Fredlund abstained as he was not a member of the Planning Commission.

April 4, 2016 Planning Commission Meeting Minutes

Chair Sauber moved to approve the April 4, 2016, Planning Commission Meeting minutes as amended. Commissioner Wood seconded the motion. Motion carried. Commissioner Fredlund abstained as he was not on the Planning Commission.

Adjourn

Chair Sauber moved to adjourn the meeting. Commissioner Palmquist seconded. Meeting adjourned at 9:01 PM.

Respectfully submitted,

Cheryl Murphy
Deputy Clerk
Eureka Township

Meeting Minutes approved June 6, 2016.