

***Eureka Township***  
*Dakota County*  
*State of Minnesota*

Special Town Board Meeting of July 1, 2014

**Call to Order**

Chair Kenny Miller called the July 1, 2014, Special Town Board meeting to order at 7:02 p.m. Members present were Supervisors Steve Madden, Mark Ceminsky, Kenny Miller, Cory Behrendt, and Brian Budenski. Treasurer Marcia Wilson was present to record the minutes.

**Agenda Special Meeting:**

- 1. Appoint a new road maintenance contractor due to the resignation of the current one, Mark Henry Excavating.**
  - 2. Transfer of old Township Hall property to the Diffleys**
  - 3. Township Administration**
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- 1. The board received the resignation of Mark Henry Excavating and need to decide on a new road maintenance contractor to be effective immediately.** Kenny made a motion to read the quotes of the two other previous bidders as presented on May 12 and the motion was seconded by Brian. Kenny then read the quotes which are on file from Otte Excavating Inc. and Butch Hansen dba Hansen Services. The Otte's quote was the lowest. A motion was made by Cory to approve the Otte's as the next road maintenance contractor and Brian seconded the motion. A discussion was then held about the contractor. The motion carried with 3 aye's and 2 nay's. The contract was offered to Otte Excavating Inc. starting immediately and to be effective until June 30, 2015. The written contract was signed.
  - 2. Sale of old Township Hall property to the Diffleys.**  
The closing on the sale of the property scheduled for the 30<sup>th</sup> did not take place. Kenny stated he was advised that a resolution needs to be created attesting the property is surplus to the needs of the township. There is also a document requested by the buyer's attorney which certifies the property as a buildable lot and is eligible for a transfer of building rights. Mark made a motion that Chad Lemmons, the Township Attorney, draw up this legal document and supply it to the buyer's representative. The motion was seconded by Brian. This will delay the closing until after the next township meeting but the plan is to close as soon as possible after that meeting.
  - 3. Township Administration**  
Brian reported they received 8 resumes in response to the opening for the township clerk position. Brain and Cory have conducted one interview and have another interview scheduled. They should have a candidate to recommend for hiring at the next township meeting. The plan will be to make a decision on the candidate at that meeting and have that person start the next day, if possible. The Board reviewed the duties that need to be covered until a new clerk is hire. It was agreed to have

Steven Madden sit in the office as a supervisor to answer the phone during the hours the township hall is open until the new clerk is employed.

A motion was made by Supervisor Mark Ceminsky to adjourn. The motion was seconded by Supervisor Brian Budenski.

The meeting adjourned at 8:29 p.m.