

EUREKA TOWNSHIP

DAKOTA COUNTY

STATE OF MINNESOTA

TOWN BOARD MEETING OF JULY 9, 2018

Call to Order

The Eureka Township Town Board meeting was called to order at 7:04 p.m. by Vice Chair Butch Hansen and the Pledge of Allegiance was given.

Members Present: Butch Hansen (Vice Chair)
Donovan Palmquist (Supervisor)
Mark Ceminsky (Supervisor)
Lu Barfknecht (Supervisor)

Members Absent: Tim Murphy (Chair)

Others Present: Allen Novacek (Planning Commission Liaison)
Chad Lemmons (Township Attorney)
Marcia Wilson (Treasurer)
Julie Larson (acting Clerk)

See attached list for all others in attendance.

Approval of the Agenda

Motion: Supervisor Barfknecht moved to approve the agenda, seconded by Supervisor Ceminsky.

Motion carried 4-0

Treasurer's Report

The Treasurer's Report was given by Treasurer Marcia Wilson (*see attached report*).

Motion: Supervisor Ceminsky moved to approve the Treasurer's Report as reported, seconded by Supervisor Barfknecht.

Motion passed 4-0

A. Bills and Receipts

Motion: Supervisor Barfknecht moved to approve the Bills and Receipts list as reported, seconded by Supervisor Palmquist.

Motion carried 4-0

Roll Call vote was taken: Vice Chair Hansen: Aye
Supervisor Palmquist: Aye
Supervisor Ceminsky: Aye
Supervisor Barfknecht: Aye

B. Outstanding Invoices

C. Escrow

D. Budget

E. Permit Worksheet

F. Annual DOL report on construction

Motion: Supervisor Ceminsky moved to fill out the MN Department of Labor Construction and Development Form for June 2017 – June 2018, seconded by Supervisor Barfknecht.

Motion carried 4-0

Motion: Supervisor Ceminsky moved to approve the Treasurer's Report as reported, seconded by Supervisor Barfknecht.

Motion carried 4-0

Public Comment

A. Those signed in requesting time

None

B. All Others

1. **Carol Cooper** – 26437 Galaxie Avenue – requested a certified affidavit of true and correct copy of documents for the Storlie Lot Split.

2. **Pat Mahowald** – 6429 265th St. – wanted to thank the Board for the great job on ditches.

Citizen Business

1. **Nancy Sauber** – 9445 225th St. - Expressed concern over permit expiration for Joey Miller, and why the letter and information from her Attorney sent to Chair Murphy and the Township Attorney were not acknowledged.

Motion: Supervisor Barfknecht moved to have the Township Attorney research and review Ms. Sauber's concerns, seconded by Vice Chair Hansen.

Motion carried 4-0

Contractor Time - Otte Excavating

Motion: Vice Chair Hansen moved to have the road contractor keep track of hours and materials to repair 220th St. west of Denmark where the pipe is exposed through the road and have the Township Attorney draft a letter to the City of Farmington requesting utility contractors' name and address, seconded by Supervisor Ceminsky.

Motion carried 4-0

Consent Agenda

Motion: Vice Chair Hansen moved to table the approval of all minutes at this time, seconded by Supervisor Barfknecht.

Motion carried 4-0

Planning Commission Update (Liaison Allen Novacek)

Commissioner Allen Novacek provided a summary of the July 3, 2018 Planning Commission meeting:

- Dan Ames Interim Use Permit was denied and forwarded to the Town Board
- Steve Kimmel Pool Permit was forwarded to the Town Board recommending approval
- Pat Mahowald Accessory Building Permit was forwarded to the Town Board recommending approval
- Public Hearings have been scheduled for August 7th at 6:00 to repeal the old fence Ordinance, and 6:30 to adopt new language
- Forms review of revised applications
- Planning Commission Liaison - In favor of having more than one Planning Commission member at the Town Board meetings

Permit Requests

A. Dan Ames - 10005 235th St. W.- PIN#13-00700-30-011 Interim Use Permit - Storage of mulch in gravel pit

Having determined the Interim Use application was for a use not defined by Ordinance 3, Section 15, the Planning Commission denied the Interim Use Permit and forwarded to the Town Board.

Motion: Vice Chair Hansen moved to table the permit to allow time for the Township Attorney to research whether there are any Ordinances or Zoning Laws that would allow this use, seconded by Supervisor Ceminsky.

Motion carried 4-0

B. Steve Kimmel - 24230 Holyoke Path- PIN# 13-24660-07-020 In-Ground Pool

Having determined the In-ground Pool application was in compliance with Ordinance 3, Chapter 4, Section 9, the Planning Commission forwarded to the Town Board recommending approval.

Motion: Vice Chair Hansen moved to approve the in-ground pool under the condition that the VRJPO approval is obtained prior to issuing the permit, seconded by Supervisor Ceminsky.

Motion carried 4-0

C. Pat Mahowald - 6441 265th St W. - PIN#13-02600-26-017 Accessory Building

Having determined the Accessory Building application was in compliance with Ordinance 3, Section 5, the Planning Commission forwarded to the Town Board recommending approval.

Motion: Supervisor Ceminsky moved approve the Accessory Building, seconded by Vice Chair Hansen.

Motion carried 4-0

Land Use Requests

None

New Business

A. Damage to Grenada Avenue - Approve hiring of engineer to assess

Motion: Supervisor Barfknecht moved to Hire TKDA to provide engineering assessment of Grenada Avenue, not to exceed \$10,000, seconded by Supervisor Palmquist.

Motion carried 4-0

Motion: Vice Chair Hansen moved to have Township Attorney send letters to Interstate, SRC and Allen's Towing requesting a meeting on July 17, 2018 at 8:00 a.m. regarding the Granada Ave road damage, seconded by Supervisor Ceminsky.

Motion carried 4-0

B. Hamburg Ave culvert

The road has been temporarily repaired, will revisit next year to permanently repair.

Old Business

A. Town Clerk update

Motion: Supervisor Barfknecht moved to hold a special meeting on July 16, 2018 at 6:30 p.m. for the purpose of interviewing Clerk/Deputy Clerk candidates, seconded by Supervisor Palmquist.

Motion carried 4-0

B. Permit Applications (Missing Deputy Clerk computer)

Motion: Vice Chair Hansen moved to have Township Attorney send a letter to Chair Murphy stating he may not remove Township property from Town Hall and must return the laptop computer as soon as possible, seconded by Supervisor Barfknecht.

Motion carried 4-0

Motion: Vice Chair Hansen moved to have Township Attorney send letter to Chair Murphy reminding him of open meeting laws, seconded by Supervisor Ceminsky.

Motion carried 4-0

Motion: Supervisor Barfknecht moved to schedule a Round Table Meeting on July 26, 2018 at 6:30 p.m., seconded by Supervisor Ceminsky.

Motion carried 4-0

Motion: Supervisor Ceminsky moved to approve the new permit application forms dated July 9, 2018, seconded by Supervisor Palmquist with the amendment that the Planning Commission can edit them as needed.

Motion carried 4-0

C. Registered Non-Conforming

Motion: Supervisor Ceminsky moved to research the Legal Non-Conforming Use Permit from Terri Petter and revisit in 60 days, seconded by Vice Chair Hansen.

Motion carried 4-0

D. Town Hall

Motion: Vice Chair Hansen moved to accept the bid by V. Hugo Montes in the amount of \$6,500 to for drywall repair and painting of the Town Hall, seconded by Supervisor Ceminsky.

Motion carried 4-0

Motion: Supervisor Ceminsky moved to table changing all lighting in Town Hall to LED, seconded by Supervisor Barfknecht.

Motion carried 4-0

E. Storage Building

Motion: Supervisor Ceminsky moved to allow no more than \$2,500 for shelving and tubs for the storage of Town Hall documents in the Storage Building, seconded by Supervisor Barfknecht.

Motion carried 4-0

F. Ordinance Book / Code Book

Agenda item tabled

G. Web Site Design (RFP)

Agenda item tabled

H. Attorney update on letters sent

Motion: Supervisor Barfknecht moved to have Township Attorney send a letter to Bill Schweich regarding culvert placement, seconded by Supervisor Ceminsky.

Motion carried 4-0

I. Open and Expired Permits

1. Georgie Molitor – 8875 225th St. W. – Demolition Permit

Motion: Supervisor Ceminsky moved to have Township Attorney send a letter to the Molitor's to remove house debris and provide lead and asbestos abatement reports within 30 days of receipt of the letter, seconded by Vice Chair Hansen.

Motion carried 4-0

2. Tim Kuntz – 9445 225th St. – A/C Permit

Awaiting final inspection for air conditioner installation. The Board requested that Mr. or Mrs. Kuntz contact the Building Inspector to receive final inspection.

J. Fence Ordinance

Motion: Supervisor Barfknecht moved to forward for Public Hearing for the new fencing Ordinance, seconded by Supervisor Palmquist.

Motion carried 4-0

Other Business

None

Adjournment

Motion: Supervisor Ceminsky moved to adjourn the meeting, seconded by Supervisor Palmquist.

Meeting adjourned at 12:28 a.m.

Respectfully submitted,

Ranee Solis

Ranee Solis, Deputy Clerk

Minutes Officially Approved on : 9/11/18
Date

By: Robert C. Funder and [Signature]
Town Clerk Town Chair

EUREKA TOWNSHIP

Dakota County, Minnesota



Town Board Meeting

Attendance

Monday July 9th, 2018

7:00 PM

Name

Carol Cooper

Alicia Storlie

Pat Mahowald

Dan Ames

Nancy Seeber

Colleen Riley

Treasurer Report July 9, 2018

Bank Balance	
	June 30, 2018
Checking Account	\$7,161.20
Outstanding Checks	-\$5,714.58
Savings Account	\$309,584.20
CD Account	\$104,427.81

Total Investments \$414,012.01
--

ACCOUNT BALANCES **\$415,458.63**

Petty Cash In
Cash Box **\$100.00**

TOTAL INCLUDING CASH **\$415,558.63**

	CD Matures	Original Investment
\$39,114.54	6/29/2021	5 yr
\$40,313.27	6/27/2022	5 yr
<u>\$25,000.00</u>	6/22/2023	5 yr
\$104,427.81		

TOTAL DISBURSEMENTS

Total June Claims (Including Temp Staff)	\$81,474.22
Total June Payroll	\$920.13
	<u>\$82,394.35</u>




Claims for Approval

Eureka Town:

Date Range : 7/1/2018 To 7/31/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
07/09/2018	Frontier Communications	Acct 952046903736 053101 7 June bill	3569	\$178.82	100-41940-321-213	General Government Buildings and Plant	\$178.82
07/09/2018	T & C Commercial Cleaning	Cleaning Town Hall July	3570	\$130.00	100-41940-315-220	General Government Buildings and Plant	\$130.00
07/09/2018	K Schroeder Masonry	Invoice	3571	\$340.00	100-41335-316-220	Cleaning/ maintenance	\$340.00
07/09/2018	City of Lakeville	2018 Fire Contract	3572	\$40,170.00	100-42210-317-208	Fire Administration	\$40,170.00
07/09/2018	City of Farmington	Fire, Contract 2nd qtr 2018	3573	\$8,894.51	100-42210-317-208	Fire Administration	\$8,894.51
07/09/2018	Dakota County P T & R	ATTN Linda Emerson Truth in Taxation	3574	\$180.72	100-49301-367-213	Other Financing Uses	\$180.72
07/09/2018	BroadView Technology Solutions LLC	invoice	3575	\$186.00	100-41920-309-212	Data Processing	\$186.00
07/09/2018	Metro Sales	copying expenses Invoice1110141	3576	\$126.00	100-41940-202-218	General Government Buildings and Plant	\$126.00
07/09/2018	Custom Office Products	Office supplies paper Invoice 00035947	3577	\$74.00	100-41425-202-218	Clerk	\$74.00
07/09/2018	Express Employment Services	ACCOUNT NUMBER 22200802 Temp Admin	3578	\$994.75	100-41425-104-212	Clerk	\$994.75
07/09/2018	CardMember Services	Acct 6026 expenses email	3579	\$28.00			



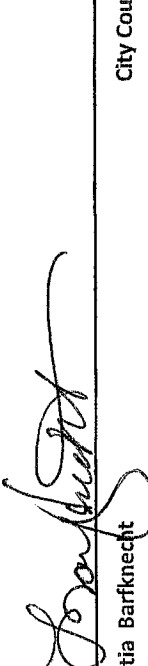


DM
MC

Date Range: 7/1/2018 To 7/31/2018

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
07/09/2018	Internal Revenue Service	fed tax deposit due in July 18	3561	\$174.19	100-41421-115-212 100-41421-122-212 100-41421-125-212	Treasurer Treasurer Treasurer	\$6.33 \$136.04 \$31.82
07/09/2018	PERA	July 18 payroll pmt	3562	\$153.59	100-41421-121-212	Treasurer	\$153.59
07/09/2018	Minnesota Department of Revenue	Withholding Tax Pmt2nd qtr	3563	\$198.23	100-41422-126-212 100-41425-126-212 100-41421-126-212 100-41110-126-212	Deputy Clerk Treasurer Council/Town Board	\$14.34 \$116.26 \$31.12 \$36.51
07/09/2018	Otte Excavating Inc.	June 18 Road bill	3564	\$27,770.40	201-43128-313-234 201-43122-313-201 201-43230-313-236 201-43133-313-203 201-43127-313-233	Culverts/ Ditches Unpaved Streets Waste (Refuse) Collection Grave/ Hauling/ Related Work Signage	\$11,717.50 \$11,812.50 \$610.00 \$2,785.40 \$845.00
07/09/2018	Kelly & Lemmons, P.A.	June legal Bill	3565	\$1,449.50	100-41615-304-216	Legal Services	\$1,449.50
07/09/2018	Dakota Electric Association	June Electric Bills	3566	\$131.33	100-41940-381-220 100-41940-381-220	General Government Buildings and Plant General Government Buildings and Plant	\$116.33 \$15.00
07/09/2018	DS/LSI	acctnt# 007602 June bill	3567	\$189.73	100-41940-384-220	General Government Buildings and Plant	\$189.73
07/09/2018	Culligan	bill Acct 10134684	3568	\$37.44	100-41940-382-220	General Government Buildings and Plant	\$37.44

Date Range: 7/1/2018 To 7/31/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
07/09/2018	Marcia Wilson	Mileage May and June 2018	3580	\$43.60	100-41421-203-212	Treasurer	\$28.00
07/09/2018	M & R Sign	Signs invoice	3581	\$23.41	100-41421-331-222	Treasurer	\$43.60
Total For Selected Claims				\$81,474.22	100-43127-810-225	Signage	\$23.41

			<u>Date</u>
Charles Hansen	City Council/Town Board		7/9/18
			<u>Date</u>
Donovan K Palmquist	City Council/Town Board		7/9/18
			<u>Date</u>
Lucretia Barfknecht	City Council/Town Board		7/9/18
			<u>Date</u>
Mark Ceminsky	City Council/Town Board		
			<u>Date</u>
Timothy Murphy	City Council/Town Board		

Date Range : 7/1/2018 To 7/17/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
07/16/2018	V. Hugo Montes de Oca	Repairs costs 1/2 down payment	3582	\$3,250.00	100-41940-223-220	General Government Buildings and Plant	\$3,250.00

Total For Selected Claims

\$3,250.00

\$3,250.00



Charles Hansen

City Council/Town Board

Date

7/16/18

Donovan K Palmquist

City Council/Town Board

Date

7/16/18

Lucretia Barfknecht

City Council/Town Board

Date

7/16/18

Mark Ceminsky

City Council/Town Board

Date

July 16 2018

Timothy Murphy

City Council/Town Board

Date

July 16-2018