

EUREKA TOWNSHIP
Dakota County, State of Minnesota

SPECIAL TOWN BOARD MEETING
JUNE 7, 2021 – 7:00 P.M.
Via Teleconference

Due to the Peacetime Emergency and social distancing guidelines, the Town Board Chair has determined it is neither practical nor prudent to conduct an in-person meeting. Accordingly, under Minnesota Statute section 13D.021, the following meeting shall be conducted entirely through teleconferencing or other electronic means.

Call to Order

The Eureka Township Special Board of Audit meeting was called to order, via Zoom Meetings, at 7:02 p.m. by Vice Chair Fredlund.

Members Present: Ralph Fredlund, Lu Barfknecht, Nancy Sauber and Donovan Palmquist (7:10)

Members Absent: Tim Murphy

Others Present: Rane Solis, Randy Wood, Jeff Otto, Julie Larson and Chad Berg.

Motion: Vice Chair Fredlund moved to approve the agenda as presented, seconded by Supervisor Barfknecht. Roll call vote: Ralph Fredlund – Aye; Lu Barfknecht – Aye; Nancy Sauber – Aye. *Motion carried 3-0.*

Audit and settle all 2020 charges

Clerk/Treasurer Solis presented the following documents for Board review:

- 2020 Disbursements Ledger (CTAS)
- 2020 Checking Account Ledger (Clerk)
- 2020 Receipts Ledger (CTAS)
- Savings Account Ledger (Clerk)
- Interim Financial Report as on 12/31/2020

| Fund | Beginning Balance | Total Receipts | Transfers In | Total Disbursed | Transfers Out | Ending Balance | Outstanding Checks | Bank Balance |
|-------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|---------------------|----------------------|
| General Fund | \$ 90,166.29 | \$ 411,813.77 | \$ 1,000.00 | \$ 201,359.71 | \$ 124,000.00 | \$ 177,620.35 | \$ 8,816.71 | \$ 186,437.06 |
| Road & Bridge | \$ 155,760.36 | \$ 421,035.58 | \$ - | \$ 256,877.69 | \$ 60,000.00 | \$ 259,918.25 | \$ 4,190.00 | \$ 264,108.25 |
| Permit Escrow - General Fund | \$ - | \$ 12,500.00 | \$ - | \$ 5,000.00 | \$ - | \$ 7,500.00 | \$ - | \$ 7,500.00 |
| Permit Escrow - Road & Bridge | \$ - | \$ 10,500.00 | \$ - | \$ 8,000.00 | \$ - | \$ 2,500.00 | \$ - | \$ 2,500.00 |
| Fire & Rescue | \$ - | \$ - | \$ 89,000.00 | \$ 70,186.39 | \$ - | \$ 18,813.61 | \$ - | \$ 18,813.61 |
| Kelly Aggregate Fund | \$ 3,240.74 | \$ - | \$ - | \$ - | \$ - | \$ 3,240.74 | \$ - | \$ 3,240.74 |
| Professional Services Fund | \$ 555.60 | \$ - | \$ 20,000.00 | \$ 20,251.00 | \$ - | \$ 304.60 | \$ - | \$ 304.60 |
| Storage Building Fund | \$ - | \$ - | \$ 5,000.00 | \$ - | \$ - | \$ 5,000.00 | \$ - | \$ 5,000.00 |
| Asphalt/Hard Surface Fund | \$ 135,407.30 | \$ - | \$ 50,000.00 | \$ - | \$ - | \$ 185,407.30 | \$ - | \$ 185,407.30 |
| Road & Bridge CIP Fund | \$ 5,500.00 | \$ - | \$ 5,000.00 | \$ - | \$ - | \$ 10,500.00 | \$ - | \$ 10,500.00 |
| Town Hall CIP Fund | \$ 2,226.06 | \$ - | \$ 10,000.00 | \$ - | \$ - | \$ 12,226.06 | \$ - | \$ 12,226.06 |
| Emergency Road Fund | \$ - | \$ - | \$ 5,000.00 | \$ - | \$ - | \$ 5,000.00 | \$ - | \$ 5,000.00 |
| 2019 Outstanding Checks | \$ 21,678.46 | \$ - | \$ - | \$ 21,676.46 | \$ - | \$ 2.00 | \$ - | \$ 2.00 |
| Bank Total: | \$ 414,534.81 | \$ 855,849.35 | \$ 185,000.00 | \$ 583,351.25 | \$ 184,000.00 | \$ 688,032.91 | \$ 13,006.71 | \$ 701,039.62 |

| Fund | Beginning Balance | Interest Received | | | | Ending Balance |
|---------------------------------------|----------------------|--------------------|-------------|---------------------------------|-------------|----------------------|
| CD - General Fund | \$ 41,539.02 | \$ 839.35 | \$ - | \$ - | \$ - | \$ 42,378.30 |
| CD - Road & Bridge | \$ 25,953.15 | \$ 656.75 | \$ - | \$ - | \$ - | \$ 26,609.90 |
| Petty Cash | \$ 100.00 | \$ - | \$ - | \$ - | \$ - | \$ 100.00 |
| Investment/Imprest Fund Total: | \$ 67,592.17 | \$ 1,496.10 | \$ - | \$ - | \$ - | \$ 69,088.20 |
| Beginning Account Balances: | \$ 482,126.98 | | | Ending Account Balances: | | \$ 757,121.11 |

Motion: Vice Chair Fredlund moved to settle all charges for 2020 as presented, seconded by Chair Palmquist with a friendly amendment by Supervisor Barfknecht that the 4th quarter Farmington fire expense in the amount of \$9,169.13 was paid in 2021. Roll call vote: Donovan Palmquist – Aye; Ralph Fredlund – Aye; Lu Barfknecht – Aye; Nancy Sauber – Aye. *Motion carried 4-0.*

2022 budget estimate

Clerk/Treasurer Solis presented a list of anticipated expenses for 2022, as well as the 2019 and 2020 expenses by category. The Board requested that the Clerk meet with Road Superintendent, Mark Henry, to receive his input on the estimated road expenses. In addition, the Clerk agreed to further research the following areas: Ag Market Value Credit, Ag Preserve Conservation Credit, Recording fees, Postage, IT service, LP gas, Office equipment/furniture, MATIT Insurance, JPA pump maintenance, Lakeville fire contract and fire extinguisher maintenance for discussion at the next Town Board meeting.

Adjournment

Motion: Chair Palmquist moved to adjourn the meeting, seconded by Supervisor Barfknecht. Roll call vote: Donovan Palmquist – Aye; Ralph Fredlund – Aye; Lu Barfknecht – Aye; Nancy Sauber – Aye. *Motion carried 4-0.*

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Ranee Solis, Town Clerk

Minutes Officially Approved By: _____ on: _____
Town Chair Date