
APPLICATION INSTRUCTIONS

The following must be submitted for a complete application:

- Completed Building Permit Application form with signature.
 - Application fee as set forth in Eureka Township Ordinance 7.
 - Proof of ownership: Parcel ID will be verified by the Town Clerk; conflicts must be resolved with a proper deed.
 - Two (2) copies of plans showing the proposed design and materials, including:
 - Floor plan showing:
 - Proposed deck size
 - Type and size of material used
 - Size and spacing of floor joists
 - Size, location and spacing of posts
 - Elevations indicating height of the structure from established grade
 - Diameter and depth of footings
 - Guardrail height (if any)
 - Spacing of intermediate rails (if any)
 - Additional information may be required by the plan reviewer
 - Two (2) copies of site plans illustrating:
 - Lot Lines
 - Location and building dimensions of the proposed structure
 - Location and distances to all other structures on the lot and adjoining lots
 - Location of and distance to driveway and roads (including width)
 - Location of and distance to well, drainage and sewage systems
 - Total area of all accessory buildings on the property (excluding Agricultural buildings)
 - Watershed permit or letter of exemption if located in the Dakota County Shoreland Zoning District or the Vermillion River Watershed District.
 - The SUPPLEMENT to Decks / Porches Permit Application worksheet (Attached).
- All materials and the installation of all materials must comply with the Minnesota State Building Code and the manufacturer's installation specifications for each product.

SUPPLEMENT TO DECKS / PORCHES PERMIT APPLICATION

(MUST be included when applying for permit)

1. Footing Diameter: _____ Depth: _____

2. Size of Posts: _____

3. Size of Beams: _____ Number of Ply's: _____

4. Cantilever on Beams: _____ (Cantilevers over 12" require engineering)

5. Size of Joists: _____ Spacing: _____

6. Cantilever on Joists: _____ (Cantilevers over 24" require engineering)

7. Type of Lumber: _____

8. Dimensions of Floor Boards: _____ Type: _____

If using composite decking materials, please indicate the manufacturer: _____

9. Height of deck from the ground: _____

10. Height of the Guardrail: _____

11. Spacing of the Spindles: _____

12. Height of the Handrail: _____

13. Dimensions of the Deck: _____

14. Distance from property lines (also identify on site plan):

Side 1: _____ Side 2: _____

Rear: _____ Road center line _____

11. Distance from house (also identify on site plan):

Side 1: _____ Side 2: _____

Rear: _____ Road center line: _____