

Eureka Township
Dakota County
State of Minnesota

ORDINANCE NO. 2021-03

AN ORDINANCE ESTABLISHING A STREET NAMING AND ADDRESSING SYSTEM

THE TOWN BOARD OF EUREKA TOWNSHIP HEREBY ORDAINS:

Section 1 – TITLE

This ordinance shall be known, cited, and referred to as the Eureka Township Street Naming and Addressing System, herein referred to as this ordinance.

Section 2 – PURPOSE, JURISDICTION, AND AUTHORITY

- A. Purpose. The purpose of this ordinance is to establish a uniform system for naming streets and assigning numbers to dwellings, principal buildings, and businesses to facilitate emergency services, deliveries, and to provide the general advantages of a uniform street naming and addressing system.
- B. Jurisdiction. This ordinance applies to all town roads located within the boundaries of the Township. This ordinance does not apply to county highways.
- C. Authority. This ordinance is adopted pursuant to Minn. Stat. § 368.01, subd. 10. Or successor statute.

Section 3 – DEFINITIONS

- A. “COUNTY” means Dakota County, Minnesota.
- B. “COUNTY HIGHWAY” has the meaning given to it in Minn. Stat. § 160.02, subds. 17 and 18, as may be amended.
- C. “TOWNSHIP” means Eureka Township, Dakota County, Minnesota.
- D. “TOWNSHIP ROAD” has the meaning given to it in Minn. Stat. § 160.02, subd. 28, as may be amended.
- E. “USNAS” means the Dakota County Uniform Street Naming and Addressing System Procedural Manual, as may be amended.

Section 4 – STANDARDS ADOPTED

Except as provided in section 6 of this ordinance, the USNAS is adopted by reference and made a part of this ordinance. The Township shall utilize the standards and guidelines set forth in the USNAS in naming town roads and assigning addresses within the Township.

Section 5 - ADMINISTRATION

The Town Board shall administer the street naming and addressing system and all provision of this ordinance.

Section 6 – CHANGES TO EXISTING OCCUPIED ADDRESSES

In place of the procedure provided for in the USNAS, the Township adopts the following procedure for requests to change the name of any town road:

- A. Road name changes will be allowed only when the road name is a duplicate of another road within the designated postal area or within the county and interferes with the accurate dispatch of emergency vehicles or deliveries. A road name may also be changed when one road has two commonly used names or where portions of what appears to be the same road have two or more names. Any changes made shall be in conformance with the USNAS.
- B. Procedure for name change:
 1. The person seeking to change the name of the Township Road shall initially make this request to the Eureka Town Board. The request shall include the following information:
 - a) The current name of the Township Road.
 - b) The proposed name of the Township Road.
 - c) An explanation as to why the change is necessary.
 2. The Town Board shall consider the request at its next regularly scheduled meeting. If found to have merit, the Town Board shall direct the Planning Commission to hold a public hearing on the matter.
 3. In Addition to public notice as required by law, the Eureka Township Clerk shall provide written notification to the applicant, all residents owning property on the subject Township Road, and all landowners with property within 200 feet of the intersection of their street and the subject Township Road.
 4. The Planning Commission shall hold the public hearing, conduct further investigation as needed, and make its recommendations to the Town Board regarding the requested change.
 5. The Town Board shall consider the recommendation of the Planning Commission and if approved, pass a resolution affirming the name change.
- C. Individual address changes may be allowed if consistent with USNAS. The procedure for individual address changes is as follows:
 1. The person seeking change of address shall provide written request to the Eureka Township Clerk, providing the current address, proposed address, and reason for request.

2. The Township Clerk shall review the application for compliance with USNAS. If consistent, the Township Clerk will place on the agenda for the next regularly-scheduled meeting of the Town Board.
3. The Town Board shall consider the recommendation and if approved, pass a resolution affirming the address change.

D. The Eureka Township Clerk shall provide the Dakota County Physical Development Division written notification of the resolution for name or address change. Notification shall also be provided to those people notified of the public hearing as in Section 6 (B) (3) above.

Section 7 – SEVERABILITY

If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of law, the remainder of this ordinance shall not be affected and shall remain in full force.

Section 8 – EFFECTIVE DATE

This ordinance shall be in full force and effect from and after its passage and publication according to law.

Adopted by the Town Board of Eureka Township, Minnesota this 26th day of July, 2021.

Donovan Palmquist, Town Board Chair

Attested:

Ranee Solis, Town Clerk