

Eureka Township

Dakota County

State of Minnesota

Roundtable Meeting of January 7, 2013

Call to Order

Chair Brian Budenski called the January 7, 2013, Roundtable Meeting of the Town Board and the Planning Commission to order at 9:08 p.m. Members present were Supervisors Brian Budenski, Kenny Miller, Pete Storlie Mark Ceminsky and Steve Madden. Planning Commission members present were Carrie Jennings, Lu Barfknecht, Allen Novacek, Butch Hansen and Fritz Frana. Clerk/Treasurer Nanett Sandstrom was present to record the minutes. Also present was Linda Wilson, Planning Commission recorder. Audience members in attendance as listed on Planning Commission meeting attendance.

Agenda

The agenda was outlined in the posting notice:

1. General Expectations between Town Board & Planning Commission and relative roles
2. Work Plan

Town Board members had met with Linda Wilson, Planning Commission recorder. There were several items discussed that would aid Linda in preparing the agenda for the meetings and help her in drafting the minutes. Items included communication between all members on agenda items, having speakers come to the microphone and making sure that the Chair states the name of the person making and seconding motions. It is often difficult to hear persons in the back of the room when they are speaking.

A motion by Supervisor Brian Budenski: To preserve the recording of the December 3, 2012 Planning Commission meeting. Motion seconded by Supervisor Pete Storlie. Motion carried by unanimous vote.

Work assigned to the Planning Commission by the Town Board is brought to the Planning Commission through the Town Board liaison. The liaison should be treated with respect, he is at the meeting to bring forth and inform the Planning Commission of Town Board happenings and work requests. Planning Commissions members need to be open minded, to complete the work task in an unbiased manner and report back to the Town Board with their findings. If a member feels this is not possible, they should recuse themselves from working on the assignment.

Although meetings are public, accepting public comments are not a requirement. It is important that all persons in attendance at a meeting, Town Board, Planning Commission and audience members be treated with respect. If public comments are being accepted all person's in attendance should be given equal opportunity, unless the meeting is getting out of hand.

Planning Commission members expressed concerns of short timelines for work assignments.

- Planning Commission work assignments should be submitted to the Planning Commission in written format.
- When a task is completed the Planning Commission recommendation should be submitted to the Town Board in written format, including pros, cons and documentation. (as an attachment to minutes)
- Town Board act on recommendations of Planning Commission by motion.

A motion by Supervisor Brian Budenski: To adjourn. Motion seconded by Supervisor Mark Ceminsky. Motion carried by unanimous vote.

Meeting adjourned at 10:09 p.m.