

Eureka Township
Dakota County
State of Minnesota

Special Town Board Meeting of November 27, 2013

Call to Order

Chair Pete Storlie called the November 27, 2013, Special Town Board meeting to order at 3:30p.m. Members present were Supervisors Mark Ceminsky, Steve Madden, Brian Budenski and Kenny Miller. Chad Lemmons the Township attorney was also present. Deputy Clerk Linda Wilson recorded the minutes.

Agenda Special Meeting:

1. Clerk Transition Plan
2. Office Copier

Office Copier

Supervisor Miller presented the purchase contract for a new copier and a contract for maintenance on the copier for which he negotiated a lower price; we supply our own toner and paper. After review of the Town Board November minutes the Board had agreed to lease, not buy a new machine. Supervisor Miller agreed to contact Metro Sales for a contract for lease of a new machine so the Board could compare pricing and review at the December Meeting.

A motion by Pete Storlie to lease the new machine and purchase a maintenance service agreement with a friendly amendment that we change the number of copies to 6000 per quarter. No second, no vote. Board was in agreement to get new leasing contract numbers before moving forward.

Clerk/Treasurer Transition Plan

Pete Storlie contacted the Minnesota Association of Townships the Township attorney, Chad Lemmons for advisement on the Township's responsibility to legally make the transition for a new Clerk/Treasurer. The question presented was upon Nanett Sandstrom's resignation would Linda Wilson be able to still perform her duties as Deputy Clerk/Treasurer? The Minnesota Association of Township's recommended no, she could not act. After review of Nanett Sandstorms' resignation it was determined that

December 2, 2013 would be her resignation date. Mr. Lemmons felt it was important that the meeting today was to appoint Linda Wilson as interim Clerk/Treasurer, until such time as a formal meeting could take place to appoint a Clerk Treasurer. He stated when a Township loses a Clerk/Treasurer the Deputy Clerk position ends at the same time. The Mat attorney also offered that even if Nanett wanted to come back it was their position, that it was not their recommendation.

Mark Ceminsky and Pete Storlie met with Collette , the Clerk from Castle Rock Township and she is not interested in becoming Eureka Township's Deputy Clerk/Treasurer. MAT indicated The Board could hire her as a consultant to assist Linda with the process until the Township could get someone hired. Chad Lemmons mentioned that in the statute the Clerk does have the right to hire an assistant Treasurer.

A motion was made by Kenny Miller for a **resolution** to accept Nanett Sandstorm's resignation as of today, Wednesday, November 27, 2013 as Clerk/Treasurer of Eureka Township. Motion seconded by Pete Storlie. Motion passed by unanimous vote.

A motion was made by Kenny Miller for a **resolution** appointing Linda Wilson as Clerk/Treasurer effective today November 27, 2013 with the understanding that she be sworn in as soon as possible so the Township would not have an empty position. Motion seconded by Mark Ceminsky. Motion passed by unanimous vote.

Linda Wilson agreed to this position for the next four months as long as everyone was agreeable to assist in her duties. Linda Wilson would have to be sworn in within 10 days.

A motion was made by Mark Ceminsky for Pete Storlie and Kenny Miller to have a meeting with Nanett Sandstrom upon her return and discuss her plans as far as consulting, what she would offer the Township for consulting. Motion seconded by Kenny Miller. Kenny Miller offered a friendly amendment to include Linda Wilson at that meeting. Mark accepted the friendly amendment. Motion passed by unanimous vote.

Pete Storlie suggested to the Board that if Nanett was agreeable to consulting with the Township that the Board decides on a timeline for her departure and itemization of the projects she would complete. Chad Lemmons suggested that the Board could make the resolution allowing either party to terminate within 30 days notice to the other party without cause. The consultant contract would have to be approved at a Town Board meeting and a confidentiality agreement would also need to be signed with any person hired.

Pete Storlie asked Linda Wilson to hold the ad for a Clerk discussed at the meeting on November 20th until such time the Board could decide if they want to split the Clerk/Treasurer position. The voters have voted that the Clerk/Treasurer as one position and the Board cannot separate that position until it is put on the ballot and the

voters decide if they want to separate this position, a separate Clerk, separate Treasurer an appointed position .If the Board feels that the position should be split to separate the Clerk/ Treasurer position then it will be a ballot item at the Annual Meeting, otherwise if the position is to stay the same they can move forward with placing an ad for a new Clerk/Treasurer immediately. Linda Wilson will find out from the County when they need the information for the ballot and notify the Town Board so they can make their decision.

The resolution passed on the resignation of Nanett Sandtrom and the resolution of appointing Linda Wilson to the Clerk/Treasurer position will need drawn up and signed by the Chairman Pete Storlie and presented to the Bank changing the Treasurer for signing purposes. Nanett will no longer be able to sign any Township documents. . Linda Wilson will need to notify MAT of the changes and also be sworn in by Clerk from other Township.

Linda Wilson will be doing the minutes for the Planning Commission and the Town Board but will adhere to a 10:00 time frame in leaving the meeting. At 9:30 the Chairman will stop the meeting and review where we are, sign the checks. If there are more items that need to be added that evening a second meeting date will be held to complete the agenda.

Compensation

A motion was made by Mark Ceminsky for a **resolution** that the Board agrees to pay Linda Wilson, Interim Clerk/Treasurer \$20.00 per hour and to pay a temporary consultant \$20.00 per hour. Motion seconded by Brian Budenski. Motion passed by unanimous vote.

Notary

Notary application and fees will be presented for payment at the December Town Board Meeting. The Board had authorized several months ago for Deputy Clerk, Linda Wilson to become a notary for the Township, an application was not submitted. The Board approved by a motion made by Supervisor Pete Storlie to authorize the expense for Linda Wilson to become a notary. Motion seconded by Mark Ceminsky. Motion passed by unanimous vote. In the interim Connie Miller has agreed to notarize document for the Township.

A motion was made by Kenny Miller to adjourn the meeting. Motion seconded by Mark Ceminsky. Meeting adjourned at 4:35p.m.

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