

EUREKA TOWNSHIP

**DAKOTA COUNTY
STATE OF MINNESOTA**

SPECIAL TOWN BOARD MEETING OF DECEMBER 16, 2019

Call to Order

The Eureka Township Special Town Board meeting was called to order at 7:00 p.m. by Chair Donovan Palmquist.

Members Present: Donovan Palmquist (Chair)
Tim Murphy (Vice Chair)
Lu Barfknecht (Supervisor)
Mark Ceminsky (Supervisor)
Butch Hansen (Supervisor)

Members Absent: None

Others Present: Chad Lemmons (Attorney)
Marcia Wilson (Treasurer)
Ranee Solis (Town Clerk)

See attached list for all others in attendance.

December Treasurer's Report

Treasurer Wilson presented the bills and receipts. There were questions about the Otte bill, Supervisor Ceminsky's mileage claims and Darrel Gilmer's final bill.

Motion: Supervisor Hansen moved to approve the bills and receipts as presented, seconded by Supervisor Ceminsky. A roll call vote was taken:

Supervisor Hansen: Aye
Vice Chair Murphy: Aye
Chair Palmquist: Aye
Supervisor Barfknecht: Aye
Supervisor Ceminsky: Aye

Motion carried 5-0.

Motion: Supervisor Hansen moved to direct the Treasurer to draft a check for Inspectron, dated in December, to be issued at the January Town Board meeting subject to receipt of the required billing documents, seconded by Vice Chair Murphy. *Motion carried 5-0.*

Discussion of 225th Street JPA Road Maintenance agreement with Lakeville

Supervisor Ceminsky noted that Highview Avenue should have been included in the agreement. Vice Chair Murphy volunteered to speak with Dave Olson to request an addendum to the agreement including Highview Avenue.

Closed Session to discuss personnel

Motion: Supervisor Hansen moved to enter a closed session with its attorneys under Minn. Stat. §13D.05, Subd. 3(a) to discuss personnel, followed by an open session concerning the same matter, seconded by Vice Chair Murphy. *Motion carried 5-0.*

Motion: Supervisor Hansen moved to enter an open session, seconded by Chair Palmquist. *Motion carried 5-0.*

Supervisor Hansen summarized that a closed meeting was conducted to discuss personnel issues.

Motion: Supervisor Hansen moved to set a budget work meeting for January 6, 2020 at 7:00 p.m. at Town Hall, seconded by Supervisor Ceminsky. *Motion carried 5-0.*

Adjournment

Motion: Supervisor Hansen moved to adjourn the meeting, seconded by Supervisor Ceminsky. *Motion carried 5-0.*

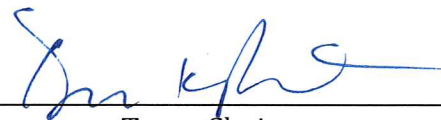
Meeting adjourned at 9:15 p.m.

Respectfully submitted,

Ranee Solis

Ranee Solis, Town Clerk

Minutes Officially Approved By:



Town Chair

on:

2-10-2020

Date

Date Range : 12/1/2019 To 12/31/2019

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
12/16/2019	Internal Revenue Service	fed tax deposit due in Dec	3999	\$1,077.54	100-41421-122-212	Treasurer	\$41.30
					100-41421-125-212	Treasurer	\$176.55
					100-41422-122-212	Deputy	\$80.44
					100-41422-125-212	Deputy	\$18.80
					100-41425-115-212	Clerk	\$127.81
					100-41425-125-212	Clerk	\$68.77
					100-41425-122-212	Clerk	\$293.94
					100-41422-115-212	Deputy	\$4.53
					100-41110-122-212	Council/Town Board	\$114.00
					100-41110-125-212	Council/Town Board	\$26.68
					100-41330-122-212	Boards and Commissions	\$101.08
					100-41110-125-212	Council/Town Board	\$23.64
12/16/2019	PERA	Dec payroll pmt	4000	\$622.05	100-41421-121-212	Treasurer	\$199.36
					100-41422-121-212	Deputy	\$90.82
					100-41425-121-212	Clerk	\$331.87
12/16/2019	Minnesota Department of Revenue	Withholding tax 4th qtr	4001	\$263.38	100-41421-126-212	Treasurer	\$63.12
					100-41425-126-212	Clerk	\$187.90
					100-41422-126-212	Deputy	\$12.36
12/16/2019	Otte Excavating Inc.	Dec road bill	4002	\$12,523.00	201-43122-313-201	Unpaved Streets	\$3,132.00
					201-43122-313-204	Unpaved Streets	\$3,730.00
					201-43122-313-204	Unpaved Streets	\$226.00
					201-43128-313-234	Culverts/ Ditches	\$4,500.00
					201-43230-313-236	Waste (Refuse) Collection	\$560.00
					100-41940-313-220	General Government Buildings and Plant	\$375.00
12/16/2019	Peterson Equipment INC	Road Gates	4003	\$13,200.00	201-43122-313-201	Unpaved Streets	\$13,200.00
12/16/2019	Kelly & Lemmons, P.A.	Nov Legal Bill	4004	\$2,680.55	100-41615-304-216	Legal Services	\$2,680.55
12/16/2019	Dakota Electric Association	Nov Electric Bills	4005	\$103.80			

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Date Range: 12/1/2019 To 12/31/2019

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/16/2019	DSI/LSI	acct# 007602 Nov bill	4006	\$79.84	100-41940-381-220	General Government Buildings and Plant	\$83.24
12/16/2019	Culligan	Nov bill	4007	\$37.44	100-41940-381-220	General Government Buildings and Plant	\$20.56
12/16/2019	T & C Commercial Cleaning	Cleaning Town Hall	4008	\$130.00	100-41940-382-220	General Government Buildings and Plant	\$37.44
12/16/2019	De Lage Landen Financial Services I	Dec services	4009	\$95.83	100-41940-315-220	General Government Buildings and Plant	\$130.00
12/16/2019	Frontier Communications	Acct 952046903736 053101 7 Nov bill	4010	\$69.22	100-41425-352-218	Clerk	\$95.83
12/16/2019	Tops Inc	Invoice 42477 Copies for Nov	4011	\$107.13	100-41940-321-213	General Government Buildings and Plant	\$69.22
12/16/2019	JTN Communications	invoice for Jan	4012	\$199.00	100-41425-322-212	Clerk	\$107.13
12/16/2019	BroadView Technology Solutions LLC	invoice Dec bill	4013	\$193.00	100-41920-325-213	Data Processing	\$199.00
12/16/2019	ECM Publishers	postings in Nov	4014	\$35.00	100-41920-309-212	Data Processing	\$193.00
12/16/2019	Marketing Clarity	Website Invoice 271	4015	\$1,000.00	100-41615-304-213	Legal Services	\$35.00

John \$193.00
[Signature] \$35.00
[Signature] \$1,000.00

Date Range : 12/1/2019 To 12/31/2019

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/16/2019	MATTI	WC Insurance coverage	4016	\$643.00	100-41425-309-213	Clerk	\$1,000.00
12/16/2019	MATTI	Deductible on claim	4017	\$1,000.00	100-41421-361-215	Treasurer	\$643.00
12/16/2019	CardMember Services	M Wilson acct 6026 email service	4018	\$31.20	100-41610-304-216	City/Town Attorney	\$1,000.00
12/16/2019	Minnesota Association of Townships	Annual Conference for Donovan Palmquist	4019	\$130.00	100-41421-322-212	Treasurer	\$31.20
12/16/2019	Donovan Palmquist	Mileage, hotel and meal for conference	4020	\$171.33	100-41110-355-212	Council/Town Board	\$130.00
12/16/2019	Mark Ceminsky	mileage	4021	\$151.38	100-41110-331-212	Council/Town Board	\$171.33
12/16/2019	Darrel Gilmer	Final Payment on inspections completed	4022	\$3,085.92	201-43240-331-222	Waste (Refuse) Disposal	\$151.38
12/16/2019	Kathleen Kauffman	Return of escrow	4023	\$913.95	100-42401-312-210	Building Inspections Administration	\$3,085.92
12/16/2019	Milestone Radio	Return of escrow from July 22 meeting	4024	\$355.00	250-41960-314-122	Planning and Zoning	\$913.95
12/16/2019	City of Farmington	Fire, Contract 4th qtr 2019	4025	\$8,902.06	250-41960-314-122	Planning and Zoning	\$355.00
12/16/2019	Dakota County Financial Services	Road Salt	4026	\$361.42	100-42210-317-208	Fire Administration	\$8,902.06
					201-43125-235-204	Ice and Snow Removal	\$361.42

Date Range : 12/1/2019 To 12/31/2019

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
				\$48,162.04			\$48,162.04

Total For Selected Claims

Charles Hansen	City Council/Town Board					Date
Donovan K Palmquist	City Council/Town Board					Date
Lucretia Barfknecht	City Council/Town Board, Chair					Date
Mark Ceminsky	City Council/Town Board					Date
Timothy Murphy	City Council/Town Board, Chair					Date

For the payroll period ending: 12/09/2019


Account #	Employee #	Employee Name	Amount
J-41110-101		Barfknecht, Lucretia	166.23
		Ceminsky, Mark	193.36
		Hansen, Charles	138.52
		Murphy, Timothy	170.85
		Palmquist, Donovan K	180.08
		Account Total	849.04
100-41330-101		Fredlund, Ralph	196.24
		Funk, William	133.91
		Larson, Julie	150.06
		Novacek, Allen	110.82
		Wood, Randy	161.61
		Account Total	752.64
100-41110-100		Unallocated (Due to rounding)	\$0.00
Total For Period			\$1,601.68

Charles Hansen	City Council/Town Board	Date
Donovan K Palmquist	City Council/Town Board	Date
Lucretia Barfknecht	City Council/Town Board, Chair	Date
Mark Ceminsky	City Council/Town Board	Date
Timothy Murphy	City Council/Town Board, Chair	Date


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For the payroll period ending: 12/09/2019

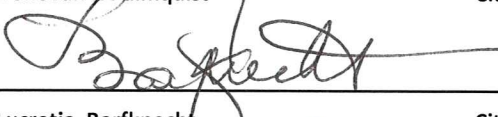
Account #	Employee #	Employee Name	Amount
100-41421-101		Wilson, Marcia	1,191.67
		Account Total	1,191.67
100-41422-101		Adelmann, Anne E	209.27
		Account Total	209.27
100-41425-101		Solis, Rane D	901.18
		Account Total	901.18
100-41110-100		Unallocated (Due to rounding)	\$0.00
		Total For Period	\$2,302.12



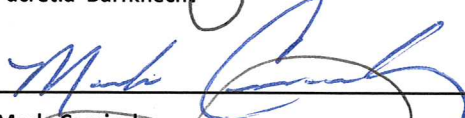
 Charles Hansen City Council/Town Board Date




 Donovan K Palmquist City Council/Town Board Date



 Lucretia Barfknecht City Council/Town Board, Chair Date



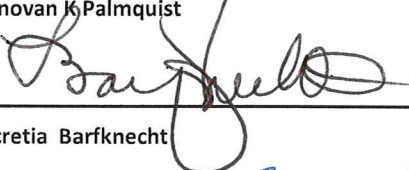
 Mark Ceminsky City Council/Town Board Date



 Timothy Murphy City Council/Town Board, Chair Date

For the payroll period ending: 11/15/2019

Account #	Employee #	Employee Name	Amount
100-41422-101		Adelmann, Anne E	337.61
		Account Total	337.61
100-41425-101		Solis, Ranee D	935.65
		Account Total	935.65
100-41110-100		Unallocated (Due to rounding)	\$0.00
		Total For Period	\$1,273.26

	Charles Hansen	City Council/Town Board	Date
			12/16/19
	Donovan K Palmquist	City Council/Town Board	Date
			12/16/19
	Lucretia Barfknecht	City Council/Town Board, Chair	Date
			12-16-19
	Mark Cerninsky	City Council/Town Board	Date
			12-16-19
	Timothy Murphy	City Council/Town Board, Chair	Date
			12-16-19