

Eureka Township

Dakota County

State of Minnesota

Special Town Board Meeting
December 17, 2007

Town board members present were Brian Budenski, Jeff Otto, Gloria Belzer, Dan Rogers and Cory Behrendt. Also present: Clerk/ Treasurer Nanett Champlain to record minutes. Planning Commission members present were Nancy Sauber, Ken Olstad arrived at 7:35 pm.

Call to Order

Chair Dan Rogers called the Special Meeting of the Eureka Town Board to order at 6:30 pm.

Agenda

Interview Building Inspector candidates and Board Discussion to possibly select a Building Inspector

The following three firms were interviewed:

1. Waldron and Associates, Ltd.- Waconia, MN, Scott Qualle
2. Municipal Inspections, Inc.- New Prague, MN, Gary Staber
3. Jeff Thill- Farmington, MN

The Town Board interviewed each of the three Building Inspector Firms.

Waldron and Associates has been in business for 23 years and currently serves 18 communities. They have 20 employees, 17 inspectors and 3 clerical staff.

Municipal Inspections currently serves New Prague and Elko New Market for building permit reviews and inspections. They provide same day inspections and quick plan review turnaround. They have 3 employees: 2 building inspectors and a planner.

Jeffrey Thill is a Minnesota Certified Building Official. He has 8 years of experience with municipalities. He would contract out septic inspections.

The Town Board discussed the three firms. Waldron and Associates is the largest firm with the most staffing. They seem very professional and organized. They also cover septic inspections.

Jeff Thill is an experienced building inspector and is trying to start up a Building Inspection Business.

Although Municipal Inspections is out of New Prague, Gary Staber's office is in Elko/ New Market area.

The Town Board discussed Waldron and Associates rates. They are proposing 75% of the fees are retained by the firm. The current building inspector's retainment is 65%.

A motion by Supervisor Cory Behrendt: To approve the RFP for Waldron and Associates for inspection services as presented and negotiate the reduction of permit fee percentages withheld. Motion seconded by Supervisor Jeff Otto. Motion carried by unanimous vote.

Supervisor Brian Budenski will contact Jeffrey Thill and Municipal Inspections and inform them of the Board's decision. He will also contact Waldron and Associates and negotiate the % rates.

Supervisor Cory Behrendt will review the contract prior to signing.

A motion by Supervisor Cory Behrendt: To adjourn. Motion seconded by Supervisor Gloria Belzer.

Meeting adjourned at 9:28 pm.