

Eureka Township

Dakota County

State of Minnesota

Eureka Town Board Meeting of April 10, 2012, continued on April 12, 2012

Call to Order

Chair Brian Budenski called the Eureka Town Board meeting of April 10, 2012, continued on April 12, 2012 to order at 7:32 p.m. Members present were Supervisors Brian Budenski, Pete Storlie, Mark Ceminsky, Steve Madden and Kenny Miller. Clerk/Treasurer Nanett Sandstrom was present to record the minutes. See attached attendance sheet for additional persons in attendance.

The meeting opened with the Pledge of Allegiance.

Other Business

G. Ordinance 7 Summary

Township Attorney Trevor Oliver drafted a Summary Statement for Ordinance 2012-01 An Ordinance amending Township Ordinance No. 7, Fees. It was presented to the Town Board for their consideration.

A motion by Supervisor Brian Budenski: To approve the summary of Ordinance 2012-01 as presented. Motion seconded by Supervisor Pete Storlie. Motion carried by unanimous vote.

H. From Reorganizational Meeting- continued:

1. RFQ Engineering Firms

The Town Board discussed the process for the RFQ. Requests will be sent out to those who responded to the RFQ sent out last year. Supervisor Mark Ceminsky will take a lead on this project.

2. Review Data Practices policy

The main concern is the pricing of the copies. Supervisor Pete Storlie will have proposed changes for the May 14, 2012 Town Board Meeting

Information received from the Township attorney, only becomes a public document once released by the Town Board at a Town Board meeting. Copies of released documents or released portions of the documents can be obtained from the Clerk.

I. Town Hall Policy

Draft policies were obtained from the Township Attorney. These documents included Single Event Use and Regularly Scheduled Users. Supervisors Kenny Miller and Brian Budenski will review the draft and make necessary changes to conform to the use of the Eureka Town Hall.

For Regularly Scheduled Users the Escrow and Key Deposits will be deposited in the bank. For Single Event Use the deposit check will be held, not cashed.

The Real Tree Church will start cleaning the Town Hall as part of their use agreement in June. The Clerk will contact the current cleaning service and let them know. The Real Tree Church asked about the purchase of paper products and cleaning supplies. The Town Board agreed that the Township will continue to purchase the supplies needed.

J. Gravel Bids

Publishing Gravel Bids were discussed. Gravel bids will be awarded at the May Town Board Meeting. The Clerk was asked to publish the Bid Notice. It will run for 2 weeks, April 20th & 27th. Bids will be accepted until the start of the May 14, 2012 Town Board meeting. Material quantities will be updated prior to the ad being sent.

Supervisor Pete Storlie suggested creating a Budget Worksheet for roads, since it is a major expense to the budget. He recommended putting together a Volunteer Road Committee, consisting of the two Road Supervisors, Road Contractor and some Citizens to meet quarterly to review the budget. This committee would be appointed by the Board. This would help justify road expenses, that it is being spent in the right areas.

K. Dust Control Quotes

Two quotes were received for Dust control:

Envirotech of Savage, MN	Magnesium Chloride	\$.72/ gallon
Quality Dust Control of Burnsville, MN	Magnesium Chloride	\$.69/ gallon

Town Board members expressed concerns with Quality Dust Control's application last year. A Township representative needs to ride with the applicator to make sure the material is applied to our standards. Application rate is 3 gallons per linear yard.

A motion by Supervisor Brian Budenski: To approve Quality Dust Control Service quote of Magnesium chloride at \$.69 per gallon. Motion seconded by Supervisor Kenny Miller. Supervisor Brian Budenski amended his motion: To find out the mix analysis of the product being applied and either the Road Contractor or a knowledgeable Township person rides along with the applicator. The amendment was seconded by Supervisor Pete Storlie. Vote was taken on the amended motion and it carried by unanimous vote.

Supervisor Mark Ceminsky will contact Quality Dust Control to confirm the acceptance of their bid and schedule application dates.

L. Street Sweeping Quotes

A street sweeping quote was received from Reliakor. The Town Board discussed the need of sweeping the street this year. A decision will be made at the Road review on April 21st.

A motion by Supervisor Pete Storlie: To select Reliakor for the Township official street sweeper with no particular project in mind for the year. Motion seconded by Supervisor Steve Madden. Motion carried by unanimous vote.

Sauber Trust Lot Split

Larry Sauber was present for the Sauber Trust Lot Split. Town Board Chair Brian Budenski signed the lot split documents as presented at the April Town Board meeting.

M. Ditch Mowing Quotes

A ditch mowing quote was received from Anderson Bobcat Services, LLP for \$33.00 for 7' 10" swath where possible, both sides of the road.

A motion by Supervisor Pete Storlie: To accept Anderson Bobcat Services for ditch mowing at \$33.00 per mile. Motion seconded by Supervisor Brian Budenski. Motion carried by unanimous vote.

N. Audit

The final audit report was received for Town Board review. The Town acknowledged that the audit report was received.

O. Attorney Contact Procedure

The Clerk/ Treasurer is authorized as a direct attorney contact, as Zoning Administrator for all zoning questions. The attorney contact policy should be updated to reflect this policy.

P. Other

1. Permit Information Check List- Zoning, Building, Conditional Use and Variance

Application Supplemental Information

The Town Board briefly discussed the Permit Information Check List submitted by the Planning Commission. Town Board members were asked to review the checklist and bring back comments and or changes for approval at the May

2. Help wanted ad

One application was received for the Deputy Clerk/ Treasurer position. An interview will be set for Tuesday. Supervisor Pete Storlie and Brian Budenski and the Clerk will perform the interview.

3. Town Board Liaison

Items to take to the Planning Commission were discussed. Supervisor Pete Storlie is the May Liaison.

Old Business

A. Misc Updates

1. Ostlie Ditch problem

Supervisor Pete Storlie looked into this issue. He felt the ditch should be cleaned out on the west side. Supervisor Steve Madden contacted Soil and Water. They will take a look at the ditch. He is supposed to send a report to the Clerk. The Town Board will review the ditch problem during the Road Review.

2. Liane Move-in Building Permit

The letter sent on February 10, 2012 was returned, Mr. Liane was out of Town. The Clerk was asked to send out the letter again, both by certified and regular mail.

3. Hat Trick-Land Use Question at Highview and 225th and Culvert Permits

The letter from the Township to Hat Trick was delivered by the post office on March 28th. Supervisor Brian Budenski will contact Dan Regan. If there is no response, Brian will contact the Township Attorney for follow-up.

Minutes

A. Eureka Town Board Minutes of March 12, 2012

The following corrections were made to the March 12, 2012, Town Board Meeting minutes: Page 3, Outstanding invoices should be: Minnesota Energy and assessment notices.

A motion by Supervisor Brian Budenski: To approve the Eureka Town Board Meeting of March 12, 2012, as amended. Motion carried by unanimous vote.

B. Board of Canvass March 15, 2012

A motion by Supervisor Brian Budenski: To approve the Board of Canvass Minutes of March 15, 2012, as presented. Motion seconded by Supervisor Pete Storlie. Motion carried by unanimous vote.

C. Board of Canvass March 15, continued on March 16, 2012

A motion by Supervisor Kenny Miller: To accept the minutes for the Board of Canvass Meeting held on 16th continued on 15th. Motion seconded by Supervisor Pete Storlie. Motion carried by unanimous vote.

D. Special Meeting & Reorganizational Meeting Minutes March 27 , 2012

The following corrections were made to the minutes: Mark Ceminsky and Steve Madden were listed at the top of the minutes with the other Supervisors present. Page 4.- J. Professional Services, duplicated wording was removed.

A motion by Supervisor Brian Budenski: To approve the Eureka Town Board Special Town Board Meeting and Reorganizational meeting as amended. Motion seconded by Supervisor Kenny Miller. Motion carried by unanimous vote.

A motion by Supervisor Brian Budenski: To adjourn. Motion seconded by Supervisor Kenny Miller.

Meeting Adjourned at 9:08pm.