

Eureka Township
Dakota County
State of Minnesota

Special Eureka Town board Meeting

April 28, 2004

At 7:00 pm the town hall committee reviewed the plans and made changes as needed.

Chair Don Pflaum called the Special Meeting of the Eureka Town board to order at 7:36 pm.

Town board members present were Chair Don Pflaum, Supervisor Kenny Miller, Supervisor Mark Malecha, Supervisor Dan Rogers and Supervisor Connie Anderson. Clerk! Treasurer Nanett Leine recorded the minutes.

Town Hall Committee members present were Kenny Miller, Kelly Brosseth, Ken DeMaster, Chris Nielsen and Butch Hansen. Charles Radloff, architect.

Agenda: Review New Town Hall Plans before bids are let.

- Supervisor Kenny Miller has received 2 quotes for the septic and 2 quotes for the well. He will be obtaining quotes for the blacktopping of the parking lot.
- The Town Hall Committee will be the contract manager for the project.
- The bids will be accepted as a basic building package plus add on options. These options will be combined with the basic bid to make up 3 different building options to be presented to the citizens at the continued annual meeting.
- If the citizens do not approve money in the levy for the building project in 2005, there is a clause in the bid that the town board has the right to accept or reject any or all bids.
- The land transfer has been completed the County records shows Eureka Township as the current property owner.
- Bid bond and performance bond, insurance is included in the contract.
- Charles Radloff will meet with Township attorney Louise Seeba to make sure the bid package is complete.

Schedule:

May 3, 2004- Bids let.

May 8 and May 15 legal ads in Lakeville Life and Times.

May 19, 2004 (Wednesday) Bids received at the town hall between 12:30 pm to 4:30 pm

May 19, 2004 Bids opened. Acknowledged and received. 8:00 pm

June 1, 2004 (Tuesday) Continued Annual Meeting 7:30 pm Mount Olivet Retreat Center

June 14, 2004 (Monday) Accept or reject bids.

July 5, 2004 First Access to the construction site.

Oct. 22, 2004 Target Completion Date.

- Gloria Pinky, Dakota County Assessors Office will aid in the tax breakdown for average levy amounts.
- Contact person for bidding will be Supervisor Kenny Miller and Clerk Nanett Leine.
- The bid will be advertised in Dodge Bulletin, Construction bulletin and This Week Life and Times, the legal Newspaper for the township.
- There will be a \$50 non refundable fee to cover the expenses for the bid packet.
- The bid indicates that the owner will prepare the site, the landscape work, septic, well and the parking lot. Each of these items is under \$35,000 and will be put out for quotes. If the amount for a project is under \$10,000 it can be on the open market.

A motion by Supervisor Mark Malecha: To accept the calendar as presented and to move forward with putting the project out for bids. Motion seconded by Supervisor Kenny Miller. Motion carried.

A Motion by Supervisor Mark Malecha: To adjourn. Motion seconded by Supervisor Connie Anderson.

Meeting adjourned at: 8:43 pm.