

***Eureka Township***  
*Dakota County*  
*State of Minnesota*

Special Eureka Townboard Meeting

May 3, 2004

Chair Don Pflaum called the Special Meeting of the Eureka Town board to order at 9:04 pm.

Town board members present were Chair Don Pflaum, Supervisor Kenny Miller, Supervisor Mark Malecha, Supervisor Dan Rogers and Supervisor Connie Anderson. Clerk/ Treasurer Nanett Leine recorded the minutes.

Planning Commission members present were Francie Madden, Butch Hansen, Corey Behrendt, Richard Stevens and Cheryl Monson.

Agenda:

1. Round Table with Planning Commission Policies and Procedures
  2. Elko/ New Market Waste Water Treatment Facility
  3. New Town Hall
- Elko / New Market Waste Water Treatment Facility discussion was covered under the planning commission agenda.

*Round Table with Planning Commission Policies and Procedures*

- The permit process that has been established is working.
- The consent agenda streamlines the permit process.
- The planning Commission would like to receive Town board minutes.
- Post on the Town board agenda that a possible quorum of planning commission members may be possible at all town board and special town board meetings.
- Updated Town board and planning commission list will be distributed.
- The clerk can check on the Dakota County Real estate site for Ag preserve, green acre or Ag status of parcels. She already checks for property owner identification.

- The planning commission will review and update the Application forms for permits.

A motion by Supervisor Connie Anderson: Under Ordinance No. 34, Planning Commission, duties under Section 6, Functions Powers and Duties. H. - The Planning Commission will be assigned the duties of our road committee, along with the duties of the comprehensive plan to continue future planning of our roads. Serving such functions as: providing research and recommendations, to the town board, for the maintenance, improvement and upkeep of the roads. Motion seconded by Supervisor Kenny Miller. Motion carried.

A motion by Supervisor Mark Malecha: To approve training class, Advances in Land Use and Planning on May 20, 2004 for Corey Behrendt. Motion seconded by Supervisor Connie Anderson. Motion carried.

A motion by Supervisor Kenny Miller: To allow Butch Hansen to sign up for training if his schedule permits. Motion seconded by Supervisor Dan Rogers. Motion carried.

#### *New Town Hall*

We have received the plans for the respective bidders. They will be available from the Clerk or Supervisor Kenny Miller.

Louise Toscano Seeba has viewed the documents; everything seems to be in order.

Since the township is the contractor the projects can be subdivided.

Under \$10,000 open market

\$10,000 to \$35,000 at least two written quotes

Above \$35,000 sealed bids

The land preparation will be under \$10,000 – Mark Henry LLP

The septic and well will be taken as written quotes.

The building has been put out on sealed bids.

**A Motion by Supervisor Kenny Miller: To adjourn. Motion seconded by Supervisor Mark Malecha.**

Meeting adjourned at: 10:00 pm.