

EUREKA TOWNSHIP
Dakota County, State of Minnesota

PLANNING COMMISSION MEETING
September 6, 2022
7:00PM

Call to Order

The Planning Commission Meeting was called to order at 7:00pm by Chair Clancy

Commissioners Present: Bill Clancy (Chair)
Deb Burkhardt (Vice Chair)
Randy Wood (Commissioner)
Beth Eilers (Commissioner)

Others Present: Amy Liberty (Deputy Clerk), Nancy Sauber, Ralph Fredlund, Bruce Mohn,
Bill Kanfield, Lu Barfknecht

Zoom Participants: Brian Ahern, Carol Cooper, Julie Larson, Kate Devera,
Cheryl (no last name listed)

Approval of the Agenda

Removal:

Old Business, Item A., Accessory Building Measurement Discussion Chart

Addition:

New Business, Item B., Building Permit Application Review

Motion: Vice Chair Burkhardt moved to approve the agenda as amended. Commissioner Wood seconded. *Roll call vote:* Randy Wood-Aye; Bill Clancy-Aye; Beth Eilers-Aye; Deb Burkhardt-Aye; *Motion carried 4-0.*

Permit Requests

Devera, Jarod & Kate, xxx Hamburg Ave., PIN 13-02800-75-012, *New Home Construction

Kate Devera was present on Zoom and the builder, Doug Pietsch, was present at the Town Hall to answer any questions. Review of the submitted paperwork showed that the driveway permit was obtained, the proof of a housing right was fully documented, and other items required for the new construction was present. A few setback measurements were added to the site plan regarding the septic system locations and the Representative Authorization form was completed during the meeting. This parcel is in the North Cannon River Watershed; however, no permit is needed since the land disturbance was well within the parameters.

1 acre (43,560 sq. ft.) or more of land disturbance, and/or 1 acre (43,560 sq. ft.) or more of a new impervious surface would require a permit.

Motion: Chair Wood moved to recommend approval of the Building Permit Application of Jarod & Kate Devera, PIN 13-02800-75-012, to the Town Board. Chair Clancy seconded.

Roll call vote: Randy Wood-Aye; Bill Clancy-Aye; Beth Eilers-Aye; Deb Burkhardt-Aye; *Motion carried 4-0.*

Land Use

Mohn, Bruce (Christiania Con Evang Lutheran Church)

PIN 13-02900-77-011, PIN 13-0290077-012, and PIN 13-02900-77-012 *Cluster Agreement

Bruce Mohn was present for this last step of the process that started months ago. The approved Lot-Split was recorded at Dakota County on 8/12/22 with new Parcel Identification Numbers issued. It was noted that a home already exists on PIN 13-02900-77-012 and this application is regarding transferring one native right. It is understood that after this transfer, there will no longer be a housing right available on Parcel A.

Motion: Vice Chair Burkhardt recommended approval to the Town Board the Residential Building Right Transfer for the property belonging to Christiania Cong Evang Lutheran Church, with sending property PIN 13-02900-77-013, Parcel A, to the receiving property 13-02900-77-011, Parcel B. Commissioner Eilers seconded the motion.

Roll call vote: Randy Wood-Aye; Bill Clancy-Aye; Beth Eilers-Aye; Deb Burkhardt-Aye;

Motion carried 4-0.

Leine, Dale, 24797 Highview Ave., PIN 13-01700-75-011, *Lot Split

Dale Leine submitted a professional land survey and Lot Split application with note of an existing CUP that was on the property. For review, a copy of the site map that was included in 2004 for the Conditional Use Permit was added to the meeting packet. Chair Clancy verified setbacks of the buildings and added measurements to this map, with Dale Leine's approval.

A few points regarding the Lot-Split application:

- The legal description of the Original Parcel and the legal description of Parcel B that was handwritten does match the professional survey.
- Parcel B will obtain the Conditional Use Permit.
- The acreage of the Original Parcel should be listed as 72.83 acres.

Motion: Chair Clancy moved to recommend to the Town Board approval of the Lot-Split application for Dale Leine, 24797 Highview Ave., PIN 13-01700-75-011. Commissioner Wood seconded. *Roll call vote:* Randy Wood-Aye; Bill Clancy-Aye; Beth Eilers-Aye; Deb Burkhardt-Aye; *Motion carried 4-0.*

Town Board Liaison Report (Ralph Fredlund)

Supervisor Fredlund highlighted items that were discussed at the August Town Board meetings. A few items that were approved during the month:

- Special Edition Newsletter
- Hiring temporary office help to assist Clerk and Deputy Clerk
- Two airstrip CUP renewals
- Resolution 2022-10 Adopt the 2023 Budget and Property Tax Levy
- Resolution 2022-11 Accept Findings of Fact/Adelmann Variance
- Resolution 2022-12 Spend ARPA funds on Broadband

Old Business

Eureka Township PC Major Activity Tracker

Updates:

- Special Town Meeting and vote scheduled for September 15, 2022
-Ordinance Violation Enforcement
- Public meeting TBD for Housing Right Transfers/Shared Driveways
- Awaiting reclamation activity for mine compliance-MPM

New Business

A Public Hearing is set for Thursday, October 27th, 2022, at 7:00pm.

Discussion took place on how to properly inform the citizen’s regarding the Recodification of the Ordinances prior to this Public Hearing. Having the document on the website, a hard copy at the Town Hall and other copies available at local libraries, was requested. This request should be completed no later than October 20th, 2022.

Motion: Chair Clancy moved to request of the Town Board, permission to do a mailing to everyone’s home to announce the special meeting so that we are fully transparent as possible, along with notice of copies available to review at the local libraries. Commissioner Eilers seconded the motion.

Roll call vote: Randy Wood-Aye; Bill Clancy-Aye; Beth Eilers-Aye; Deb Burkhardt-Aye;

Motion carried 4-0.

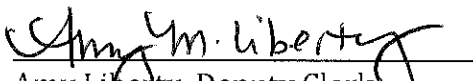
Building Permit Application Review

The signature line at the end of the application needs clarification. This item is on the Town Board September 13th meeting agenda and will be debated at that time.

The remaining items of this meeting was tabled until next month due to a Special Town Board Meeting scheduled at 8:00pm the same evening.

Chair Clancy moved to adjourn the meeting at 8:12 pm. No objections.

Respectfully submitted,


Amy Liberty, Deputy Clerk

Minutes Officially Approved by:  on: 10/27/22
Planning Commission Chair Date

EUREKA TOWNSHIP

Dakota County, Minnesota



Planning Commission Meeting

Attendance

Tuesday, September 6, 2022

7:00 PM

Printed Name:

Douglas Pietsch

Bruce Mohr

Bill Knutfield

Lu Burkholder

Shirley Sauber

Address:

12223 Lucknowe Trail Lakeville MN

27605 Pillsbury Ave Lakeville MN

17743 Layton Park Lakeville MN

24585 Iceland Park

9445 225th St. W.