

EUREKA TOWNSHIP
Dakota County, State of Minnesota

PLANNING COMMISSION MEETING
October 4, 2022
7:00PM

Call to Order

The Planning Commission Meeting was called to order at 7:00pm by Chair Clancy

Commissioners Present: Bill Clancy (Chair)
Deb Burkhardt (Vice Chair)
Randy Wood (Commissioner)
Beth Eilers (Commissioner)

Others Present: Ralph Fredlund, Donovan Palmquist

Zoom Participants: Brian Ahern, Carol Cooper, Julie Larson, Laurie G.

Approval of the Agenda

Additions for New Business:

Item B., Liaison volunteer for the December 13 Town Board Meeting

Item C., Share Citizen Comment/Chair Clancy

Corrections:

Typo on address in Permit Requests. Address should be 24404, not 64404.

Motion: Commissioner Wood moved to approve the agenda as amended. Vice Chair Burkhardt seconded. *Roll call vote:* Randy Wood-Aye; Bill Clancy-Aye; Beth Eilers-Aye; Deb Burkhardt-Aye;
Motion carried 4-0.

Citizen Inquiry: none

Permit Requests:

Thompson, Mark, 24404 Iceland Path, PIN 13-24660-11-060 *Deck

Mr. Thompson did not attend the Planning Commission meeting. The application that was submitted had all the necessary items plus a very detailed site map, therefore the recommendation process could proceed without the applicant in attendance. This situation did, however, pose a discussion if the applicants must attend the Planning Commission meetings in the future. The Clerks will continue to encourage applicants to be present, either in person or on Zoom, so there is not a delay due to a problem or missing information that could have been addressed immediately.

Motion: Chair Clancy recommended an approval to the Town Board the Building Permit application for a deck by Mr. Mark Thompson at 24404 Iceland Path. Commissioner Eilers seconded the motion. *Roll call vote:* Randy Wood-Aye; Bill Clancy-Aye; Beth Eilers-Aye; Deb Burkhardt-Aye; *Motion carried 4-0.*

Land Use-none

Town Board Liaison Report

Supervisor Palmquist replaced Chair Barfknecht who could not be attendance and highlighted items that were discussed at the September Town Board meetings.

- Building Permit modification; The Board agreed to have two signature lines on the Building Permit applications, one for the property owner and one for the contractor.
- Approved when a Town Board Supervisor files a complaint, he/she will not participate in the investigation, discussion, or resolution of the complaint.
- Citizen concerns continue regarding the road closure of 245th St.
- Attorney Ruppe has determined conclusively that Eureka Township does not have urban town powers. Because of this, the Township's Data Practices policies need to be revised.
- The Clerk pointed out that the Town Board will sit as the Planning Commission for the October 27th recodification public hearing.
- Upon approval, a statement to the community regarding the outcome of the September 15th meeting will be posted on Eureka Township's website.

Old Business

Accessory Buildings Measurement Discussion Chart

Vice Chair Burkhardt opened the discussion with concern that this may not be the right timing to suggest changes with accessory buildings measurement requirements given the current climate of the citizens. The Planning Commission felt there is a need for better communication and public input before proceeding. The chart does contain valuable research and will be shared with the citizens once the Planning Commissioners decide to start the conversation again.

How to start a conversation with any topic regarding Township matters and post to the public was aired between the Commissioners. It was recognized that all postings have met legal requirements.

Town Board Reorganization Meeting March 22, 2022

1. *Official posting place as the Town Hall outside bulletin board, and notices shall be posted on the website as a courtesy.*
2. *Dakota County Tribune and the Sun This Week as the official newspapers.*

However, there may be a need for further ways of communication. Mailings, open houses, and meet-and-greet gatherings were suggested.

New Business

Commissioner Eilers will be the liaison for the December 13, 2022, Town Board Meeting.

Approval of Meeting Minutes

A grammatical error was spotted in the September 6, 2022, Planning Commission meeting minutes. On page 2, under the Town Board Liaison Report, the word *Addition* should be *Edition*.

Motion: Chair Clancy moved to approve the August 2 minutes as typed and the September 6th with the one change, be approved. Vice Chair Burkhardt seconded.

Roll call vote: Randy Wood-Aye; Bill Clancy-Aye; Beth Eilers-Aye; Deb Burkhardt-Aye;

Motion carried 4-0.

Motion: Chair Clancy moved to adjourn the meeting. Vice Chair Burkhardt seconded.

Roll call vote: Randy Wood-Aye; Bill Clancy-Aye; Beth Eilers-Aye; Deb Burkhardt-Aye;

Motion carried 4-0.

Meeting adjourned at 8:10pm.

Respectfully submitted,


Amy Liberty, Deputy Clerk

Minutes Officially Approved by:  on: 
Planning Commission Chair Date



Planning Commission Meeting

Attendance

Tuesday, October 4, 2022

7:00 PM

Printed Name:

Address:

- none -
