

EUREKA TOWNSHIP
Dakota County, State of Minnesota

SPECIAL TOWN BOARD MEETING
February 9, 2023 – 6:30 P.M.

Call to Order

The Eureka Township Special Board of Audit meeting was called to order at 7:01 p.m. by Vice Chair Palmquist.

Members Present: Donovan Palmquist, Ralph Fredlund, Nancy Sauber, Kathleen Kauffman and Lu Barfknecht (7:30).

Others Present: Liz Atwater

Zoom Attendance: Rane Solis

Clerk/Treasurer Solis presented the following documents for Board review:

- 2022 Disbursements Ledger
- 2022 Receipts Ledger
- Interim Financial Report as on 12/31/2022

Fund	Beginning Balance	Receipts	Transfers In	Disbursed	Transfers Out	Ending Balance
General Fund	\$ 275,553.31	\$335,773.49		\$221,533.13	\$ 42,500.00	\$ 347,293.67
Road & Bridge	\$ 333,253.09	\$415,443.45		\$319,397.65	\$ 60,000.00	\$ 369,298.89
Permit Escrow - GF	\$ 5,500.00	\$ 1,500.00		\$ 5,500.00		\$ 1,500.00
Permit Escrow - RB	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00		\$ 5,000.00
Petty Cash	\$ 100.00	\$ -		\$ -		\$ 100.00
Covid/ARPA	\$ 77,347.70	\$ 83,094.87		\$ 2,130.00		\$ 158,312.57
Bldg Official	\$ 947.14	\$ 39,717.63		\$ 38,860.53		\$ 1,804.24
Fire & Rescue	\$ 10,307.68	\$ 78,939.02	\$ 1,700.00	\$ 86,473.10		\$ 4,473.60
Kelly Agg Fund	\$ 3,240.74	\$ -		\$ -		\$ 3,240.74
Professional Svce	\$ 19,052.35	\$ 1,562.58	\$ 25,500.00	\$ 4,829.08		\$ 41,285.85
Storage Bldg	\$ 10,100.00		\$ 5,100.00	\$ -		\$ 15,200.00
Asphalt/Hard Road	\$ 236,407.30		\$ 50,000.00	\$ 67,410.85		\$ 218,996.45
Road & Bridge CIP	\$ 15,600.00		\$ 5,000.00	\$ -		\$ 20,600.00
Town Hall CIP	\$ 16,811.06		\$ 10,200.00	\$ 3,289.84		\$ 23,721.22
Emergency Road	\$ 10,100.00		\$ 5,000.00			\$ 15,100.00
	\$1,019,320.37	\$961,031.04	\$102,500.00	\$754,424.18	\$102,500.00	\$1,225,927.23

Review of 2022 receipts

The Board selected the following receipts for review:

#138155 from Jerome Phillipe in the amount of \$25.00 for review of amended application to clarify housing right receiving parcel. The Board reviewed the receipt documentation and found it to be in order.

#138122 from Aire Force Heating & air in the amount of \$50.00 for a mechanical permit. The Board reviewed the receipt documentation and found it to be in order.

#138207 from Beaver Creek Companies in the amount of \$202.00 for roofing permits. The Board reviewed the receipt documentation and found it to be in order.

Review of 2022 disbursements

The Board selected the following check numbers for review:

#10440 payable to T & C Commercial Cleaning in the amount of \$150 for Town Hall cleaning. The Board reviewed the invoice and check stub and found them to be in order.

#10678 payable to the City of Farmington in the amount of \$9,727.54 for 4th quarter fire contract. The Board reviewed the invoice and check stub and found them to be in order.

#10517 payable to Grossman Companies in the amount of \$67,410.85 for the Eureka Estates drainage project. The Board reviewed the invoice and check stub and found them to be in order.

Approve the findings of the Board of Audit

Motion: Vice Chair Palmquist moved to approve the findings of the Board of Audit. Supervisor Kauffman seconded the motion. *Motion carried 5-0.*

Review projected revenues and expenditures for 2024

The Board and Treasurer reviewed each General Fund budget line item to create a first draft of the 2024 budget. Road and Bridge budget suggestions have not yet been received from the Road Superintendent. The Board agreed to schedule another budget working session at 6:00 pm on February 28, 2023.

Adjournment

Motion: Chair Barfknecht moved to adjourn the meeting. Vice Chair Palmquist seconded the motion. *Motion carried 5-0.*

Meeting adjourned at 8:42 pm.

Respectfully submitted,

Ranee Solis, Town Clerk

Minutes Officially Approved By: _____ on: _____
Town Chair Date