

EUREKA TOWNSHIP
Dakota County, State of Minnesota

PLANNING COMMISSION MEETING MINUTES
July 5, 2023-7:00pm

Call to Order

The Planning Commission Meeting was called to order at 7:04pm by Chair Clancy

Commissioners Present: Bill Clancy (Chair)
Debbie Burkhardt (Vice Chair)
Melanie Storlie (Commissioner)
Beth Eilers (Commissioner)

Others Present: Amy Liberty (Deputy Clerk), Randy Wood, Adam Jakes, John Olson,
Deanna Alevizos, Phillip Flores, Brian Ahern

Zoom participants: Julie Larson, Lynne Olson

Approval of the Agenda

One addition to **Old Business**-item B. Cannabis Law

Motion: Chair Clancy moved to approve the agenda as amended. Vice Chair Burkhardt seconded. *Roll call vote:* Bill Clancy-Aye; Deb Burkhardt-Aye; Beth Eilers-Aye; Melanie Storlie-Aye. *Motion carried 4-0.*

Permit Requests

Alevizos, Deanna, 6383 245th St. W., PIN 13-01400-30-010 *EXEMPT AG-shed

Chair Clancy began the review of this request by stating that the primary role of the Planning Commission is to simply verify the setbacks on an exempt agricultural building. The measurements were confirmed by Vice Chair Burkhardt on June 22, 2023. An onsite visit took place, and the setbacks were as presented.

Motion: Chair Clancy recommended to the Town Board approval of the Exempt Agricultural Zoning request for a storage shed at parcel ID 13-01400-30-010, 6383 245th St. W., Commissioner Storlie seconded the motion. *Roll call vote:* Bill Clancy-Aye; Deb Burkhardt-Aye; Beth Eilers-Aye; Melanie Storlie-Aye. *Motion carried 4-0.*

Eilers, Elizabeth, 10185 250th St. W., PIN 13-01800-54-010 *Decks

Beth Eilers stepped away as a commissioner at this time and was present as a citizen to help answer any questions regarding her permit request. Under the advisement of the inspection company, this project, which consists of two decks, is allowed to be listed under one application. It was noted that the project description should therefore be read as: *replace the front deck and add a new back deck.*

Motion: Chair Clancy moved to recommend that the building permit application for a front and back deck for Elizabeth Eilers at 10185 250th St. W., PIN 13-01800-54-010, be recommended for approval to the Town Board. Vice Chair Burkhardt seconded.

Roll call vote: Bill Clancy-Aye; Deb Burkhardt-Aye; Melanie Storlie-Aye. *Motion carried 3-0.*

Olson, John, 24405 Iceland Path, PIN 13-24660-09-020 *Shed

One-story detached accessory structures used as tool and storage sheds, playhouses, and similar uses, provided the floor area does not exceed 200 sq. ft., does not require a permit. This shed has a square footage of 231, therefore Mr. Olson properly submitted a building permit application request and included all required information. Chair Clancy thanked Mr. Olson for following the ordinances. Although the shed placement met all the minimum setback requirements, it was suggested to position it with a “fudge factor” to avoid any problems just in case the property line was not properly identified.

Motion: Chair Clancy moved to recommend that the building permit application on the small shed for Mr. John Olson at 24405 Iceland Path, PIN 13-24660-09-020, be recommended for approval by the Town Board. Commissioner Storlie seconded.

Roll call vote: Bill Clancy-Aye; Deb Burkhardt-Aye; Beth Eilers-Aye; Melanie Storlie-Aye. *Motion carried 4-0.*

Jakes, Adam, 25681 Ipava Ave., PIN 13-01900-78-012 *Deck

Before reviewing the deck application, Chair Clancy wanted, for the benefit of the other Commissioners, to explain what transpired regarding the pool permit that was obtained by Mr. Jakes last month. It was discovered during the inspector’s plan review that a plumbing permit was required for the inground pool. The pool permit direction sheet provided by the Township does not state a separate plumbing permit is needed. The pool permit application and the instruction sheet may be something the Planning Commission should review in the future, and possibly suggest edits for the Town Board to consider.

The deck application submitted was complete and the Commissioners had no concerns.

Motion: Chair Clancy moved to recommend approval of the Town Board for a deck for Mr. Adam Jakes at 25681 Ipava Ave., PIN 13-01900-78-012. Vice Chair Burkhardt seconded.

Roll call vote: Bill Clancy-Aye; Deb Burkhardt-Aye; Beth Eilers-Aye; Melanie Storlie-Aye. *Motion carried 4-0.*

Town Board Liaison Report

Town Board Supervisor Novacek shared items that were discussed at the June Town Board meetings. A full summary is provided in the meeting minutes and is available for viewing at the Town Hall and on the website.

Old Business

Eureka Township Planning Commission-Major Activity Tracker & Resource Allocation

The Planning Commissioners went over the activity tracker that lists items that they have been discussing and working on. At this time no action was deemed necessary, only conversation took place on the following projects:

- Accessory Building Measurements Review
- Township Road Speed Project
- Review/recommendations on definitions for Code Book
- Driveway Permit application permit direction review
- Night to Unite

Cannabis Law

It was decided for the Town Board to conduct the public hearing on June 24, 2023, instead of the Planning Commission. The purpose of this meeting is to possibly act on a proposed interim ordinance authorizing a study and imposing a moratorium on cannabis businesses within the Township.

Approval of Meeting Minutes

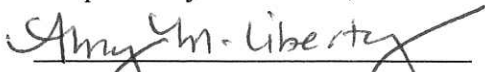
Motion: Chair Clancy moved that the Planning Commission meeting minutes for both May 2, 2023, and June 6, 2023, be approved as prepared. Vice Chair Burkhardt seconded.
Roll call vote: Bill Clancy-Aye; Deb Burkhardt-Aye; Beth Eilers-Aye; Melanie Storlie-Aye.
Motion carried 4-0.

Adjournment

Chair Clancy moved to adjourn the meeting. Vice Chair Burkhardt seconded the motion.
Roll call vote: Bill Clancy-Aye; Deb Burkhardt-Aye; Beth Eilers-Aye; Melanie Storlie-Aye.
Motion carried 4-0.

The meeting was adjourned at 8:40 pm.

Respectfully submitted,



Amy Liberty, Deputy Clerk

Minutes Officially Approved by:  on: 5/1/23
Planning Commission Vice Chair Date



Planning Commission Special Meeting

Attendance

July 5, 2023

Planning Commission Meeting

<u>Printed Name</u>	<u>Address</u>
Brian Thern	60115 235TH ST W Burnsville
Jon Olson	24405 Iceland Path
DEANNA HUEZOS	10383 245th St. N. Farmington, MN
Randy Webb	23775 Quoy Av Farmington
Adam Fales	25681 Ipaue Ave