
EUREKA TOWNSHIP
Dakota County, State of Minnesota

PLANNING COMMISSION MEETING MINUTES
January 2, 2024-7:00pm

Call to Order

The Planning Commission meeting was called to order at 7:02pm by Chair Clancy

Commissioners Present: Bill Clancy (Chair), Debbie Burkhardt (Vice Chair),
Melanie Storlie (Commissioner), Beth Eilers (Commissioner),
Donovan Palmquist (Commissioner)

Others Present: Amy Liberty (Deputy Clerk), Brian Ahern, Nancy Sauber, Brian Nelson

Zoom participants: Julie Larson, Jeff Otto

Approval of the Agenda

An addition under New Business:

A. Applications/Directions-new discussion

2. Building Permit- supplement page

Motion: Chair Clancy moved to approve the agenda with the one addition. Vice Chair Burkhardt seconded the motion. *Roll call vote:* Deb Burkhardt-Aye; Beth Eilers-Aye; Melanie Storlie-Aye; Bill Clancy-Aye; Donovan Palmquist-Aye. *Motion carried 5-0.*

Permit Requests

Nelson, Brian 6035 235th St. W., PIN 13-01100-30-010 *addition to an accessory building
Mr. Nelson was present at the Town Hall to answer any questions the Commissioners may have. The request was to add 900 sq. ft. to an existing 6,100 sq. ft. accessory building.

Motion: Chair Clancy moved to recommend approval by the Town Board for the building permit application for Brian Nelson at 6035 235th St. W., Farmington, PIN 13-01100-30-010, for an accessory building pole shed addition. Vice Chair Burkhardt seconded the motion. *Roll call vote:* Deb Burkhardt-Aye; Beth Eilers-Aye; Melanie Storlie-Aye; Bill Clancy-Aye; Donovan Palmquist-Aye. *Motion carried 5-0.*

Town Board Liaison Report

Town Board Chair Barfknecht shared items that were discussed at the Town Board December meetings. Full summaries are provided in the meeting minutes and are available for viewing at the Town Hall and on the website.

Old Business

General Application Instructions for Building Permits and Land Use Permits

The Planning Commission reviewed the latest draft.

Motion: Chair Clancy recommended that the Planning Commission forward the general application instructions for building permits and land use permits to the Town Board and request approval. Commissioner Palmquist seconded the motion.

Roll call vote: Deb Burkhardt-Aye; Beth Eilers-Aye; Melanie Storlie-Aye; Bill Clancy-Aye; Donovan Palmquist-Aye. *Motion carried 5-0.*

New Business

Lot Line Adjustment and Lot Split applications-TABLED

Annual Meeting PC Presentation

The Planning Commission worked on the slides that will be presented at the annual meeting. The complete Power Point presentation will be reviewed next month.

Building Permit Application-supplement page

In reviewing the Building Permit application that was submitted for this meeting, it was discovered the supplement page needed tweaking.

Suggested changes:

Item #1, Size of structure equals _____ square feet

Item #6, Total area of all **existing** accessory buildings excluding agricultural buildings.

Add an item #7, Dimensions (length and width) of buildings on site map.

Items #8 and #9 are in the wrong order.

Approval of Meeting Minutes

Motion: Chair Clancy moved for the Planning Commission to approve the meeting minutes of December 5th as submitted by the Deputy Clerk. Commissioner Eilers seconded the motion.

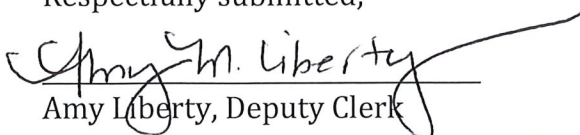
Roll call vote: Deb Burkhardt-Aye; Beth Eilers-Aye; Melanie Storlie-Aye; Bill Clancy-Aye; Donovan Palmquist-Abstain. *Motion carried 4-0-1.*

Adjournment

Chair Clancy moved to adjourn the meeting at 8:45pm. Commissioner Palmquist seconded.

Roll call vote: Deb Burkhardt-Aye; Beth Eilers-Aye; Melanie Storlie-Aye; Bill Clancy-Aye; Donovan Palmquist-Aye. *Motion carried 5-0.*

Respectfully submitted,


Amy Liberty, Deputy Clerk

Minutes Officially Approved by:  on: 
Planning Commission Chair Date

EUREKA TOWNSHIP

Dakota County, Minnesota



Planning Commission Meeting

Attendance

January 2, 2024

7:00 PM

Printed Name

Address

Brian Allen

6015 235th St W Farmington

Brian Nelson

6035 235th St. W Farmington

Printed Name

Address