

EUREKA TOWNSHIP

Dakota County, State of Minnesota

TOWN BOARD MEETING March 26, 2024 – 7:00 P.M.

Call to Order

The Eureka Township Town Board meeting was called to order at 7:06 p.m. by Chair Barfknecht and the Pledge of Allegiance was given.

Supervisors Present: Lu Barfknecht (Zoom- left at 7:15pm), Tim Pope, Allen Novacek, Pete Storlie and Mark Ceminsky.

Others Present: Liz Atwater and Nancy Sauber.

Zoom Attendance: Deb Burkhardt, Ralph Fredlund, Dean Engelman, Gloria Belzer, and Julie Larson

Selection of the Town Board Chair

Chair Barfknecht nominated Pete Storlie as the Chair. Supervisor Novacek seconded the nomination. There were no further nominations from the floor. Chair Barfknecht requested a vote for Supervisor Storlie as Chair. Lu Barfknecht – Aye; Tim Pope- Aye; Allen Novacek- Aye; Mark Ceminsky- Aye; Pete Storlie- Aye. Supervisor Storlie was selected as Town Board Chair.

Selection of the Town Board Vice Chair

Supervisor Novacek nominated Mark Ceminsky for Vice Chair. Supervisor Pope seconded the nomination. Supervisor Barfknecht nominated Tim Pope for Vice Chair. No second to this nomination. There were no further nominations from the floor. Chair Storlie requested a vote for Supervisor Ceminsky as Vice Chair. Tim Pope- Aye; Allen Novacek- Aye; Mark Ceminsky- Aye; Pete Storlie- Aye; Lu Barfknecht- abstained. Supervisor Ceminsky was selected as Town Board Vice Chair.

Approval of the Agenda

Motion: Vice Chair Ceminsky moved to approve the agenda. Supervisor Novacek seconded the motion. Tim Pope- Aye; Allen Novacek- Aye; Mark Ceminsky- Aye; Pete Storlie- Aye; Lu Barfknecht - Aye. *Motion carried 5-0.*

Public Comment

**The opinions expressed in public comments are those of the authors and may not represent the official positions of the Town Board. The Town Board does not control or guarantee the accuracy of information contained in the comments, nor does it endorse the views expressed.*

Chair Storlie opened the floor for public comment and reminded that if anyone has comment regarding any agenda items, now is your time to speak.

Chair Storlie asked three times if there were any additional attendees who would like to make a comment. Hearing none, the floor was closed.

Glory to Glory CUP Review

Public Comment- Nancy Sauber wondered if the lighting issue was resolved and if the sign had been repaired, as it was broken. Supervisor Novacek stated that it had been resolved and the light pointed

differently. Mr. Engelman stated that they adjusted the light to angle back and the sign had a broken piece and it had been replaced.

Motion: Vice Chair Ceminsky moved that we have reviewed the CUP and there haven't been any complaints at this time. Supervisor Novacek seconded the motion. Tim Pope- Aye; Allen Novacek- Aye; Mark Ceminsky- Aye; Pete Storlie- Aye; Lu Barfknecht- Aye. *Motion carried 5-0.*

Minutes

Motion: Supervisor Novacek moved to approve the minutes from the Special Board of Canvass meeting, March 13, 2024. Supervisor Pope seconded the motion. Tim Pope- Aye; Allen Novacek- Aye; Mark Ceminsky- abstained; Pete Storlie- abstained. *Motion carried 2-0.*

Treasurer's Report

Net Pay and claims

The Clerk presented payroll in the amount of \$6,697.07 for payment.

Claims in the amount of \$4,466.74 were presented for payment. See page 7 for a list of claims.

Motion: Supervisor Novacek moved to approve the net pay and claims as presented. Chair Storlie seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0.*

Credit Card Update

Clerk Atwater reported that 6 invoices have been sent so far and the feedback has been very positive from those using the service.

CDs Maturing

- Road and Bridge \$30,000 CD maturing on 4/4/2024 at Frandsen Bank and Trust
Motion: Supervisor Pope moved to put the money back into CD at Frandsen at 5.1% for 5-month CD or best rate available. Supervisor Novacek seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0.*
- Upcoming CDs
 - General Fund \$25,000 4/13/2024 at Genisys
 - Road and Bridge \$30,000 4/13/24 at Genisys

Reorganization

Financials at New Market Bank

Motion: Supervisor Novacek moved to approve Resolution 2024-05 for Financials at New Market Bank. Supervisor Pope seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0.*

Financials at Frandsen Bank and Trust

Motion: Supervisor Novacek moved to approve Resolution 2024-06 for Financials at Frandsen Bank and Trust. Vice Chair Ceminsky seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0.*

Financials at Genisys Credit Union

Motion: Vice Chair Ceminsky moved to approve Resolution 2024-07 for Financials at Genisys Credit Union. Supervisor Novacek seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0.*

Schedule of Board Regular Meetings

The Town Board asked questions about the dates and the process for cancelling meetings. The Town Board tabled this until the next meeting.

Schedule of Planning Commission Meetings

Motion: Supervisor Novacek moved to approve Resolution 2024-08 setting the regular schedule of Planning Commission meetings. Supervisor Pope seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0.*

Designate Polling Location

Motion: Chair Storlie moved to approve Resolution 2024-09 designating the Polling Location as 25043 Cedar Ave. Supervisor Pope seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0.*

Round Table Meeting with Board and Planning Commission

Motion: Vice Chair Ceminsky moved to have a Planning Commission round table meeting on April 16th at 6pm at the Town Hall. Supervisor Novacek seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0.*

Designate Posting Places

Motion: Chair Storlie moved to approve Resolution 2024-10 designating the Town Hall outside bulletin boards located at 25043 Cedar Ave for posted notices. Vice Chair Ceminsky seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0.*

Designate Official Newspapers

Motion: Supervisor Novacek moved to approve Resolution 2024-11 designating Dakota County Tribune and Sun This Week as Official Newspapers. Supervisor Pope seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0.*

Compensation and Reimbursement Policy for Town Officers and Commissioners

Town Board reviewed the policy and asked the Clerk to draft changes to the document for review at the next meeting.

Set Pay Frequency for Supervisors and Commissioners

- i. 2nd Quarter: April 1- June 30, 2024,
 1. submit by: July 2nd, Pay Date: July 9, 2024
- ii. 3rd Quarter: July 1-September 30, 2024
 1. submit by: October 1st, Pay Date: October 8, 2024
- iii. 4th Quarter: October 1- December 31, 2024
 1. submit by: January 7th, Pay Date: January 14, 2025
- iv. 1st Quarter: January – March 31, 2025

1. submit by: April 1st, Pay Date: April 8th, 2025

Motion: Chair Storlie moved to approve the pay schedule for Supervisors and Commissioners as presented. Vice Chair Ceminsky seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0.*

Town Board Liaison assignments

	<u>Primary</u>	<u>Secondary</u>
Airlake Airport	Beth Eilers/Donovon Palmquist	Lu Barfknecht/Tim Pope
Attorney Contacts	Pete Storlie	Mark Ceminsky
Building Inspector	Allen Novacek	Pete Storlie
City of Farmington	Allen Novacek	Pete Storlie
City of Lakeville	Pete Storlie	Allen Novacek
Compliance Official & Data Practices	Liz Atwater	Lu Barfknecht
Dakota County/Sheriff	Pete Storlie	Mark Ceminsky
IT Consultant	Liz Atwater	Lu Barfknecht
Professional Services	Mark Ceminsky	Pete Storlie
Roads	Mark Ceminsky	Allen Novacek
Town Hall	Liz Atwater	Tim Pope
Watersheds	Lu Barfknecht	Tim Pope
Weed Inspector	Tim Pope	Allen Novacek/Mark Ceminsky
Wetlands/DNR	Tim Pope	Lu Barfknecht

Liaisons for Planning Commission Meetings

Motion: Chair Storlie moved to remove the Town Board Liaison at all Planning Commission meetings. Supervisor Pope seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0.*

Conflict of Interest

Town Board to review the conflict of interest (C6000) on the MAT website.

Board Policies

Town Board members are to review before the next meeting and mark up any comments regarding these policies.

Designate Township Attorneys

Motion: Chair Storlie moved to designate Troy Gilchrist of Kennedy and Graven as our full Attorney, Township General Council. Supervisor Novacek seconded the motion. Chair Storlie rescinded his motion and Supervisor Novacek agreed.

Motion: Chair Storlie moved to remove Couri and Ruppe as Township general council and to identify Troy Gilchrist of Kennedy and Graven as the Township’s sole General Council. Supervisor Novacek seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0.*

Motion: Chair Storlie moved just to make sure it is clear; that I, Pete, will contact Troy Gilchrist to confirm that he will take the Township on and if his answer is yes, to engage him into working with

Ruppe to transfer files over. Vice Chair Ceminsky seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0.*

Motion: Vice Chair Ceminsky moved to have a special meeting with the Attorney's to bring everyone up to date where we are with any litigations, on any agreements that have been made over the last 2 years. So if there is an agreement that we should know that were made with property owners or others within the Township. Supervisor Novacek seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0.*

Town Ordinance Book and Resolution Book

Ordinance and resolution books are available for review at the Town Hall.

Town Financial Reporting

Clerk Atwater confirmed the reporting has been completed and returned it to the State Auditor.

Training Opportunities

MAT has classes on various subjects and MAT University is online for free.

List of Officers

Clerk Atwater will send the form to MAT.

Unfinished Business

245th Closed Road

Motion: Chair Storlie moved for the Road Supervisors, work with the road contractor to open this dang road up. Vice Chair Ceminsky seconded the motion. Chair Storlie rescinded his motion and Vice Chair Ceminsky agreed.

Motion: Chair Storlie moved for the Road Supervisors, Mark and Allen, to work with the Road Superintendent, Mark Henry, and the road contractors to get 245th assessed, quoted and reopened so we can redo a resolution to make it drivable. Supervisor Novacek seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0.*

Farmington Fire Contract

Supervisor Novacek reported that he spoke with Interim Fire Chief, Matthew Price, and it was determined the contract had the incorrect numbers. The contract included all of Eureka Township instead of just half of Eureka Township. Farmington is working on updating the contract.

Motion: Vice Chair Ceminsky moved that Pete and Allen sit down with Farmington to have some discussions before it comes to the Board. Supervisor Novacek seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0.* Clerk Atwater will schedule the meeting.

City of Farmington

Clerk Atwater requested to set up a meeting with the City of Farmington and the City of Lakeville to meet with the Liaisons.

Task List

The Town Board removed Ploog-MPCA from the task list. The Town Board requested Jake Braking sign be added to next meeting agenda. Clerk to send Scotts Miracle Gro settlement to the Board. Road Supervisors to work with Superintendent Henry to identify illegal signs, documenting plus removal, and getting a quote for trimming branches that are hanging in the right of way.

Planning Commission Applications

Clerk Atwater reported the deadline for submissions is April 1, 2024, and interview of candidates will be April 9th at a special meeting at 6:30 pm.

New Business

PERA

The Town Board Supervisors were given paperwork if they choose to elect to participate in PERA. Paperwork needs to be returned to Clerk Atwater.

Clerk Matters

Clerk Atwater reported she is on vacation March 27-29, 2024, and the PNP election costs were submitted to the state for reimbursement.

Adjournment

Motion: Supervisor Novacek moved to adjourn the meeting. Vice Chair Ceminsky seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye.
Motion carried 4-0.

The meeting adjourned at 9:03pm.

Respectfully submitted,



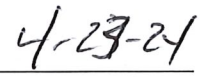
Liz Atwater, Town Clerk

Minutes Officially Approved By:



Town Chair

on:



Date

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Total</u>
3/26/2024	Payroll ending 3/15/24	11282	Payroll ending 3/15/24	\$ 1,499.37
3/26/2024	Payroll ending 3/15/24	11283	Payroll ending 3/15/24	\$ 708.29
3/26/2024	Payroll ending 3/15/24	11284	Payroll ending 3/15/24	\$ 128.83
3/26/2024	Payroll ending 3/15/24	11285	Payroll ending 3/15/24	\$ 670.43
3/26/2024	Payroll ending 3/15/24	11286	Payroll ending 3/15/24	\$ 589.51
3/26/2024	Payroll ending 3/15/24	11287	Payroll ending 3/15/24	\$ 307.52
3/26/2024	Payroll ending 3/15/24	11288	Payroll ending 3/15/24	\$ 261.81
3/26/2024	Payroll ending 3/15/24	11289	Payroll ending 3/15/24	\$ 336.61
3/26/2024	Payroll ending 3/15/24	11290	Payroll ending 3/15/24	\$ 324.15
3/26/2024	Payroll ending 3/15/24	11291	Payroll ending 3/15/24	\$ 258.12
3/26/2024	Payroll ending 3/15/24	11292	Payroll ending 3/15/24	\$ 290.90
3/26/2024	Payroll ending 3/15/24	11293	Payroll ending 3/15/24	\$ 278.44
3/26/2024	Payroll ending 3/15/24	11294	Payroll ending 3/15/24	\$ 274.28
3/26/2024	Payroll ending 3/15/24	11295	Payroll ending 3/15/24	\$ 141.29
3/26/2024	Payroll ending 3/15/24	11296	Payroll ending 3/15/24	\$ 303.37
3/26/2024	Payroll ending 3/15/24	11297	Payroll ending 3/15/24	\$ 324.15
3/26/2024	Elizabeth Atwater	11298	Election Mileage	\$ 207.03
3/26/2024	Benafica, LLC	11299	HRA	\$ 530.50
3/26/2024	Ellen Canfield	11300	Election Mileage	\$ 93.80
3/26/2024	Mary Dawson	11301	Election Mileage	\$ 7.37
3/26/2024	ECM Publishers	11302	Election Notice/Ballot	\$ 389.98
3/26/2024	Elizabeth Eilers	11303	Election Mileage	\$ 35.51
3/26/2024	Carrie Jennings	11304	Mining 3/28/2023-03/17/2024	\$ 1,414.40
3/26/2024	JTN Communication	11305	Internet	\$ 199.00
3/26/2024	Julie Larson	11306	Election Mileage	\$ 50.92
3/26/2024	Amy Liberty	11307	Election Mileage	\$ 32.16
3/26/2024	Metro Sales	11308	Copier and Copies	\$ 269.17
3/26/2024	Minnesota Association of Townships	11309	19E00013-Deductable 11/07/2019- V Scotts Company	\$ 1,000.00
3/26/2024	William Pekarna	11310	Election Mileage	\$ 42.34
3/26/2024	Susan Rogers	11311	Election Mileage	\$ 8.04
3/26/2024	Cheryl Schindeldecker	11312	Election Mileage	\$ 9.38
3/26/2024	Melanie Storlie	11313	Election Mileage	\$ 1.68
3/26/2024	Elaine Swedin	11314	Election Mileage	\$ 17.42
3/26/2024	T&C Cleaning	11315	March Cleaning	\$ 150.00
3/26/2024	Kristyn Todd	11316	Election Mileage	\$ 8.04
				<u>\$ 11,163.81</u>