

**EUREKA TOWNSHIP**  
*Dakota County, State of Minnesota*  
**PLANNING COMMISSION MEETING MINUTES**  
**May 7, 2024-7:00pm**

**Call to Order**

The Planning Commission meeting was called to order at 7:00pm by Chair Clancy. Before the order of business, Chair Clancy shared gratitude for Deb Burkhardt, former Vice Chair and Commissioner Melanie Storlie for a wonderful job this past year. He then added a welcome to new appointees Brian Storlie and Melanie Storlie.

**Elect Planning Commission Chair and Vice Chair**

Chair Clancy opened the meeting and advised the Commissioners that he will not accept a nomination or serve as the Chair.

Chair Clancy nominated Melanie Storlie to serve as the new Planning Commission Chair. Commissioner Eilers seconded. Melanie accepted. *Nomination carried 5-0.*

Commissioner Eilers nominated Bill Clancy for Vice Chair. Bill did not accept.

Commissioner Palmquist nominated Beth Eilers for Vice Chair. Chair Melanie Storlie seconded. Beth accepted. *Nomination carried 5-0.*

**Start of Business**

Commissioners Present: Melanie Storlie (Chair)  
Beth Eilers (Vice Chair)  
Donovan Palmquist (Commissioner)  
Bill Clancy (Commissioner)  
Brian Storlie (Commissioner)

Others Present: Amy Liberty (Deputy Clerk), Jeff & Kaye Mortimer, Jaren Fitzke, Pat Mahowald

Zoom participants: Ralph Fredlund, Bill Roske, Deb Burkhardt, Julie Larson, Randy Wood

**Approval of the Agenda**

One addition to Old Business:

- A. Training opportunities and materials for Planning Commission

Expand item A. under New Business:

1. Determine liaisons to the regularly scheduled Town Board monthly meetings **and responsibilities.**

Motion: Commissioner Clancy moved to approve the agenda as amended. Vice Chair Eilers seconded the motion. *Motion carried 5-0.*

## Permit Requests

### Mortimer, Jeff & Kaye, xxx 280<sup>th</sup> St., PIN 13-03100-77-018 \*New Construction

Jaren Fitzke of Fitzke Construction, LLC, along with Jeff and Kay Mortimer, were present at the Town Hall to answer any questions the Commissioners may have had. An updated site map that included the alternate site for a septic system was presented along with a recorded Cluster Agreement showing the transfer of a housing right to this parcel.

*Motion:* Commissioner Clancy moved to recommend to the Town Board to approve the application for Jeff and Kaye Mortimer, PIN 13-03100-77-018, as submitted and admitted tonight. Chair Melanie Storlie seconded the motion.

Vice Chair Eilers asked if there was anything additional the applicant needed to provide from the Dakota County Shoreland and North Cannon River. The project will not be disturbing an acre or more, therefore nothing is needed. The contractor will send over the communication he had with Dee McDaniels to the Deputy Clerk regarding this matter.

*Motion carried 5-0.*

## Town Board Liaison Report

Town Board Chair Pete Storlie shared items that were discussed at the Town Board April meetings. Full summaries are provided in the meeting minutes and are available for viewing at the Town Hall and on the website. Although the Town Board passed a motion at the March 26<sup>th</sup>, 2024, Town Board meeting to eliminate this task, the following was discovered in the ordinance book:

§ 62-2 Establishment; qualifications; terms of office. [Amended 8-13-2007 by Res. No. 59]

- A. A member of the Town Board shall attend meetings on a monthly rotating basis to observe the proceedings and serve as liaison with the Planning Commission.

A text amendment will be required to eliminate this role.

## Old Business

Commissioner Clancy used this time to discuss materials and training opportunities for Planning Commission members.

## New Business

### Town Board Meeting Liaisons

May 14, 2024	Brian Storlie
June 11, 2024	Melanie Storlie
July 09, 2024	Brian Storlie
August 14, 2024 (Wednesday)	Beth Eilers
September 10, 2024	Donovan Palmquist
October 08, 2024	Melanie Storlie
November 12, 2024	Beth Eilers
December 10, 2024	Donovan Palmquist
January 14, 2025	Bill Clancy
February 11, 2025	Bill Clancy
March 12, 2025 (Wednesday)	Brian Storlie
April 08, 2025	Bill Clancy

Round Table topics to present to the Town Board

1. Moratorium on Cannabis
2. Definition of Front Yard-in particular with ground-mounted solar
3. Indoor Agricultural Operations-discussion
4. Phase II Speed Study/257<sup>th</sup> St./traffic counters
5. Night to Unite/possible budget item?
6. Accessory Buildings-limitations
7. Home-Extended Business

Patrick Mahowald of 6441 265<sup>th</sup> St. W., was allowed to express his thoughts on the topic of front yard and ground mounted solar arrays. He suggested the Commissioners be thoughtful in their discussion of what looks “bad” in a front yard and to be careful of assumptions of what should and should not be done on one’s own personal property.

Permit application and directions review-Accessory Solar Energy Systems

Deputy Clerk Liberty will edit the current directions and present the updated version at the next Planning Commission meeting.

**Deputy Clerk Matters**

Deputy Clerk Liberty shared that the Town Board passed the following motion at the April 9<sup>th</sup>, 2024, Town Board meeting that is now policy:

*Motion:* Chair Storlie moved that we don't allow zoom meetings for Town Board Supervisors or Planning Commission members. Vice Chair Ceminsky seconded the motion. Vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye; Lu Barfknecht- Nay. *Motion carried 4-1.*

Commissioner Clancy wanted on record that he felt that attending meetings while on vacation via zoom was showing dedication, not lack of. It is a solution in search of a problem. Commissioner Palmquist agreed.

**Approval of Meeting Minutes**

Commissioner Palmquist moved to approve the minutes for the April 2nd, 2024, Planning Commission meeting. Commissioner Brian Storlie seconded the motion.

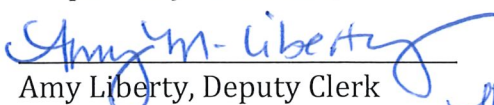
*Motion carried 4-0-1. Commissioner Clancy abstained.*

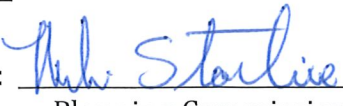
**Adjournment**

*Motion:* Chair Melanie Storlie moved to adjourn the meeting. Commissioner Palmquist seconded. *Motion carried 5-0.*

Meeting adjourned at 8:58pm

Respectfully submitted,

  
Amy Liberty, Deputy Clerk

Minutes Officially Approved by:  on: 6/4/2024  
Planning Commission Chair Date

# EUREKA TOWNSHIP

Dakota County, Minnesota



## Planning Commission Meeting

Attendance

May 7, 2024

7:00 PM

Printed Name

Jeff + Kaye Mortimer

Jaren Fitzke

Pat Mahowald

Address

19638 Canrose Way Farmington

17721 Formosa Ave Lakeville.

6941 265th St W, Frida 55024