

**EUREKA TOWNSHIP**  
*Dakota County, State of Minnesota*

**TOWN BOARD MEETING**  
**January 14, 2025 – 7:00 P.M.**

**Call to Order**

The Eureka Township Town Board meeting was called to order at 7:00 p.m. by Chair Pete Storlie and the Pledge of Allegiance was given.

Supervisors Present: Lu Barfknecht, Mark Ceminsky, Allen Novacek, Tim Pope, and Pete Storlie.

Others Present: Liz Atwater, Amy Liberty, Melanie Storlie, Dave Wheeler, Mark Luostari, Nick Bartyzal

Zoom Attendance: Ralph Fredlund, Julie Larson, Jeff Otto, Ashely Schultze, Deb Burkhardt, \*9520.

Phone: Bob Alsop

**Approval of the Agenda**

Chair Storlie requested the following be added to the agenda:

XI. Attorney Matters- Closed Session

Change XI. to XII. Adjournment

Vice Chair Ceminsky requested the following be added to the agenda:

V. Reports

    C. Road Report

        C1- Grants

        C2- Update on Dakota County (FEMA)

Vice Chair Ceminsky requested that item A. 3.28.23 Town Board Meeting Minutes be moved off the consent agenda and discussed as a separate item before the Treasurer's Report.

*Motion:* Chair Pete Storlie moved to approve the agenda as amended. Vice Chair Ceminsky seconded the motion. *Motion carried 5-0.*

**Public Comment**

*\*The opinions expressed in public comments are those of the authors and may not represent the official positions of the Town Board. The Town Board does not control or guarantee the accuracy of information contained in the comments, nor does it endorse the views expressed.*

Chair Storlie opened the floor for public comment and stated that if anyone has comment regarding any agenda items, now is your time to speak.

Chair Storlie closed the floor for public comment.

## **Permit**

### Bartyzal, Nick 27025 Galaxie Ave., PIN 13-03400-27-011 \* Detached Garage

Mr. Bartyzal came before the Town Board to discuss the garage being built on his property without an official permit from Inspectron. The Town Board and Inspectron explained that no permits have been issued for the construction work at this property. Inspectron explained that the plans submitted were stamped as not for construction, so no plan review has been done or paid for. Additionally, the Town's ordinance limits the bathroom facilities that can be in an accessory building. Mr. Bartyzal agreed to work with Inspectron and the Town Clerks to provide the proper documentation and payment required to obtain the necessary permits.

*Motion:* Vice Chair Ceminsky moved to approve a garage with a half bathroom for 27025 Galaxie Ave., PIN 13-03400-27-011 to be built with the plans being forwarded to Inspectron for permit and plan review and for penalties to be charged for no permits. Supervisor Novacek seconded and added a friendly amendment to add in floor heating system. Vice Chair Ceminsky accepted the friendly amendment and stated that no construction can start until he has approved plans in hand. *Motion carried 5-0.*

## **Reports**

### Planning Commission- Dave Wheeler

Planning Commissioner, Dave Wheeler, shared items that were discussed at the January Planning Commission meeting. A full summary is provided in the Planning Commission meeting minutes and is available for viewing at the Town Hall and on the website.

### Road Report

Vice Chair Ceminsky reported that some of the roads were regraded due to the rain fall.

### Road Report- Grants

Vice Chair Ceminsky asked for permission to work with WSB on getting a Grant for Stormwater resilience program through Metropolitan Pollution Control Agency. The deadline for the grant is February 14, 2025.

*Motion:* Supervisor Novacek moved to allow Supervisor Ceminsky to work with WSB, Nate, to apply for a grant for the Storm Water Resilience Grant. Supervisor Barfknecht seconded the motion. Chair Storlie made a friendly amendment to coordinate with the Clerk/Treasurer, Liz, so we can track Nate's hours and time. Supervisors Novacek and Barfknecht accepted the friendly amendment. *Motion carried 5-0.*

### Road Report- FEMA

Vice Chair Ceminsky reported that the State has been slow on processing and updating with Dakota County. The Township should get something, but the final amount has not been determined yet.

### Dakota County Tax Forfeiture Parcel: PIN 13-00800-76-010

Vice Chair Ceminsky, reported that the Township acquired the parcel at an Auction from Dakota County.

## **Consent Agenda**

*Motion:* Vice Chair Ceminsky moved to approve items B, C, and D on the consent agenda for the Township meeting minutes. Chair Pete Storlie seconded the motion. *Motion carried 5-0.*

*Items were as follows:*

- b. 12.10.2024 Special Town Board Minutes
- c. 12.10.2024 Town Board Minutes
- d. 12.17.2024 Open House Minutes

## **Minutes**

Vice Chair Ceminsky stated for the minutes that these are old meeting minutes and that the majority of the current Board was not on at the time. We are approving these minutes based off recordings.

*Motion:* Vice Chair Ceminsky moved to approve 3.28.2023 Town Board meeting minutes based on the recorded meeting. Supervisor Barfknecht seconded the motion. *Motion carried 5-0.*

## **Treasurer's Report**

Clerk/Treasurer Atwater read the Treasurer's Report as of December 31, 2024: Total of all accounts was: \$1,203,110.76.

*Motion:* Vice Chair Ceminsky moved to accept the Treasurer's Report as presented. Supervisor Pope seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie- Aye; Mark Ceminsky – Aye; Lu Barfknecht - Aye. *Motion carried 5-0.*

## Net Pay and claims

The Clerk presented payroll in the amount of \$8,153.83 and claims in the amount of \$38,495.71 for payment. See page 6 for a list of claims.

*Motion:* Chair Pete Storlie moved to approve the net pay and claims as presented. Vice Chair Ceminsky seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie- Aye; Mark Ceminsky – Aye; Lu Barfknecht - Aye. *Motion carried 5-0.*

## Receipts and Disbursements

Clerk/Treasurer Atwater presented the December receipts in the amount of \$308,808.17 disbursements in the amount of \$359,314.26.

## Other Treasurer Reports

Clerk Atwater reviewed the Cash Control Statement, Schedule 1, PTO, and Investments with interest the Town Board.

## CD recommendation

Road and Bridge CD at Frandsen- \$31,433.75

*Motion:* Vice Chair Ceminsky moved to authorize the Clerk to roll that fund over to the best overall return. Supervisor Barfknecht seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie- Aye; Mark Ceminsky – Aye; Lu Barfknecht - Aye. *Motion carried 5-0.*

## **Board of Audit**

See pages 7-8 for the Board of Audit report.

## **Unfinished Business**

### IPA with Dakota County Sheriff

The Town Board directed the Township Attorney to do additional research on alternative solutions. This item will remain on Unfinished Business as *Township Enforcement- Dakota County Sheriff Alternative Solutions*.

### Planning Commission Items

Draft Ordinance of home extended business is tabled until after meeting with the Planner on Open House Results. It was directed to remove this item from the agenda, since it will fall under items that WSB will be working on and reviewing.

The Town board agreed that the Draft Survey can be removed from the agenda. No further action will be taken at this time.

The Town board all agreed that the Squatter Ordinance will not move forward, since State Statute governs this topic.

### Orderly Annexation Agreement

Chair Storlie and Vice Chair Ceminsky have a meeting with Attorney Gilchrist and WSB to get additional information and parameters to bring to the Town Board.

### Letters to the Residents for Mailing List

*Motion:* Vice Chair Ceminsky moved to approve the draft letter that the Clerks have put together to send out for our final mailing to the Township Citizens notifying them that we are not sending out letters and to get them to sign up for email. Supervisor Barfknecht seconded the motion. *Motion carried 5-0.*

### MPM/Chard Mining Reclamation

The Town Board directed the Clerk to send an email to get a status update on the mine.

## **New Business**

### Mine Review Process

Clerk Atwater explained the review process of the Mining CUPs and IUPs from Ordinance 165-12 Review of Permit.

### Open House Results

Special Meeting with the Town Board and Planning Commission will be held on January 28, 2025, at 7pm to review the results from the Open House with WSB and Attorney Gilchrist.

### 2025 Annual Meeting and 2026 Levy Planning

Special Meeting to be held on February 11, 2025, at 6pm to review the 2025 Annual Meeting presentation and Levy.

### Attorney Matters- Closed Session

*\*Clerk Atwater called Attorney Bob Alsop on the phone prior to the motion.*

*Motion:* Chair Storlie moved to go into closed session to have an attorney-client privileged discussion with the Town Attorney pursuant to Minn. Stat. § 13D.05, subd. 3(b) regarding the zoning enforcement litigation in the matter of Heyda Case No. 19HA-CV-24-2711. Supervisor Barfknecht seconded the motion. *Motion carried 5-0.*

*Motion:* Chair Storlie moved to come out of the closed session and come back into the regular Board meeting. Vice Chair Ceminsky seconded the motion. *Motion carried 5-0.*

### Adjournment

*Motion:* Chair Storlie moved to adjourn the meeting. Supervisor Pope seconded the motion. *Motion carried 5-0.*

The meeting was adjourned at 8:45 pm.

Respectfully submitted,



Liz Atwater, Town Clerk

Minutes Officially Approved By:

  
Town Chair

on:

2/11/2025

Date

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Total</u>
01/14/2025	Payroll ending 12/31/2024	11587	Payroll ending 12/31/2024	\$ 2,143.92
01/14/2025	Payroll ending 12/31/2024	11588	Payroll ending 12/31/2024	\$ 282.80
01/14/2025	Payroll ending 12/31/2024	11589	Payroll ending 12/31/2024	\$ 813.26
01/14/2025	Payroll ending 12/31/2024	11597	Payroll ending 12/31/2024	\$ 987.05
01/14/2025	Payroll ending 12/31/2024	11598	Payroll ending 12/31/2024	\$ 641.83
01/14/2025	Payroll ending 12/31/2024	11599	Payroll ending 12/31/2024	\$ 701.86
01/14/2025	Payroll ending 12/31/2024	11600	Payroll ending 12/31/2024	\$ 476.39
01/14/2025	Payroll ending 12/31/2024	11601	Payroll ending 12/31/2024	\$ 554.10
01/14/2025	Payroll ending 12/31/2024	11602	Payroll ending 12/31/2024	\$ 1,109.34
01/14/2025	Payroll ending 12/31/2024	11603	Payroll ending 12/31/2024	\$ 443.28
01/14/2025	Anderson Rock and Lime	11604	Gravel	\$ 2,776.46
01/14/2025	Elizabeth Atwater	11605	Mileage and office supplies	\$ 44.51
01/14/2025	Mark Ceminsky	11606	Mileage	\$ 85.76
01/14/2025	Dakota County	11607	Election 2024	\$ 1,033.00
01/14/2025	ECM	11608	Election Ads	\$ 249.60
01/14/2025	Grossman	11609	Grading	\$ 1,518.00
01/14/2025	Grossman	11610	Trash	\$ 1,082.50
01/14/2025	Grossman	11611	Plowing Snow	\$ 4,110.00
01/14/2025	Grossman	11612	Grading	\$ 690.00
01/14/2025	Inspectron	11613	Inspections	\$ 520.00
01/14/2025	JTN	11614	Internet	\$ 199.00
01/14/2025	Kennedy & Graven	11615	Enforcement matters	\$ 770.50
01/14/2025	Metro Sales	11616	Copier and Copies	\$ 222.27
01/14/2025	MAT	11617	2025 Dues	\$ 854.16
01/14/2025	MN Department of Labor	11618	State Surcharge	\$ 556.00
01/14/2025	NCWMO	11619	2025 Dues	\$ 3,187.81
01/14/2025	Otte Excavating	11620	Trim Trees in ROW	\$ 15,000.00
01/14/2025	T&C Cleaning	11621	Cleaning Dec and Jan	\$ 320.00
01/14/2025	Town Law Center	11622	Legal	\$ 1,152.24
01/14/2025	IRS	20250114EFT	December Payroll	\$ 1,750.61
01/14/2025	PERA	20250114EFT1	December Payroll	\$ 1,344.22
01/14/2025	Dakota Electric	20250114EFT2	Electric	\$ 176.68
01/14/2025	DSI	20250114EFT3	Trash	\$ 163.05
01/14/2025	MN Unemployment	20250114EFT4	Unemployment	\$ 1.68
01/14/2025	Point North Networks	20250114EFT5	IT	\$ 527.00
01/14/2025	Visa	20250114EFT6	Adobe and Supplies	\$ 160.66

# Board of Audit Financial Report 2024

## January 14, 2025

Supervisors Present: Lu Barfknecht, Tim Pope, Allen Novacek, Mark Ceminsky, and Pete Storlie.

Clerk/Treasurer Atwater presented the following documents for Board review:

- 2024 Disbursements Ledger
- 2024 Receipts Ledger
- Schedule 1
- Cash Control Statement

As on 12/31/2024

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	216,310.40	324,966.21	312,850.03	0.00	231,313.38	330,902.98	117,600.00	174,310.28	168,052.95	342,363.23
Road and Bridge	257,646.23	500,148.44	191,683.13	75,000.00	523,000.44	206,578.88	66,000.00	228,898.48	104,895.75	333,794.23
JPA Road Maintenance	0.00	3,666.75	0.00	0.00	3,666.75	0.00	0.00	0.00	0.00	0.00
Permit Escrow- Gen Rev	1,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	1,000.00	0.00	1,000.00
Permit Escrow- R&B	10,000.00	12,500.00	0.00	0.00	0.00	0.00	0.00	22,500.00	0.00	22,500.00
Petty Cash	100.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	100.00
Covid 19 - ARPA	3,829.61	0.00	0.00	0.00	3,829.61	0.00	0.00	0.00	0.00	0.00
Building Permits - Building Official	1,538.44	37,505.03	0.00	0.00	25,726.13	0.00	0.00	13,317.34	0.00	13,317.34
Fire and Rescue	11,027.60	86,436.83	0.00	30,000.00	105,865.58	0.00	0.00	21,598.85	0.00	21,598.85
Kelly Aggregate	3,240.74	0.00	0.00	0.00	0.00	0.00	0.00	3,240.74	0.00	3,240.74
Engineering Fund	62,347.38	4,324.13	0.00	0.00	3,620.85	0.00	0.00	63,050.66	0.00	63,050.66
Professional Services Fund	125,931.09	13,354.80	305,630.14	55,000.00	38,251.46	440,222.03	0.00	21,442.54	284,591.89	306,034.43
Asphalt/Hard Surface Fund	26,485.72	1,076.99	0.00	5,500.00	0.00	0.00	0.00	33,062.71	0.00	33,062.71
Road & Bridge Capital Imprvmnt Fund	1,303.71	3,173.60	85,000.00	12,600.00	29,378.66	71,416.29	0.00	1,282.36	36,416.29	37,698.65
Town Hall Capital Improvement Fund	20,904.43	868.77	0.00	5,500.00	2,010.00	0.00	0.00	25,263.20	0.00	25,263.20
Emergency Road Fund	86.72	0.00	0.00	0.00	0.00	0.00	0.00	86.72	0.00	86.72
Night to Unite										
<b>Total :</b>	<b>741,752.07</b>	<b>990,021.55</b>	<b>895,163.30</b>	<b>183,600.00</b>	<b>968,662.86</b>	<b>1,049,120.18</b>	<b>183,600.00</b>	<b>609,153.88</b>	<b>593,956.88</b>	<b>1,203,110.76</b>

### Review of 2024 receipts

The Board selected the following receipts for review:

- #138579 from Derek Brouillet in the amount of \$520.28 for an interior remodel permit. The Board reviewed the receipt documentation and found it to be in order.
- #138524 from Pete Storlie in the amount of \$2.00 for Affidavit of Candidacy filing fee. The Board reviewed the receipt documentation and found it to be in order.
- #138578 from Dakota Aggregates- Brosseth in the amount of \$204.23 for Mining Supervisor Per Ordinance 165- Invoice 2024-06. The Board reviewed the receipt documentation and found it to be in order.

#### Review of 2024 disbursements

The Board selected the following check numbers for review:

- #11228 payable to JTN Communications in the amount of \$3,829.61 for Broadband Expansion. The Board reviewed the invoice and check stub and found them to be in order.
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- #11379 payable to Envirotech in the amount of \$39,288.80 for Dust Control. The Board reviewed the invoice and check stub and found them to be in order.
- #11274 payable to Grossman Companies in the amount of \$4,071.00 for Grading January 29-February 1, 2024. The Board reviewed the invoice and check stub and found them to be in order.

#### Approve the findings of the Board of Audit

*Motion:* Chair Storlie moved that they completed the Board of Audit. Supervisor Novacek seconded the motion with a friendly amendment that the Town Board found no problems. Chair Storlie accepted the friendly amendment. *Motion carried 5-0.*