

EUREKA TOWNSHIP
Dakota County, State of Minnesota

TOWN BOARD MEETING
March 25, 2025 – 7:00 P.M.

Call to Order

The Eureka Township Town Board meeting was called to order at 7:00 p.m. by Supervisor Pete Storlie and the Pledge of Allegiance was given.

Supervisors Present: Dan Ames, Mark Ceminsky, Allen Novacek, Tim Pope, and Pete Storlie

Others Present: Liz Atwater, Amy Liberty and Tricia Asuncion.

Zoom Attendance: Jeanie Fredlund, Jeff Otto, Linda, Julie, 9520

Selection of the Town Board Chair

Supervisor Novacek nominated Mark Ceminsky for Town Board Chair. Supervisor Ames seconded the nomination. Supervisor Ceminsky accepted the nomination.

Supervisor Pope nominated Pete Storlie for Town Board Chair. Supervisor Storlie seconded the nomination. Supervisor Storlie accepted the nomination.

The vote was as follows:

Supervisor Ceminsky- 3 votes- Supervisors Ames, Ceminsky and Novacek

Supervisor Storlie- 2 votes- Supervisors Pope and Storlie

Supervisor Ceminsky was selected as Town Board Chair.

Selection of the Town Board Vice Chair

Supervisor Novacek nominated himself, Allen Novacek. There was not a second.

Supervisor Pope nominated Pete Storlie as Town Board Vice Chair. Supervisor Ames seconded the nomination. Supervisor Storlie accepted the nomination.

The vote was as follows:

Pete Storlie- 4- votes with Supervisor Novacek abstaining.

Supervisor Storlie was selected as Town Board Vice Chair.

Approval of the Agenda

Motion: Chair Ceminsky moved to approve the agenda. Supervisor Novacek seconded the motion.
Motion carried 5-0.

Reorganization

Financials at New Market Bank

Motion: Chair Ceminsky moved to approve Resolution 2025-05 for Financials at New Market Bank. Supervisor Novacek seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Dan Ames- Aye; Pete Storlie – Aye; Mark Ceminsky- Aye. *Motion carried 4-0. Vice Chair Storlie did not vote.*

Financials at Frandsen Bank and Trust

Motion: Chair Ceminsky moved to approve Resolution 2025-06 for Financials at Frandsen Bank and Trust. Supervisor Novacek seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye; Dan Ames- Aye. *Motion carried 5-0.*

Financials at Genisys Credit Union

Motion: Supervisor Novacek moved to approve Resolution 2025-07 for Financials at Genisys Credit Union. Chair Ceminsky seconded the motion. Roll call vote: Allen Novacek – Aye; Tim Pope – Aye; Pete Storlie – Aye; Mark Ceminsky- Aye; Dan Ames- Aye. *Motion carried 5-0.*

Schedule of Board Regular Meetings

Motion: Supervisor Novacek moved to approve Resolution 2025-08 for setting and adopting regular Town Board meetings. Supervisor Ames seconded the motion. *Motion carried 5-0.*

Schedule of Planning Commission Meetings

Motion: Supervisor Pope moved to approve Resolution 2025-09 setting the regular schedule of Planning Commission meetings. Supervisor Novacek seconded the motion. *Motion carried 5-0.*

Round Table meeting between Town Board and Planning Commission meeting

Motion: Chair Ceminsky moved to have a round table meeting with the Planning Commission on May 20th, 2025, at 7pm. Supervisor Novacek seconded the motion. *Motion carried 5-0.*

Designate Polling Location

Motion: Chair Ceminsky moved to approve Resolution 2025-10 designating the Polling Location as 25043 Cedar Ave. Supervisor Pope seconded the motion. *Motion carried 5-0.*

Designate Posting Places

Motion: Supervisor Novacek moved to approve Resolution 2025-11 designating the Town Hall outside bulletin boards located at 25043 Cedar Ave for posted notices. Supervisor Ames seconded the motion. *Motion carried 5-0.*

Designate Official Newspapers

The Town Board directed the Clerk/Treasurer to research the newspaper's costs and present it to the Town Board at the April meeting.

Compensation and Reimbursement Policy for Town Officers and Commissioners

The Town Board had a discussion on compensation for Supervisors, Commissioners and Chairs.

Motion: Supervisor Novacek moved to raise the Planning Commissioners pay to the same as the Town Board pay \$120.00 per meeting and keep the chairs of each to be \$10 more, \$130.00. Supervisor Ames seconded the motion. *Motion failed 1-2. Supervisors Storlie and Pope voting "Nay". Chair Ceminsky and Supervisor Ames did not vote.*

Motion: Supervisor Pope moved to approved Resolution 2025-12 Resolution for compensation and reimbursement policy for Town Officers and Commissioners to stay as written. Supervisor Storlie seconded the motion. *Motion carried 5-0.*

Set Pay Frequency for Supervisors and Commissioners

- i. 2nd Quarter: April 1- June 30, 2025,
 1. submit by: July 1st, Pay Date: July 8, 2025
- ii. 3rd Quarter: July 1-September 30, 2025
 1. submit by: October 6th, Pay Date: October 14, 2025
- iii. 4th Quarter: October 1- December 31, 2025
 1. submit by: January 5th, Pay Date: January 13, 2026
- iv. 1st Quarter: January – March 31, 2026
 1. submit by: April 6th, Pay Date: April 14th, 2026

Motion: Supervisor Pope moved to approve the pay schedule for Supervisors and Commissioners as presented. Supervisor Novacek seconded the motion. *Motion carried 5-0.*

Town Board Liaison assignments

See page 5 for Liaison assignments.

Conflict of Interest

Town Board to review the conflict of interest (C6000) on the MAT website.

Board Policies

The Town Board reviewed the following policies:

- Citizen Complaint Policy- Ordinance
- Complaint Form- Against an Employee
- Data Request- Member of Public
- Data Request- Subject of Data
- Opinion Statement
- Policy on Citizen Input and Conduct at Township Meetings
- Policy on Meeting Recordings
- Rebuild in case of Destruction
- Attorney Engagement Policy

Designate Township Attorneys

Motion: Chair Ceminsky moved to that the Township should continue on with Troy Gilchrist of Town Law Center, as the Township's general counsel and Bob Alsop as the attorney for litigation through Kennedy and Graven. Supervisor Pope seconded the motion. *Motion carried 5-0.*

Town Ordinance Book and Resolution Book

Ordinance and resolution books are available for review at the Town Hall.

Town Financial Reporting

Clerk/Treasurer Atwater confirmed the reporting has been completed and returned it to the State Auditor.

Training Opportunities

MAT has classes on various subjects and MAT University is online for free.

List of Officers

Clerk/Treasurer Atwater will send the form to MAT.

Special Committees and Task Force (Volunteers)

Chair Ceminsky explained Chapter 81- Article II explains how the Town Board creates Special Committees and Task Forces, and the processes for asking for volunteers.

Adjournment

Motion: Supervisor Novacek moved to adjourn the meeting. Supervisor Pope seconded the motion.


Motion carried 5-0.

The meeting adjourned at 8:14pm.

Respectfully submitted,



Liz Atwater, Town Clerk

Minutes Officially Approved By:  on: May 13, 2025
Town Chair Date

Liaison Policy

The Liaison assignments were established to provide the Town Board with an opportunity to discuss and stay abreast of various Township concerns. The Town Board shall appoint a specific Supervisor, Commissioner or Staff to serve as liaison to the following entities or services from April to March.

Primary Liaison is the main point of contact for all inquiries from the entity or service. Some of the responsibilities include:

- Coordinating meetings, as needed
- Attend meetings and provide a report to the Town Board
- Facilitate communication and collaboration between organizations.
- Contact the Secondary Liaison if unavailable to complete the current task or request
- Seek assistance from the Secondary Liaison as needed
- All communications to with the Attorney and Professional Services should originate with the Clerk. The Clerk will copy the liaison on all communication with the Attorney and Professional Services.

Secondary Liaison shall assist or fill in for the Primary Liaison when requested or during an absence.

Airlake Airport (ALLAC): Eureka Township appoints two members and two alternates to the ALAAC for two-year terms.

Members: Dave Wheeler – Term ends 12/2025
1st Alternate: Tim Pope

Donovan Palmquist- Term ends 12/2025
2nd Alternate: Allen Novacek

North Cannon River Watershed: Eureka Township has one NCRWMO Manager to represent the Township.
Manager: Melanie Storlie Alternate: Brian Storlie

	<u>Primary</u>	<u>Secondary</u>
Building Inspector:	Clerks	Allen Novacek
City of Farmington:	Clerks	Pete Storlie
Farmington Fire:	Clerks	Pete Storlie
City of Lakeville:	Clerks	Pete Storlie
Lakeville Fire:	Clerks	Pete Storlie/Dan Ames
Compliance Official/Data Practices:	Clerks	Dan Ames
Dakota County Sheriff:	Clerks	Allen Novacek/Dan Ames
IT Consultant:	Clerks	Dan Ames
Town Hall:	Clerks	Tim Pope
Vermillion Watershed:	Clerks	
Progressive Rail:	Clerks	Allen Novacek
Attorney:	Mark Ceminsky	Pete Storlie
Professional Services:	Pete Storlie	Mark Ceminsky
Roads:	Mark Ceminsky	Allen Novacek
Road Committee:	Mark Ceminsky	Clerks
Weed Inspector:	Tim Pope	Allen Novacek
Wetlands/DNR:	Tim Pope	